



University College of Matara
University of Vocational Technology



Ministry of Skill Development and Vocational Training

VACANCIES

Ministry of Skills Development and Vocational Training, under the provisions provided in the University of Vocational Technology Act No.31 of 2008, has established University Colleges with the objectives of offering Higher National Diploma (NVQ Level 06).

Application are invited for the following Academic and Non-Academic Positions at the University College of Matara from the eligible persons acquired any of bellow mention educational and professional qualifications.

1. Lecturer (Probationary)

3. Assistant Registrar

5. Laboratory Assistant

2. Demonstrator

4. Management Assistant

6. Security Officer

1. Lecturer (Probationary)

1. A Degree with specialization in a relevant subject with First Class or Second Class (Upper Division) Honors,

OR

2. A degree with specialization in a relevant subject with Second Class (Lower Division) Honors and at least 01 year of experience in teaching/ research/ professional work in recognized mercantile establishment/ postgraduate studies in a recognized University or Higher Education Institution,

OR

3. (a) A degree with specialization in the relevant subject without Honors or any other general degree with at least Second-Class Honors,

AND

(b) A Postgraduate Degree with duration of at least 02 academic years in the relevant subject with a research component by way of thesis/ dissertation,

OR

4. (a) A Degree or equivalent professional qualification offered or recognized by a professional institution established by an Act of Parliament of Sri Lanka in the relevant subject,

AND

- (b) One year Master Degree in the relevant subject or equivalent further professional qualification offered or recognized by a professional institution established by an Act of Parliament of Sri Lanka,

AND

- (c) (i) Five (5) years professional experience after graduation or after securing professional qualification given in 4 (a),

OR

5. (a) A degree or equivalent professional qualification offered or recognized by a professional institution established by Act of parliament of Sri Lanka in the relevant subject,

AND

- (b) Eight (8) years professional and/ or teaching experience after graduation or after securing professional qualification given in 5 (a).

2. Demonstrators

1. A Degree in the relevant field.

3. Assistant Registrar

1. A Degree with First or Second Class of a recognized University / Higher Educational Institute.

OR

2. A degree with recognized University with a Postgraduate Degree / Postgraduate Diploma in Administration or Management of a recognized University / Higher Educational Institute.

4. Management Assistant

1. Having passed the G.C.E (O/L) Examination in six subjects in one sitting with credit passes for four subjects including
 - (i) Sinhala / Tamil
 - (ii) English Language
 - (iii) Mathematics
2. Having passed three subjects (other than the General Paper) at the G.C.E (A/L) examination.

5. Laboratory Assistant

1. Persons who have sat for the G.C.E. (O/ L) Examination and passed a minimum of 02 subjects,
AND
2. Successful completion of a Certificate course not below National Vocational Qualification (NVQ) Level 4 in the relevant field conducted by a recognized organization.

6. Security Officer

Note

1. "Degree", "Master's Degree" "Doctoral Degree" means Degree/ Master's Degree/ Doctoral Degree offered by a University or a Higher Educational Institution established by an Act of Parliament of Sri Lanka or Recognized by the University Grant Commission of Sri Lanka.
2. "Degree in Similar subject" means a degree relevant to the filed Business Management which is approved by Board of Governance of the University of Vocational Technology.
3. "Degree in relevant field" means a degree relevant to the programs conducted by the University College or University of Vocational Technology

Other

Every applicant,

1. should be a citizen of Sri Lanka.
2. should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
3. Should be of excellent moral character.

Vacant Position Details

Courses	Position (Specific qualifications other than the SOR)		
	Lecturer (Probationary)	Demonstrator	Laboratory Assistant
Automobile Technology	2 Posts		
	BSc Eng. Mechanical Engineering / Mechanical Manufacturing Engineering OR Relevant (Specialization in Automobile Engineering Technology)		
Building Services Technology		1 Post	
	BSc.Eng., MBA.Eng. in Civil Building Services / Bachelor of Technology in Building Services Technology OR Relevant		
Cosmetology	1 Post	1 Post	
	Cosmetology / Beauty Culture Relevant higher educational		

	qualifications and experience in Cosmetology industry		
Food Technology	1 Post		1 Post
	B.Sc. in Food Science and Technology / B.Sc. in Agriculture Specialization in Food Technology OR Relevant		
Hospitality Management	1 Post	1 Post	
	MBA in Tourism & Hospitality Management / BBM in Hospitality, Tourism and Event Management OR Relevant (Specialization in Hospitality Management)		
Quantity Surveying Technology	1 Post		
	BSc. In Quantity Surveying / BSc. In Construction Technology OR Relevant		
Refrigeration & Air Conditioning Technology	1 Post	1 Post	
	BSc Eng. Mechanical Engineering / Mechanical Manufacturing Engineering OR Relevant (Specialization in Refrigeration & Air Conditioning Technology)		
Travel & Tour Management	1 Post		
	B.A. in Specialization in Travel and Tour Management/ BBM in Hospitality, Tourism and Event Management OR Relevant		

Selection Criteria

Detail	Lecturer (Probationary)	Demonstrator	Assistant Registrar	Management Assistant	Lab Assistant	Security Officer
Age (Years) as at Application Closing Date	22 - 60	22 - 45	22 - 45	18 - 45	18 - 45	18 - 45
Nature of appointment	Permanent with ETF and EPF	Temporary (limited to with ETF & EPF)	Permanent with ETF and EPF	Permanent with ETF and EPF	Permanent with ETF and EPF	Permanent with ETF and EPF
Selection Procedure	Through an interview	Through an interview	Written Competitive Examination and/or a structured interview	Written Competitive Examination and/or a structured interview	Through a Practical Trade test & interview	structured interview

Basic Salary (per month) In 2017	Rs. 37,959	Rs. 29,190	Rs.35,556	Rs. 21,932	Rs. 21,356	Rs. 19,300
Salary Scale From 2020	U-AC3-2016 Rs. 53,235-10x1240, 13x1520, 8x2020- 101,555 p.m.	U-AC1-2016 Rs. 40,920 p.m. (fixed)	U-EX 1-2016 Rs.40,920- 10x615; 20x690-60,870 p.m.	U-MN1-2016 Rs. 30,725- 10x300, 11x355, 10x470- 10x615- 48,480 p.m.	U-PL3-2016 Rs. 29,915- 10x270, 10x300, 10x355, 12x385- 43,785 p.m.	U-PL1-2016 Rs. 27,025- 10x250, 10x270, 10x300, 12x355-39,485 p.m.
Academic Allowance	25% of the Basic Salary					

Applicant presently employed in Higher Educational Institution, Government Departments and Government Corporations should apply through the Head of their Institution.

Please forward your application (as per the format, which can be download from the UNIVOTEC website; <http://univotec.ac.lk/> or from Administration Division of University College of Matara; along with the copies of educational, professional qualifications and experience under registered post indicating "<post applied> for the < University College of Matara> – <name of the Diploma Course>" (where applicable) on the top left hand corner of the envelop to reach on or before **29th December 2017** to the following address.

**Chief Executive Officer,
University College of Matara,
No. 690,
Tangalle Road,
Meddawatta,
Matara.**