**Annex I**

***Convocation for the Graduands of University of Vocational Technology – Year 2017***

01. Details of the Certificate Awardee:-

1. Name as in Birth Certificate or as amended:-.………………............................................................................................................................ ......................................................... ........................................... ........................................

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1. Registration No:-…………………………………………………………….
2. National Identity Card number:-...............................................................
3. Contact numbers:- ..........................................................................................
4. Personal address:-............................................................................................................... .............................................................................................................................................
5. Do you have any due payments to UNIVOTEC? (Yes or No) ………………………………………………

If Yes, clear all the dues before 15th November 2017.

02. Details of persons, who wish to participate at the Convocation with you:-

1. Name: - .........................................................................................................................

National Identity Card number:-...............................................................

1. Name: - .........................................................................................................................

National Identity Card number:-...............................................................

1. Name: - .........................................................................................................................

National Identity Card number:-...............................................................

Signature of Certificate Awardee

**Annex II**

Director General,

I do not wish to participate the Convocation 2017, which will be held on 21st December 2017.Please award me the degree in Absentia.

1. Name as in Birth Certificate or as amended:-.………………............................................................................................................................ ......................................................... ........................................... ........................................

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1. Registration No:-…………………………………………………………….
2. National Identity Card number :-...............................................................
3. Contact numbers:- .......................................................................................... .............................................................................................................................................
4. Personal address:-............................................................................................................... .............................................................................................................................................
5. Do you have any due payments to UNIVOTEC? (Yes or No) ………………………………………………

If Yes, clear all the dues before 15th November 2017.

Signature of Certificate Awardee