



University of Vocational Technology

Minister of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skills Development and Youth Affairs

CALLING APPLICATIONS FOR A CONSULTANT

IFB NO.19/UVT/SUP/NCB/CS/01

University of Vocational Technology established by the Act No. 31 of 2008 invites retired Government Officers to serve as the Consultant for General Administration at the University College located at Matara.

❖ **Categories of Officers to be considered for the Consultant of Administration**

Officers who have served in the following posts before retirement

- Senior Assistant Registrar or above of a University.
- Deputy Director (Administration) or above of a Statutory Body.
- Sri Lanka Technical Service Class I officer who has headed a College.
- Sri Lanka Administrative Service/ Sri Lanka Planning Service Class I officer with experience in Statutory Bodies.

Period of Assignment, for the Consultant (Administration) is 6 Month.

All inclusive full assignment fee is Rs. 450,000/- (Monthly payment can be made according to ToR).

❖ **Other Conditions:**

- Duly filled application form of applicants indicating the academic and professional qualifications should be sent to the Chairman, Department Procurement Committee by registered post on or before 25th March 2019.
- The post should be indicated clearly on the top left hand corner of the envelop.
- Incomplete applications will be rejected.
- Ability to work and produce documents in English is a must.
- Terms of Reference and further details are available in the web site of the University

www.univotec.ac.lk

Chairman,
Department Procurement Committee,
University of Vocational Technology,
No. 100, Kandawala, Rathmalana.

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10th March 2019