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## 1. Board of Governors of the University -2019

|                               |   |
|-------------------------------|---|
| Prof. G L D Wickramasinghe    | Vice Chancellor, University of Vocational Technology  |
| Mr. K D N Ranjith Asoka       | Secretary, Ministry of Industry & Commerce, Resettlement of Protracted Displaced Persons, Co-operative Development and Vocational Training & Skills Development |
| Ms. T C Mahanama              | Chief Accountant, Ministry of City Planning, Water Supply & Higher Education  |
| Dr. D D D Suraweera           | Dean, Faculty of Industrial & Vocational Technology   |
| Mr. L W S Kularatne           | Dean, Faculty of Training Technology  |
| Mr. C Jayasooriya             | Director General, Department of Trade and Investment Policy   |
| Ms. P N K Malalasekara        | Director General, Department of Technical Education and Training  |
| Mr. Ravi Jayawardana          | Chairman, Sri Lanka Vocational Training Authority   |
| Eng. W A U Gunawardena        | Institution of Incorporated Engineers, Sri Lanka (IIESL), Battaramulla  |
| Eng. Jayavilal Meegoda        | Representative, The Institution of Engineers Sri Lanka (IESL)   |
| Mr. Chandrarathne Vithanage   | Senior Assistant Secretary General, The Ceylon Chamber of Commerce, Colombo 02  |
| Mrs. Nadeeka N. Anadrahennadi | Acting Director Industrial Relations, Board of Investment of Sri Lanka  |
| Mr. S A Liyanage              | Academic Council Nominee  |
| Mrs. J K Kanthi               | Academic Council Nominee  |

## 2. Members of the Academic Council -2019

|                                 |   |  |
|---------------------------------|---|--|
| Prof.G.L.D Wickramasinghe       | - | Vice Chancellor, University of Vocational Technology (Chairman)  |
| Mrs. N. Diyabedanage            | - | Director General, University of Vocational Technology  |
| Dr.D.D.D. Suraweera             | - | Dean ,Faculty of Industrial & Vocational Technology, UNIVOTEC  |
| Mr.L.W.S.Kularatne              | - | Dean, Faculty of Training Technology, UNIVOTEC   |
| Eng.(Mrs.)J.K.Kanthi            | - | Director ,Admission Accreditation & Quality Assurance, UNIVOTEC  |
| Prof. (Mrs.) G.I.C Gunawardena  | - | Outside Faculty Nominee – Emeritus Professor in Education<br>OUSL.(External Member )   |
| Eng..P.D Sarath Chandra         | - | Outside Faculty Nominee – Former Senior Lecturer<br>Mechanical Eng.)/HOD (Agricultural & Plantation Engineering)-OUSL.<br>(External Member ) |
| Prof. (Mrs.) B.A.K.S Perera     | - | Professor , Department of Quantity Surveying /FIVT   |
| Prof. K.K.D.S Ranaweera         | - | Professor , Department of Agriculture & Food Technology/FIVT   |
| Prof.Chandana Jayalath          | - | Professor ,Department of Quantity Surveying /FIVT  |
| Dr.R.L.W Koggalage              | - | Head, Department of Electrical & Electronics Technology/FIVT   |
| Dr. Jayalal Wetthasinghe        | - | Head, Department of Manufacturing Technology/FIVT  |
| Dr. (Miss) R.S Palliyaguru      | - | Head ,Department of Quantity Surveying /FIVT   |
| Dr. Kasun Nandapala             | - | Head, Construction Technology /FIVT  |
| Eng..H.P.A.I Pathirana          | - | Head, Department of ICT/FTT  |
| Mr. U.A.S.K Edirisinghe         | - | Head, Department of Agriculture & Food Technology/FIVT   |
| Mrs. Y.S Manathunga             | - | Head , Department of Education & Training /FTT   |
| Mrs.U.Sivachelvy                | - | Head, Department of Management Studies/FTT   |
| Mrs. Dilini Ranasuriya          | - | Head, Department of Language Studies / FTT   |
| Mrs. Madhavae Perera            | - | Head, Department of Building Services Technology /FIVT   |
| Mr.R.M.D.P Rathnayake           | - | Head , Department of Film & Television Production Technology/FIVT  |
| Ms.Padmashanthi Y. Gamage       | - | Senior Lecturer ,Department of Education & Training / FTT  |
| Eng.(Mrs)W.C.C.Sumathiratne     | - | Senior Lecturer , Department of Building Services Technology /FIVT   |
| Eng.S.P.A.R.S. Jayathilaka      | - | Senior Lecturer, Department of Electrical & Electronics<br>Technology/FIVT   |
| Eng. (Mrs.)T.K Malwatta         | - | Senior Lecturer, Department of ICT/FTT   |
| Mr.S.A Liyanage                 | - | Senior Lecturer , Department of Language Studies / Head,ITTD /FTT  |
| Eng.(Mrs.)Gayanthi Alahapperuma | - | Senior Lecturer, Department of Manufacturing Technology /FIVT  |
| Dr. A.S.K Warahena              | - | Senior Lecturer, Department of Manufacturing Technology / FIVT   |
| Mrs.M.Thenabadu                 | - | Senior Lecturer , Department of Agriculture & Food Technology/FIVT   |
| Mrs. N.L.B Oshadie              | - | Senior Lecturer, Department of Management Studies /FTT   |
| Mr.H.A Seneviratne              | - | Senior Lecturer, Department of ICT/FTT   |
| Miss. Upeka De Silva            | - | Senior Lecturer , Department of ICT/FTT  |
| <b>In Attendance</b>            |   |  |
| Mrs. Beate Breitwieser          | - | Senior Lecturer , Department of Building Services Technology /FIVTs  |
| Ch.QS. (Mrs.)K.A Gunasekara     | - | Senior Lecturer, Department of Quantity Surveying/FIVT   |
| Mr.P.H.S.S Wijayarathna         | - | Head, Continuing Education Center /UNIVOTEC  |
| Mrs. Indrachapa Gunasekara      | - | Lecturer (Probationary), Hotel Management /FIVT  |
| Mr.M.G Dharmasiri               | - | Senior Assistant Registrar, Examination & Evaluation Centre  |
| Ms. G.W.G Upamalika             | - | Senior Assistant Librarian   |
| Mrs.W.P.G.C Pramila             | - | Assistant Registrar/Faculties (Secretary to the Academic Council)  |

### 3. University Profile

#### 3.1 Introduction

The University of Vocational Technology was established under the Parliament Act No.31 of 2008, to the need and the national importance of making available opportunities for achieving a higher educational qualification who have acquired Technical and Vocational Education and Training (TVET). In order to ensure that the higher educational qualifications obtained by those who pursue such studies will earn a qualification recognized within and outside Sri Lanka.

At present, the University of Vocational Technology enrolls students with NVQ level 5 or relevant equivalent qualifications. Persons having said qualifications are different from G.C.E Advanced Level qualified students as they have gone through a diploma level technology programme with substantial industry exposure. Thus, within the undergraduate programmes, students are given higher theoretical knowledge in their specialization and are exposed to gain practical experience with new technological equipment in laboratories. They also achieve an industrial training of six months as undergraduate trainees during the fifth semester of the programme. Having been technologically enriched through these activities, students will complete a project during the final semester which would be product oriented and mostly based on industry requirements.

Since 2017, students are enrolled to facilitate the higher education avenue to those who have followed GCE A/L in Technology Stream.

#### 3.2 Vision

To be The Leader in Vocational and Technological University Education and Research in South Asia.

#### 3.3 Mission

- I. To provide lifelong learning opportunities for all with aspirations to achieve professional excellence.
- II. To network with global TVET sector, academia and industry.
- III. To be a catalyst in sustainable socio-economic development of the country.

### 3.4 The Objectives of the University

- To assist in the progressive development of students in TVET system based on their aptitudes and abilities to acquire university education.
- To provide pedagogical training for those undergoing training while serving in the Technical and Vocational Education sector and industry.
- To assist in the development of course curricular for Technical and Vocational Education and Training.
- To provide courses of study for middle level technical personnel having qualifications acceptable for admission to the University.
- To provide courses of study for those with National Vocational Qualifications (NVQ) to upgrade their competency and acquire academic qualifications.
- To provide extension courses on continuing professional development.
- To provide extension services to the public including institutions, in the construction, manufacturing and service sector.

### 3.5 Establishment of new faculties

In December 2019, existed 2 faculties of the University were upgraded in to 4 faculties as follows.

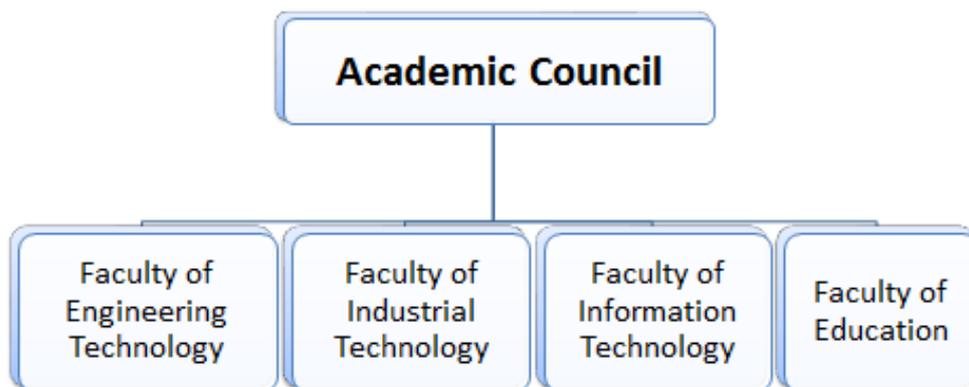


Figure 3.1: Establishment of new faculties

## 4 Student Profile

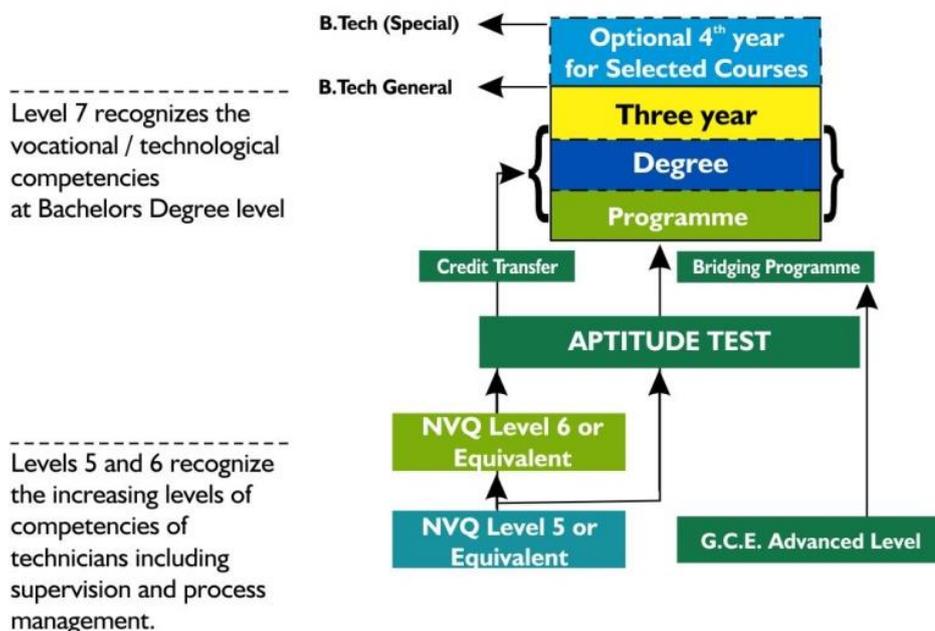


Figure 4.1: University Entrance Path

University of Vocational Technology enrolls students with NVQ level 5 or equivalent qualifications and G.C.E Advanced Level qualification in the specified streams. Within the undergraduate programmes, students are given higher theoretical knowledge in their specialization and are exposed to gain practical experience with new technological equipment in laboratories. They also achieve an industrial training of six months as undergraduate trainees during the fifth semester of the programme. Having been technologically enriched through these activities, students will complete a project during the final semester which would be product oriented and mostly based on industry requirements.

### 4.1 Capacity for Degree Programmes

Table 4.1: Capacity for Degree Programmes

|   | Degree Programme  | Weekdays (B1) | Weekend(B2) | Total |
|---|---|---------------|-------------|-------|
| 1 | B. Tech. In Media Art Production Technology               | 40            |             | 40    |
| 2 | B. Tech in Film & Television Technology                   |               | 40          | 40    |
| 3 | B. Tech. In Manufacturing Technology                      | 40            | 40          | 80    |
| 4 | B. Tech. In Building Services Technology                  | 40            | 40          | 80    |
| 5 | B. Tech. In Food Process Technology                       | 40            | 40          | 80    |
| 6 | B. Tech. In Construction Technology & Resource Management | 40            | 40          | 80    |
| 7 | B. Tech. In Industrial Management Technology              | 40            | 40          | 80    |
| 8 | B. Tech. In Software Technology                           | 40            | 40          | 80    |

|              |   |            |            |             |
|--------------|---|------------|------------|-------------|
| 9            | B. Tech. In Network Technology          | 40         | 40         | 80          |
| 10           | B. Tech. In Multimedia & Web Technology | 40         | 40         | 80          |
| 11           | B. Tech. In Mechatronics Technology     | 40         | 40         | 80          |
| 12           | B. Tech in Quantity Surveying           |            | 40         | 40          |
| 13           | B.Ed. In Technology                     |            | 40         | 40          |
| 14           | B. Ed. In English Language Teaching     | 40         | 40         | 80          |
| 15           | Bachelor of Hotel Management            |            | 40         | 40          |
| <b>Total</b> |   | <b>440</b> | <b>560</b> | <b>1000</b> |

## 4.2 Capacity for Diploma Programmes

Table 4.2: Capacity for Diploma Programmes

| # | Programme Name                                  | Capacity |
|---|---|----------|
| 1 | National Diploma in Teachers Training Education | 260      |
| 2 | Training of Assessors                           | 250      |
| 3 | Industrial Training Management                  | 120      |
| 4 | Training Centre Management                      | 120      |
| 5 | TOT Developing Quality leaders in TVET System   | 125      |

## 4.3 Facilitation for Students

### 4.3.1 Student Services Unit & Technical Services Unit

The main objective of these Units is to facilitate students with effective & efficient supportive services to continue their studies in fruitful manner. Both Units are opened every Academic-day of the year to provide following services.

| Student Services Unit   | Technical Services Unit  |
|---|--|
| <ul style="list-style-type: none"> <li>• Maintenance of personal records</li> <li>• Issuing following/ studentship confirmation letters</li> <li>• Issuing ID cards</li> <li>• Maintenance of attendance records</li> <li>• Processing for medicals</li> <li>• Dissemination of information/statistics for relevant parties</li> <li>• Maintenance of the EMIS</li> </ul> | <ul style="list-style-type: none"> <li>• Allocation of class rooms and laboratories</li> <li>• Facilitating learning materials for class rooms</li> <li>• Issuing lockers for students</li> <li>• Providing Technical assistant for Academic activities</li> </ul> |

In addition to above services, Student Services Unit maintains an Information Desk in order to provide all required information on degree programmes to public individuals who visit University.

### 4.3.2 Library

The Univotec Library is a non-academic library that serves tertiary education. It is one of the most comprehensive technical libraries in Sri Lanka. Providing access to over 27704 volumes and some journals, it functions as the primary information sources for students, staff, professionals and two faculties of the university. With the a view to providing an ever improving service , the knowledge base as well as the access and facilities of the library are continually enriched.

The library is easily accessible and study areas, facilities and information services are design to create a reader friendly atmosphere. Knowledgeable library staff members are available to assist readers, whether they are looking for in depth database research, or simply a book or any other reference needs.

### Members during 2019

|                            |      |
|----------------------------|------|
| Full Time Student          | 1130 |
| Part Time Students         | 1536 |
| Academic Staff Members     | 51   |
| Non Academic Staff Members | 199  |

### Details on Collection of Books

|   |  |
|---|--|
| Collection of Books                           | 27635  |
| Names of Periodicals Available in the Library | Time. National Geographic, Fortune, Readers Digest , Film fair Digit |
| Collection Students Projects Reports          | 203  |

- Electronic Library was established with 20 new computers.
- Start the Koha Data base for main Library.

### 4.3.3 Hostel Facilities

The university has two hostels to offer accommodation. These hostels are situated in the university premises. Hostel facilities are provided for a limited number of students by the university. First year students are given priority in the selection process in order to be of more assistance to their studies. Hostels are offered on full time basis as well as daily basis. Hostels are administered by two members of the academic staff and two sub-wardens. In addition, there are other staff members to help in the administration. All hostels are equipped with able staff to handle daily services.

## 5 Faculty of Industrial and Vocational Technology

### 5.1 Student Intake – 2019

Aptitude test to select students for the two batches (Weekday and Weekend) of the programmes of B. Tech. in Manufacturing Technology, Mechatronics Technology, Building Services Technology, Food Process Technology, Film & Television Production Technology, Construction Technology & Resource Management, Quantity Surveying, Hotel Management and Media Arts Production Technology was conducted on 24<sup>th</sup> February 2019. Based on the performance of the Aptitude test students were admitted for the academic year 2019/2020. Details are given in Table 1 and 2. In this academic year for weekday batches after giving priority to student having National Vocational Qualification level 5 / 6 or equivalent qualifications available vacancies were filled with students with GCE Advanced level qualifications to run the programme in full capacity. GCE A/L students were selected based on their

Z-score. Details of Advanced level streams considered as entry qualifications for the respective degrees and number of students admitted are given in the table 3. Number of students admitted from NVQ and GCE (A/L) are given in the Table 4. Total of 605 students were admitted for Academic Year 2019/2020 for the Faculty.

Table: 5.1 Student Intake – Faculty of Industrial & Vocational Technology for the academic year 2019/2020 Weekdays

| #  | B. Tech. Degree Programme                                 | No. of Students registered |
|--|---|----------------------------|
| 1.   | B. Tech. in Building Services Technology                  | 52                         |
| 2.   | B. Tech. in Mechatronics Technology                       | 40                         |
| 3.   | B. Tech. in Manufacturing Technology                      | 49                         |
| 4.   | B. Tech. in Food Process Technology                       | 49                         |
| 5.   | B. Tech. in Construction Technology & Resource Management | 45                         |
| 6.   | B. Tech. in Media Arts Production Technology              | 39                         |
| <b>Grand Total registered in the Faculty of Industrial and Vocational Technology for week day programmes</b> |   | <b>274</b>                 |

Table: 5.2 Student Intake – Faculty of Industrial & Vocational Technology for the academic year 2019/2020 Weekends

| #  | B. Tech. Degree Programme                                 | No. of Students registered |
|--|---|----------------------------|
| 1.   | B. Tech. in Building Services Technology                  | 52                         |
| 2.   | B. Tech. in Mechatronics Technology                       | 39                         |
| 3.   | B. Tech. in Manufacturing Technology                      | 30                         |
| 4.   | B. Tech. in Food Process Technology                       | 43                         |
| 5.   | B. Tech. in Construction Technology & Resource Management | 65                         |
| 6.   | B. Tech. in Film & Television Production Technology       | 27                         |
| 7.   | B. Tech. in Quantity Surveying                            | 59                         |
| 8.   | Bachelor in Hotel Management                              | 16                         |
| <b>Grand Total registered in the Faculty of Industrial and Vocational Technology</b> |   | <b>331</b>                 |

Table: 5.3 Student Intake – AL qualifications considered as entry qualification for different degrees

| #  | B. Tech. Degree Programme                                 | A/L Stream considered   |
|----|---|---|
| 1. | B. Tech. in Building Services Technology                  | Engineering Technology  |
| 2. | B. Tech. in Mechatronics Technology                       | Engineering Technology  |
| 3. | B. Tech. in Manufacturing Technology                      | Engineering Technology  |
| 4. | B. Tech. in Food Process Technology                       | Bio-systems Technology and Biological Sciences                |
| 5. | B. Tech. in Construction Technology & Resource Management | Engineering Technology  |
| 6. | B. Tech. in Media Arts Production Technology              | Any AL stream with Communication & Media Studies as a subject |

Table: 5. 4 Student Intake – Distribution of intake between NVQ and AL for different degrees

| #              | B. Tech. Degree Programme                                 | NVQ | AL |
|----------------|---|-----|----|
| <b>Weekday</b> |   |     |    |
| 1.             | B. Tech. in Building Services Technology                  | 09  | 43 |
| 2.             | B. Tech. in Mechatronics Technology                       | 09  | 31 |
| 3.             | B. Tech. in Manufacturing Technology                      | 11  | 38 |
| 4.             | B. Tech. in Food Process Technology                       | 16  | 33 |
| 5.             | B. Tech. in Construction Technology & Resource Management | 07  | 38 |
| 6.             | B. Tech. in Media Arts Production Technology              | --  | 39 |
| <b>Weekend</b> |   |     |    |
| 7.             | B. Tech. in Building Services Technology                  | 52  | -- |
| 8.             | B. Tech. in Mechatronics Technology                       | 39  | -- |
| 9.             | B. Tech. in Manufacturing Technology                      | 30  | -- |
| 10.            | B. Tech. in Food Process Technology                       | 43  | -- |
| 11.            | B. Tech. in Construction Technology & Resource Management | 65  | -- |
| 12.            | B. Tech. in Film & Television Production Technology       | 27  | -- |
| 13.            | B. Tech. in Quantity Surveying                            | 59  | -- |
| 14.            | Bachelor in Hotel Management                              | 16  |    |

## 5.2 Inauguration Ceremony For the student intake 2019/2020

Inaugural ceremony and the orientation programme were commenced for weekday & weekend programmes on 08<sup>th</sup> June 2019. Gap filling / Foundation programme for selected students of the weekday programme was integrated to the semester 1. Hence, semester 1 was conducted as an extended semester which ran for 27 weeks phase 1 (12 weeks) phase 2 (15 weeks). Only a two day orientation programme was conducted for weekend students before commence in the programme proper.

Details of students population of B. Tech. degree programmes offered by the Faculty is given in table 6.5.

Table: 5.5: Total Student population

| Title of the Degree Course                    | Year of Registration |                |                |                |                |                |                |                |
|---|----------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|   | 2016 - Weekday       | 2016 - Weekend | 2017 - Weekday | 2017 - Weekend | 2018 - Weekday | 2018 - Weekend | 2019 - Weekday | 2019 - Weekend |
| Building Services Technology                  | 19                   | 40             | 37             | 33             | 41             | 58             | 52             | 52             |
| Manufacturing Technology                      | 00                   | 22             | 42             | 17             | 42             | 31             | 49             | 30             |
| Mechatronics Technology                       | 21                   | 40             | 45             | 22             | 53             | 55             | 40             | 39             |
| Food Process Technology                       | --                   | 45             | 42             | 44             | 41             | 52             | 49             | 43             |
| Film & Television Production Technology       | --                   | 31             | --             | 36             | --             | 26             | --             | 27             |
| Construction Technology & Resource Management | --                   | 61             | 41             | 63             | 45             | 70             | 45             | 65             |
| Quantity Surveying                            | --                   | 56             | --             | 83             | --             | 63             | --             | 59             |
| Media Arts Production Technology              | --                   | --             | --             | --             | --             | --             | 39             | --             |
| Bachelor in Hotel Management                  | --                   | --             | --             | --             | --             | --             | --             | 16             |
| <b>Batch Total</b>                            | <b>40</b>            | <b>295</b>     | <b>207</b>     | <b>298</b>     | <b>222</b>     | <b>355</b>     | <b>274</b>     | <b>331</b>     |

### 5.3 Examinations conducted for the faculty in 2019

Details of examinations conducted during year 2019 for both weekday and weekend batches are given in Table 6.6.

Table 5.6: Examinations conducted for the Faculty in 2019

| #  | B. Tech. Degree Programme                     | Year of First Registration | Mode of conduct    | Semester End Examination |
|----|---|----------------------------|--------------------|--------------------------|
| 1. | Building Services Technology                  | 2016                       | Weekend            | Semester 5               |
|    | Mechatronics Technology                       |                            |                    |                          |
|    | Manufacturing Technology                      |                            |                    |                          |
|    | Food Process Technology                       |                            |                    |                          |
|    | Construction Technology & Resource Management |                            |                    |                          |
| 2. | Mechatronics Technology                       | 2016                       | Weekdays           | Semester 6               |
|    | Manufacturing Technology                      |                            |                    |                          |
|    | Building Services Technology                  |                            |                    |                          |
|    | Food Process Technology                       |                            |                    |                          |
|    | Film & Television Production Technology       |                            |                    |                          |
|    | Construction Technology & Resource Management |                            |                    |                          |
|    | Quantity Surveying                            |                            |                    |                          |
| 3. | Mechatronics Technology                       | 2017                       | Weekend            | Semester 3               |
|    | Manufacturing Technology                      |                            |                    |                          |
|    | Building Services Technology                  |                            |                    |                          |
|    | Food Process Technology                       |                            |                    |                          |
|    | Film & Television Production Technology       |                            |                    |                          |
|    | Construction Technology & Resource Management |                            |                    |                          |
|    | Quantity Surveying                            |                            |                    |                          |
| 4. | Mechatronics Technology                       | 2017                       | Weekdays           | Semester 3               |
|    | Manufacturing Technology                      |                            |                    |                          |
|    | Building Services Technology                  |                            |                    |                          |
|    | Food Process Technology                       |                            |                    |                          |
|    | Film & Television Production Technology       |                            |                    |                          |
|    | Construction Technology & Resource Management |                            |                    |                          |
|    | Quantity Surveying                            |                            |                    |                          |
| 5. | Mechatronics Technology                       | 2018                       | Weekdays & Weekend | Semester 2               |
|    | Manufacturing Technology                      |                            |                    |                          |
|    | Building Services Technology                  |                            |                    |                          |
|    | Food Process Technology                       |                            |                    |                          |
|    | Film & Television Production Technology       |                            |                    |                          |
|    | Construction Technology & Resource Management |                            |                    |                          |
|    | Quantity Surveying                            |                            |                    |                          |

### 5.4 Visiting Lecturers in 2019

Faculty is obtaining services of visiting lecturers and resource persons due to the following;

- Shortage of permanent academic staff
- To establish better linkages with industry and academia of other universities and higher education institutions

Details of visiting lecturers employed by the faculty for all degree programmes are given in Table 6.7.

Table 5.7: Visiting Lecturers in- 2019

| #         | B.Tech . Degree Programme                         | Year of first Registration | Mode of Conduct | Semester | No. of Visiting Lecturers |
|-----------|---|----------------------------|-----------------|----------|---------------------------|
| 01        | Constriction Technology & Resource Management     | 2015/2016                  | B2              | 06       | 2                         |
|           |   | 2016/2017                  | B2              | 06       | 7                         |
|           |   | 2017/2018                  | B2              | 04       | 4                         |
|           |   |                            |                 | 03       | 12                        |
|           |   | 2018/2019                  | B2              | 03       | 8                         |
|           |   | 2019/2020                  | B2              | 01       | 10                        |
|           |   | 2017/2018                  | B1              | 04       | 5                         |
|           |   |                            |                 | 03       | 7                         |
|           |   | 2018/2019                  | B1              | 03       | 6                         |
| 02        | 7   |                            |                 |          |                           |
| 2019/2020 | B1  | 01                         | 7               |          |                           |
| 02        | B.Tech. in Building Services Technology           | 2016/2017                  | B2              | 06       | 8                         |
|           |   | 2017/2018                  | B2              | 04       | 7                         |
|           |   |                            |                 | 03       | 8                         |
|           |   | 2018/2019                  | B2              | 03       | 5                         |
|           |   |                            |                 | 02       | 2                         |
|           |   | 2019/2020                  | B2              | 01       | 7                         |
|           |   | 2016/2017                  | B1              | 06       | 6                         |
|           |   | 2017/2018                  | B1              | 04       | 5                         |
|           |   | 2018/2019                  | B1              | 03       | 4                         |
| 02        | 5   |                            |                 |          |                           |
| 2019/2020 | B1  | 01                         | 7               |          |                           |
| #         | B.Tech . Degree Programme                         | Year of first Registration | Mode of Conduct | Semester | No. of Visiting Lecturers |
| 03        | B.Tech in Food Process Technology                 | 2016/2017                  | B2              | 06       | 9                         |
|           |   |                            |                 | 05       | 7                         |
|           |   | 2017/2018                  | B2              | 04       | 14                        |
|           |   |                            |                 | 03       | 4                         |
|           |   | 2018/2019                  | B2              | 03       | 2                         |
|           |   |                            |                 | 02       | 4                         |
|           |   | 2019/2020                  | B2              | 01       | 5                         |
|           |   | 2017/2018                  | B1              | 04       | 10                        |
|           |   | 2018/2019                  | B1              | 03       | 5                         |
| 02        | 4   |                            |                 |          |                           |
| 2019/2020 | B1  | 01                         | 1               |          |                           |
| 04        | B.Tech in Quantity Surveying                      | 2016/2017                  | B2              | 06       | 9                         |
|           |   |                            |                 | 05       | 4                         |
|           |   | 2017/2018                  | B2              | 04       | 9                         |
|           |   |                            |                 | 03       | 2                         |
|           |   | 2018/2019                  | B2              | 03       | 5                         |
|           |   |                            |                 | 02       | 2                         |
| 2019/2020 | B2  | 01                         | 7               |          |                           |
| 05        | B.Tech in Film & Television Production Technology | 2016/2017                  | B2              | 06       | 13                        |
|           |   | 2017/2018                  | B2              | 04       | 11                        |
|           |   |                            | B2              | 03       | 14                        |

|           |                                     |           |    |    |    |
|-----------|-------------------------------------|-----------|----|----|----|
|           |                                     | 2018/2019 | B2 | 03 | 18 |
|           |                                     |           |    | 02 | 17 |
|           |                                     | 2019/2020 | B2 | 01 | 13 |
|           |                                     | 2019/2020 | B1 | 01 | 19 |
| 06        | B.Tech.in. Manufacturing Technology | 2016/2017 | B2 | 06 | 1  |
|           |                                     | 2017/2018 | B2 | 04 | 3  |
|           |                                     |           | B2 | 03 |    |
|           |                                     | 2018/2019 | B2 | 03 | 5  |
|           |                                     | 2019/2020 | B2 | 01 | 4  |
|           |                                     | 2017/2018 | B1 | 04 | 5  |
|           |                                     | 2018/2019 | B1 | 03 | 4  |
|           |                                     |           |    | 02 | 4  |
|           |                                     | 2019/2020 | B1 | 01 | 4  |
| 07        | B.Tech.in. Mechatronics Technology  | 2016/2017 | B2 | 06 | 7  |
|           |                                     | 2018/2019 | B2 | 03 | 2  |
|           |                                     | 2019/2020 | B2 | 01 | 2  |
|           |                                     | 2017/2018 | B1 | 04 | 1  |
|           |                                     | 2018/2019 | B1 | 03 | 2  |
|           |                                     |           |    | 02 | 1  |
| 2019/2020 | B1                                  | 01        | 4  |    |    |
| 08        | B.Tech in MAN / MEC/BST Technology  | 2017/2018 | B2 | 04 | 8  |
|           |                                     |           |    | 3  | 1  |
|           |                                     | 2018/2019 | B2 | 03 | 7  |
|           |                                     |           |    | 02 | 2  |
|           |                                     | 2019/2020 | B2 | 01 | 5  |
|           |                                     | 2018/2019 | B1 | 03 | 2  |
|           |                                     |           |    | 02 | 5  |
| 2019/2020 | B1                                  | 01        | 2  |    |    |
| 09        | B.Tech. in Hotel Management         | 2019/2020 | B2 | 01 | 5  |

### 5.5 Exemptions granted for B. Tech Students

Exemptions were granted to students based on the policy on granting exemptions approved by the Academic Council. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the Diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in Category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

Further, as per exemption policy those students who had applied and got eligible to get exemptions of the whole semesters were granted. Those who were granted the exemptions for the whole first year were given chance to join the degree from the second year. Those who were granted the exemptions for the whole first semester were given chance to join the degree from the second

semester For other students module exceptions were granted base on exemption policy as per their requests.

### 5.6 Work Based Industrial Training

Work based industrial training is an important mandatory component of Bachelor of Technology programmes, which lasts for six months. This module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme. Comprehensive assessment scheme was developed to assess the work based industrial training of students as this component is considered in calculation of students Grade Point Average (GPA).

### 5.7 Faculty Board Meetings

Meetings of the Faculty Board were conducted on each month. Total of 10 meetings were held during 2019.

### 5.8 Participation in Exhibitions and Competitions

#### Techno 2019

Students of the faculty participated in the Techno 2019 exhibition organized by the Institution of Engineers, Sri Lanka.

#### Pro Food –Pro Pack & Agbiz 2019

Pro Food –Pro Pack & Agbiz is the most comprehensive food , beverage and packaging exhibition held in Sri Lanka and largest trade fair for all organizations involved in processed food ,beverage ,packaging and agriculture to show case their products.

Department of Agriculture and Food Technology, University of Vocational Technology participated for that.

### 5.9 General Convocation- 2019

Convocation of the University held on 21<sup>st</sup> November 2019 at BMICH. One hundred and thirty six (136) students of the Faculty of Industrial and Vocational Technology who followed B. Tech. degrees in Building Services Technology, Mechatronics Technology, Manufacturing Technology, Food Process Technology, Film & Television Production Technology, Construction Technology & Resource Management & Quantity Surveying graduated and the details are in given Table 6.8.

Table 5.8: Details of Graduates

| <b>Title of the Degree Course</b>                         | <b>No. of Students</b> |
|---|------------------------|
| B. Tech. in Building Services Technology                  | 29                     |
| B. Tech. in Manufacturing Technology                      | 04                     |
| B. Tech. in Mechatronics Technology                       | 24                     |
| B. Tech. in Food Process Technology                       | 22                     |
| B. Tech. in Film & Television Production Technology       | 12                     |
| B. Tech. in Construction Technology & Resource Management | 13                     |
| B. Tech. in Quantity Surveying                            | 32                     |
| <b>Batch Total</b>  | <b>136</b>             |

## 6 Faculty of Training Technology (FTT)

Faculty of Training Technology of the University of Vocational Technology has been established for conducting academic programmes in the specialization areas of education, teaching and training technology.

The Faculty provides a number of undergraduate programmes leading to B.Tech and B.Ed degrees in ICT, Education, ELT and Management for TVET trainers and those who are in other government and private sector training institutes, Advanced Level ( A/L ) qualified students and those interested in pursuing higher education. The programs are offered with the intention of opening pathways for middle level technicians and trainers in order to develop their knowledge, skills and attitudes to a higher level so that they will be able to perform better at work places and pursue their higher studies.

These degree programmes are specially designed for those who have passed out from COTs, teachers in schools and TVET sector and others holding the required diploma level qualifications to upgrade their competencies up to degree level. In addition, the Faculty has taken steps to provide opportunities for A/L qualified students too to enroll for the programmes.

A Foundation programme has been designed for bridging the core knowledge, skills and attitudes in basic modules such as Mathematics, English and Basic Information technology and conducted for one month at the commencement of each program every year.

### 6.1 Students enrolled from GCE A/L Stream

Table 6.1 : A/L Technology Streams for Degree Programmes

| # | Degree programme   | A/L streams in order of preference                           |
|---|--|--|
| 1 | B.Ed in Technology (B.Ed.Tech.)  | Commerce, Physical Science, Agriculture, Technology          |
| 2 | B.Tech in Software Technology<br>B.Tech in Multimedia & Web Technology<br>B.Tech in Network Technology | Any A/L stream with ICT as a subject                         |
| 3 | B.Tech in Industrial Management Technology   | Commerce, Engineering Technology, Physical sciences          |
| 4 | B.Ed. in English Language Teaching   | "S" pass for A/L English or "C" pass for A/L General English |

Based on the 2018 A/L z-score, the students were admitted to the respective degree programmes for the academic year 2019/2020. Details are given below.

Table 6.2: Students admitted under G.C.E. A/L and NVQ Stream in 2019/2020 academic year

| Year of Registration - 2019                        |              |           |            |              |                 |
|--|--------------|-----------|------------|--------------|-----------------|
| Title of the Degree Programme                      | Weekday (B1) |           |            | Weekend (B2) | Total (B1 + B2) |
|  | NVQ          | AL        | Total      | NVQ          |                 |
| B.Tech in Network Technology                       | 18           | 11        | 29         | 37           | 66              |
| B.Tech in Multimedia & web Technology              | 18           | 17        | 35         | 38           | 73              |
| B.Tech in Software Technology                      | 25           | 06        | 31         | 32           | 63              |
| Bachelor of Education in Technology                | --           | --        | --         | 24           | 24              |
| Bachelor of Education in English Language Teaching | 52           | --        | 52         | 72           | 124             |
| B.Tech in Industrial Management                    | 03           | 37        | 40         | 41           | 81              |
| <b>Batch Total</b>                                 | <b>117</b>   | <b>71</b> | <b>187</b> | <b>244</b>   | <b>431</b>      |

## 6.2 Foundation Programme

The inauguration ceremony of weekday programmes were held on 03<sup>rd</sup> June and weekends programmes inauguration ceremony were held on 08<sup>th</sup> June 2019.

The orientation programme for the weekday batch was conducted on 03<sup>rd</sup> June to 07<sup>th</sup> June 2019 and orientation programme for weekend batch was conducted on 08<sup>th</sup> & 09<sup>th</sup> June 2019.

## 6.3 B. Tech. Degree (Weekday & Weekend) Programmes

First semester of year 1 for week day degree programmes were commenced on 10<sup>th</sup> June 2019. After 16 weeks, Semester 1 end examination will be held from 11<sup>th</sup> January to 27<sup>th</sup> January 2020. There will be industrial exposure module from 28.01.2020 to 24.04.2020 and Second semester of year 1 will be commenced on 27<sup>th</sup> April 2020.

First semester of year 1 for weekend degree programmes was commenced on 22<sup>nd</sup> June 2019. After 22 weeks, Semester 1 end examination will be held on 11<sup>th</sup> January to 27<sup>th</sup> January 2020. Second semester of year 1 will be commenced on 01<sup>st</sup> January 2020.

A summary of student intake for all B. Tech. and B. Ed degree programmes is given in the following table.

Table 6.3: Student Intake 2016 - 2019

| Title of the Degree Programme          | Year of Registration |            |            |            |            |            |            |            |
|--|----------------------|------------|------------|------------|------------|------------|------------|------------|
|  | 2016                 |            | 2017       |            | 2018       |            | 2019       |            |
|  | Week days            | Week ends  | Week days  | Week ends  | Week days  | Week ends  | Week days  | Week ends  |
| Network Technology                     | 32                   | 31         | 33         | 41         | 41         | 43         | 29         | 37         |
| Multimedia & web Technology            | 26                   | 34         | 37         | 36         | 39         | 37         | 35         | 38         |
| Software Technology                    | 32                   | 27         | 39         | 40         | 33         | 40         | 31         | 32         |
| Education in Technology                | --                   | 15         | 45         | 16         | 33         | 30         | --         | 24         |
| Education in English Language Teaching | --                   | 38         | --         | 30         | 46         | 48         | 52         | 72         |
| Industrial Management Technology       | --                   | 24         | 42         | 20         | 40         | 33         | 40         | 41         |
| <b>Batch Total</b>                     | <b>90</b>            | <b>169</b> | <b>196</b> | <b>183</b> | <b>232</b> | <b>231</b> | <b>187</b> | <b>244</b> |
| <b>Year Total</b>                      | <b>259</b>           |            | <b>379</b> |            | <b>463</b> |            | <b>431</b> |            |

## 6.4 Examinations Conducted for the Faculty in 2019

Table 6.4: Details of examinations conducted during year 2019 for both weekday and weekend batches

| #  | Degree Programme                   | Year of First Registration | Mode of conduct    | Semester End Examination | From       | To         |
|----|------------------------------------|----------------------------|--------------------|--------------------------|------------|------------|
| 1. | B.Tech in (NET/SOF/MMW)            | 2017                       | Weekday            | Semester III             | 25.02.2019 | 11.03.2019 |
|    | B.Tech in Industrial Management    |                            |                    |                          |            |            |
| 2. | B.Ed. in Technology                | 2016                       | Weekend            | Semester V               | 08.06.2019 | 23.06.2019 |
|    | B.Ed. in English Language Teaching |                            |                    |                          |            |            |
| 3. | B.Tech in (NET/SOF/MMW)            | 2016                       | Weekdays           | Semester VI              | 10.06.2019 | 24.06.2019 |
| 4. | B.Tech in (NET/SOF/MMW)            | 2018                       | Weekdays & Weekend | Semester II              | 06.07.2019 | 10.08.2019 |
|    | B.Tech in Industrial Management    |                            |                    |                          |            |            |
|    | B.Ed. in English Language Teaching |                            |                    |                          |            |            |
|    | B.Ed. in Technology                |                            |                    |                          |            |            |
| 5. | B.Tech in (NET/SOF/MMW)            | 2017                       | Weekend            | Semester III             | 03.08.2019 | 19.08.2019 |
|    | B.Tech in Industrial Management    |                            |                    |                          |            |            |
|    | B.Ed. in English Language Teaching |                            |                    |                          |            |            |
|    | B.Ed. in Technology                |                            |                    |                          |            |            |
| 6. | B.Tech in (NET/SOF/MMW)            | 2017                       | Weekdays           | Semester IV              | 19.08.2019 | 30.08.2019 |
|    | B.Tech in Industrial Management    |                            |                    |                          |            |            |

## 6.5 General Convocation - 2019

General Convocation of the University was held on 21<sup>st</sup> November 2019 at BMICH. 165 students of the Faculty of Training Technology who followed B.Ed and B.Tech. degrees in Education Technology, English Language Teaching, Industrial Management Technology, Multimedia & Web Technology, Network Technology, and Software Technology graduated on that day. The details are given below.

Table 6.5: General Convocation 2019

| Title of the Degree Course                                 | No. of Graduands |
|--|------------------|
| Bachelor of Education Technology                           | 03               |
| Bachelor of Technology in English Language Teaching        | 22               |
| Bachelor of Technology in Industrial Management Technology | 12               |
| Bachelor of Technology in Multimedia & Web Technology      | 40               |
| Bachelor of Technology in Network Technology               | 42               |
| Bachelor of Technology in Software Technology              | 46               |
| <b>Batch Total</b>   | <b>165</b>       |

## 6.6 Details of Academic Staff

The permanent academic staff members of the Faculty shown below were involved in delivering lectures conducting practical sessions, preparing and evaluating assignments and written question papers and all other academic activities.

Table 6.6: Academic Staff of the Faculty involved in Implementation of Degree Programmes in – 2019

| #  | Name & Designation   | Course  | Module / Subject  |
|----|--|---|---|
| 01 | Mr. L W S Kularatne<br>Dean, Senior Lecturer Gr. II                        | B.Ed (ELT)                                    | 1. Poetry<br>2. Review of Language Learning   |
| 02 | Mr. S A Liyanage<br>Senior Lecturer Gr. II<br>Head/ITTD                    | B.Tech (MAN/MEC/ELT)                          | 1. ELT Approaches and Methods<br>2. Computer Assisted Language Learning<br>3. Final Year Projects   |
| 03 | Ms. Y G. Padma Shanthi<br>Senior Lecturer Gr. II                           | B. Ed. Tech<br>B. Ed. (ELT)                   | 1. Educational Psychology<br>2. Internship<br>3. Career Guidance and Counselling<br>4. Teaching Learning Methods I                                      |
| 04 | Eng. (Mrs.) T K. Malwatta<br>Senior Lecturer Gr. II                        | B.Tech (SOF/NET/MMW)                          | 1. Web Programming<br>2. Computer Programming<br>3. Final Year Projects   |
| 05 | Dr. A M Jazeel<br>Senior Lecturer Gr. II                                   | B. Ed. Tech<br>B. Ed. (ELT)                   | 1. Assessment for Learning<br>2. Internship Teaching Practice   |
| 06 | Mrs. Y S Manatunge<br>Senior Lecturer Gr. II<br>Head, Education & Training | B.Ed.(ELT)<br>B. Ed. Tech.                    | 1. Educational Psychology<br>2. Theme Papers<br>3. Instructional Media<br>4. Professional Development<br>5. Psychology for Professionals<br>6. Projects |
| 07 | Ms. L H D L Ranasuriya<br>Senior Lecturer Gr. II<br>Head, Language Studies | B.Tech. (CTRM))<br>B.Ed.(ELT)                 | 1. Poetry<br>2. Introduction to Literature<br>3. Advanced Communication Skills<br>4. Projects   |
| 08 | Ms. U Sivachelvy<br>Senior Lecturer Gr. II<br>Head, Management Studies     | B.Tech (IM)                                   | 1. Introduction to Accounting<br>2. Costing & Cost Benefits Analysis<br>3. Projects   |
| 09 | Ms. N L B Oshadie<br>Senior Lecturer Gr. II                                | B.Tech (IM)                                   | 1. Project Management<br>2. Management of Technology<br>3. Strategic Management   |
| 10 | Mr. H A Senevirathna<br>Senior Lecturer Gr. II<br>Head, MMW                | B.Tech (ICT)<br>B.Tech (IM)<br>B.Tech (FPT)   | 1. Introduction to ICT<br>2. ICT for Food Technology<br>3. Entrepreneurship Development & Management  |
| 11 | Mrs. K U M De Silva<br>Senior Lecturer Gr. II                              | B.Tech (ICT)                                  | 1. Network Systems<br>2. Digital Electronics  |
| 12 | Eng. H P A I Pathirana<br>Senior Lecturer Gr. II<br>Head, SOF              | B.Tech (NET)                                  | 1. Internetwork Routing<br>2. Internetwork Switching  |
| 13 | Mrs. B M T D Jayasekera<br>Lecturer (Probationary)                         | B.Tech (IM)                                   | 1. Research Methods<br>2. Business Statistics I & II  |
| 14 | Ms. J A M B Karunaratne<br>Lecturer (Probationary)                         | B.Ed. (ELT)<br>B.Tech. (ICT)<br>B.Tech (MAPT) | 1. Communication Skills in English I & II<br>2. Teaching Reading<br>3. Teaching Practice  |

|    |   |                             |   |
|----|---|-----------------------------|---|
|    |   |                             | 4. Applied Linguistics<br>5. Projects   |
| 15 | Ms. A A Gunawardhana<br>Lecturer (Probationary)                               | B.Ed.(ELT)                  | 1. Review of English<br>2. Structure of English<br>3. Communication Skills<br>4. Internship   |
| 16 | Ms. M C N Perera<br>Lecturer (Probationary)                                   | B.Tech. (ICT)<br>B.Ed.(ELT) | 1. Poetry<br>2. Introduction to Literature<br>3. Internship<br>4. Communication Skills in English I   |
| 17 | Mr. R M C Asoka Bandula<br>Teaching Assistant / Head, NET                     | B.Tech (ICT)                | 1. Computer Architecture & Operating System<br>2. Digital Electronics<br>3. Internetwork Routing<br>4. Enterprise Technology & Architectures<br>5. Final Year Project   |
| 18 | Mr. P Uruthiran<br>Teaching Assistant   | B.Tech (ICT)                | 1. Database Design<br>2. Database System and Programming<br>3. Visual Programming I<br>4. Final Year Projects   |
| 19 | Ms. S G. Nambuwasam<br>Teaching Assistant                                     | B.Tech (ICT)                | 1. Internet Technologies<br>2. Data Structures and Algorithms<br>3. Platform Independent Programming<br>4. Content Management Systems<br>5. Final Year Project  |
| 20 | Mr. S A N Danushka<br>Teaching Assistant                                      | B.Ed. Tech<br>B.Ed.(ELT)    | 1. Philosophical & Social Foundation in Education<br>2. Assessment of Learning<br>3. Instructional Media<br>4. Curriculum Development, Implementation and Evaluation<br>5. Research Methodology in Education<br>6. Educational Management |
| 21 | Mr. P H S S Wijayarathna<br>Senior Engineering Teaching Assistant / Head, CEC | B.Tech (ICT)                | 1. Data Communication & Networks  |

## 6.7 Summary of Visiting Staff of the Faculty in 2019

Table 6.7: Summary of Visiting Staff of the Faculty in 2019

| #  | B. Tech. Degree Course             | Year of Registration | Mode of conduct | Semester | No. of Visiting Lecturers |
|----|------------------------------------|----------------------|-----------------|----------|---------------------------|
| 01 | Multimedia & Web Technology        | 2016/2017            | Weekend         | 06       | 17                        |
|    | Network Technology                 |                      |                 |          |                           |
|    | Software Technology                |                      |                 |          |                           |
|    | B.Ed. in English Language Teaching |                      |                 |          |                           |
|    | Industrial Management Technology   |                      |                 |          |                           |
| 02 | Multimedia & Web Technology        | 2017/2018            | Weekend         | 04<br>03 | 20<br>03                  |
|    | Network Technology                 |                      |                 |          |                           |
|    | Software Technology                |                      |                 |          |                           |
|    | B.Ed. in English Language Teaching |                      |                 |          |                           |
|    | Industrial Management Technology   |                      |                 |          |                           |
| 03 | Multimedia & Web Technology        | 2017/2018            | Weekdays        | 04<br>03 | 29<br>03                  |
|    | Network Technology                 |                      |                 |          |                           |
|    | Software Technology                |                      |                 |          |                           |
|    | B.Ed. in English Language Teaching |                      |                 |          |                           |
|    | Industrial Management Technology   |                      |                 |          |                           |
| 04 | Multimedia & Web Technology        | 2018/2019            | Weekend         | 03<br>02 | 29<br>07                  |
|    | Network Technology                 |                      |                 |          |                           |
|    | Software Technology                |                      |                 |          |                           |
|    | B.Ed. in English Language Teaching |                      |                 |          |                           |
|    | Industrial Management Technology   |                      |                 |          |                           |
| 05 | Multimedia & Web Technology        | 2018/2019            | Weekdays        | 03<br>02 | 19<br>15                  |
|    | Network Technology                 |                      |                 |          |                           |
|    | Software Technology                |                      |                 |          |                           |
|    | B.Ed. in English Language Teaching |                      |                 |          |                           |
|    | Industrial Management Technology   |                      |                 |          |                           |
| 06 | Multimedia & Web Technology        | 2019/2020            | Weekend         | 01       | 26                        |
|    | Network Technology                 |                      |                 |          |                           |
|    | Software Technology                |                      |                 |          |                           |
|    | B.Ed. in English Language Teaching |                      |                 |          |                           |
|    | Industrial Management Technology   |                      |                 |          |                           |
| 07 | Multimedia & Web Technology        | 2019/2020            | Weekdays        | 01       | 27                        |
|    | Network Technology                 |                      |                 |          |                           |
|    | Software Technology                |                      |                 |          |                           |
|    | B.Ed. in English Language Teaching |                      |                 |          |                           |
|    | Industrial Management Technology   |                      |                 |          |                           |

## 6.8 Exemptions Granted for B. Tech students

Policy on granting exemption was developed. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the Diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in Category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered

to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

The list of student numbers for whom exemptions were granted under the above two categories is shown below.

Table 6.8: No. of Students received exemption from Semester - I

| #  | B. Tech. (Weekend) Course - 2019 | No. of Students received exemption |             |
|----|----------------------------------|------------------------------------|-------------|
|    |                                  | Category 01                        | Category 02 |
| 1. | Software Technology              | 01                                 | 01          |
| 2. | Network Technology               | 01                                 | --          |

### 6.9 Industrial Training

Industrial training is an important component of Bachelor of Technology programmes, which lasts for six months. After restructuring the curriculum structure, this module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme.

### 6.10 Industrial Liaison Committees

Industrial liaison committees have been established for each degree programme to assist and advice on the conduct of the programmes so that it would enhance the quality of delivery and final product. The committees have met and the feedback received would be used for improving the quality of the degree programmes.

### 6.11 Curriculum Revision of the Degree Programmes

The first circle of curriculum revision of all the degree programmes offered by the Faculty has been completed by the end of year 2017. The revised curricula of all the degree programmes offered by the Faculty have been implemented from 2019.

### 6.12 Research

All academic staff members including the newly recruited members of the Faculty have been conducting research activities. Those who submitted proposals in 2018 have completed their research and submitted reports to the University. They have submitted new proposals to be carried out in the year 2019. Some of the staff do engage in submitting papers to local and international journals as well. Further most of the Faculty staff has supervised research studies undertaken by the students of the Faculty.

#### Research Symposium

The fourth research symposium of the University was held on 13<sup>th</sup> December 2019 at University Auditorium.

The details of the research papers presented in this symposium by the members of the Faculty are as follows.

Table 6.9: details of the research papers presented in this symposium

| #   | Name  | Proposal Name  |
|-----|---|--|
| 1.  | Dr. A M Jazeel  | Effectiveness of Social Media Enriched Instructional Approaches on Improving English among B.Ed. Students  |
|     |   | Guidelines for a Study on Awareness of Cybergogy among Teacher Trainees Studying at Teachers' Training College   |
| 2.  | S.A.N. Danushka<br>A S K Warahena   | A Multi-Level Closed-Loop Control Model for Blended Learning - A Concept Paper on an Innovative Approach for Systematic Continuous Quality Improvement and Assurance |
| 3.  | J A M B Karunarathna<br>C P Handungoda  | Grammar in Fingers Technique; New Grammar Teaching Technique in Teaching Be Verbs in Present and Past Tense  |
| 4.  | Nandula Perera<br>Prof. Chandana Jayalath                                     | Exploring the Versatility of Bloom's Taxonomy as a Tool to Assess Higher Order Cognitive Thinking  |
| 5.  | L W S Kularatne<br>P S Rathnasekara   | The Relationship between Socio- Economic Stereotypes and English Speaking Anxiety among Sri Lankan English as a Second Language Learners                             |
| 6.  | Dilini Ransuriya<br>N K G S Ariyawansa  | Enhancing Speaking through Simulation Activities in an ELT Classroom   |
| 7.  | U. Sivachelvy<br>B.M.T.D. Jayasekara<br>T.R. Vidanapathirane<br>G R M Gamlath | Determinant of Degree Choice among Undergraduates in University of Vocational Technology   |
| 8.  | S.A. Liyanage<br>A.S.K. Warahena  | Entropy and Spacism: An Extension to the Effectiveness Theories  |
| 9.  | S.G. Nambuwasam   | An Approach to Create e-Learning Opportunities for Hearing Impaired Youth to Develop ICT Literacy  |
| 10. | S G Nambuwasam<br>P Ekanayake<br>L M Gamage<br>J A Faluloon<br>P U L Fernando | Mobile Chat Application to Overcome Challenges of Communication between Deaf and Ordinary Persons  |
| 11. | Eng. H P A I Pathirana<br>Z A M Safzath<br>M I M Rifkhan                      | A Framework for Managing Information System Driven Change in Organizations   |
| 12. | Ms. N L B Oshadie   | An Investigation on the Role of Strategic Management Practices in Work Place: Perspective from Company Mangers   |
| 13. | T.R. Vidanapathirane  | Learning Organization Practices in Public Sector Banks in Sri Lanka  |
| 14. | T K Malwatta<br>S B Imbuldeniya<br>M P H S Rangana                            | 3D Avatar Application for Self-Guidance on Fitness and Wellbeing   |
| 15. | Dilini Ransuriya  | Perceptions of the Viewers on Code Switching in Television Commercials - A Review  |
| 16. | A A Gunawardana<br>M P S P Dias   | A Comparative Study on the Effectiveness of Two Media: "Blog" and "Chalk and Talk Method" in Learning English Grammar  |
| 17. | B.M.T.D. Jayasekara<br>T.R. Vidanapathirane<br>U. Sivachelvy                  | Reasons for Stress of ICT Weekend Students of University of Vocational and Their Coping Strategies   |

### 6.13 Faculty Board Meetings

The meetings of the Faculty board were held each month so that 10 meetings were held during the year 2019. Student representatives and both external and internal members of the Board attend the meetings regularly.

### 6.14 Details of Student Representatives

Mr. S.M.A.T. Bandara (Industrial Management) and Mr. R.S.V.A.K. Wijethunga (Industrial Management) had been nominated by the Students' Assembly as Student Representatives to the Faculty Board till August 2019. Thereafter Mr. C.T.N. Fernando (Software Technology) and Mr.

Buddhika Walpita (Software Technology) had been appointed as student representative of the Faculty Board of Training Technology.

## 6.15 Student Activities/Achievements

### CSR programmes

- New Year Festival, Vesak Celebrations, Vaani Vizha religious festival, Christmas Celebrations,
- Cricket Tournament, Volley Ball Tournament and Rugby tournament

### Competitions

- B.Tech ICT students participated in community innovator programme hosted by DcanSpace Academy

### Participation in Exhibitions

- Undergraduate students have been involved in organizing and participating in Tec-Ex exhibition at university premises

## 7 Continuing Education Centre

Continuing Education Centre (CEC) has been coordinating and conducting Diploma, Certificate, short courses, continuous professional development programmes and other extension programmes, since the inception of the University. It is the University arm which continues the activities of preceding institute, National Institute of Technical Education of Sri Lanka, as empowered by the Act of Parliament.

Among short term professional development programmes, Training of Trainers (ToT) and Training of Assessors (ToA) programmes are conducted based on the demand and essentiality in the field. These are designed for professional development of the personnel of the industry and teaching fields of the TVET sector. Although these programmes are small in duration, these are more practically oriented providing opportunities for experiencing real environment of work.

### 7.1 Diploma Programme

Table 7.1: Diploma Programme

| <b>Name of the Diploma Programme</b>                  | <b>NVQ Level</b> | <b>No: of students registered</b> |
|---|------------------|-----------------------------------|
| National Diploma in Technical Teacher Education       | Level 5          | 102                               |
| Higher National Diploma in Training Centre Management | Level 6          | 30                                |

## 7.2 Short Term Programme

### 7.2.1 Training of Assessors Programmes (TOA)

Annual Target - 250

Table 7.2: Training of Assessors Programmes

|    | <b>Certificate</b>    | <b>Duration</b>        | <b>No of Participants</b> | <b>Target</b> |
|----|-----------------------|------------------------|---------------------------|---------------|
| 01 | ToA 106               | 11/03/2019 -15/03/2019 | 34                        | 40            |
| 02 | ToA 107               | 25/03/2019-29/03/2019  | 33                        | 44            |
| 03 | ToA 108               | 10/06/2019-14/06/2019  | 28                        | 42            |
| 04 | ToA 109               | 22/07/2019-27/07/2019  | 31                        | 47            |
| 05 | ToA 110(Tamil Medium) | 05/08/2019-09/08/2019  | 34                        | 43            |
| 06 | ToA 111               | 05/08/2019-09/08/2019  | 40                        | 42            |
| 07 | ToA 112               | 16/09/2019-20/09/2019  | 27                        | 50            |
| 08 | ToA 113 (Level5)      | 30/09/2019-04/10/2019  | 21                        | 42            |
| 09 | ToA 114               | 07/10/2019-11/10/2019  | 30                        | 40            |
| 10 | ToA 115               | 28/10/2019-01/11/2019  | 17                        | 50            |
|    | <b>Total</b>          |                        | <b>295</b>                | <b>440</b>    |

### 7.2.2 Quality Leaders in TVET sector

Target 125

Table 7.3: Quality Leaders in TVET sector

|    | <b>Certificate</b> | <b>Duration</b>       | <b>No of Participants</b> |
|----|--------------------|-----------------------|---------------------------|
| 01 | Quality            | 24/07/2019-25/07/2019 | 17                        |
| 02 | Quality            | 22/08/2019-23/08/2019 | 29                        |
| 03 | Quality            | 19/09/2019-20/09/2019 | 34                        |
| 04 | Quality            | 24/10/2019-25/10/2019 | 22                        |
|    | <b>Total</b>       |                       | <b>102</b>                |

## 8 Admission, Accreditation and Quality Assurance Division

### 8.1 Introduction

The AAQA Division was established in September 2014. During its first year, it was focusing on developing and revising the existing necessary documents such as By-laws, Regulations, Rules and Procedure, and during its 2<sup>nd</sup> year, it gradually focused on increasing the number of students for university intakes, accreditation processes and initiating quality assurance measures.

### 8.2 Concise Quality Assurance Framework

University of Vocational Technology has a quality assurance framework. The features and functions of the framework are to assure the quality of the university in the following areas:

- I. The generally accepted standards of legal requirements for a degree awarding institute.
- II. The standards of physical resources
- III. The standards of degree programmes
- IV. The competence and qualifications of teachers of the University
- V. Research activities
- VI. Modes of delivery of educational programmes
- VII. Assessment procedures
- VIII. Student welfare

The UNIVOTEC was established by the parliamentary Act No. 30 of 2008, as a fully-fledged university, which covers all legal requirements to function as a degree awarding institute in Sri Lanka, *as it has been introduced in its official website*

Established in 2008, under the University of Vocational Technology Act Number 31 of 2008, the University of Vocational Technology has the same legal and academic status as any other national university in Sri Lanka. According to Section 6 and 7 of the Public Administration Circular No. 16/92, dated 13.03.92, issued by the Ministry of Public Administration, Provincial Councils & Home Affairs, the degrees awarded by University of Vocational technology are treated as equivalent to degrees awarded by any other University under the purview of the University Grants Commission, and the universities listed in Association of Commonwealth Universities, and / or in the International handbook of Universities.

The necessary infrastructure which includes, an administrative block, lecture halls, library, laboratories, auditorium, cafeteria and hostels, have been established and is being developed according to the requirements with the enhancement of the UNIVOTEC.

The standards of the degree programmes, the prime aim of the UNIVOTEC, are assured by the total functions of the Quality Assurance Framework which is described in detail in this document.

The aforementioned Act stipulates officers of the UNIVOTEC, their responsibilities, and the administrative bodies, which are parallel to such bodies of other universities in Sri Lanka, to ensure the conduct of programmes of study within generally accepted norms and standards.

The Officers of the University are;

- I. Vice Chancellor
- II. Deans
- III. Director General
- IV. Director Finance
- V. Director Media and Information
- VI. Director Admission, Accreditation, and Quality Assurance

The administrative bodies are;

- I. The Board of Governors
- II. The Academic Council
- III. The Admission, Accreditation, and Quality Assurance Council -
- IV. Faculty Boards (The composition of the above bodies has been explicitly mentioned in the said Act.)

The functions of these bodies are described concisely to explain how required quality is assured. Study Programmes are conducted under two faculties namely, Faculty of Training Technology, and the Faculty of Industrial and Vocational Technology. All matters pertaining to study of programmes, which include the modules, mode of delivery, examinations, assessment, etc., are discussed and monitored at the faculty boards.

The recommendations and decisions that are taken at the Faculty Boards are forwarded to the Academic Council for its approval. The Academic Council may seek approval of the Board of Governors for the matters based on the situation and the magnitude of them. The Academic Council is tantamount to the Senate of conventional universities in Sri Lanka as far as the composition and functions are concerned.

The Admission Accreditation and Quality Assurance Council is referred to when decisions are to be taken about admission procedures, accreditation of programmes of study, schemes of recruitments, academic and administrative matters pertaining to University Colleges, and general quality assurance processes of the University.

The University has an Examinations and Evaluation Centre, which is responsible for conducting and monitoring examinations, marking answer scripts, recording the results and issuing certificates. The procedures are similar to those of other universities in Sri Lanka.

The University also has a Quality Assurance Committee (QAC) which meets monthly to take initiatives to ensure that programmes of study are conducted within the expected norms and standards, and to enhance related facilities and student welfare. A monthly progress report is put forward to the Academic Council by the QAC.

All functions of the officers, and bodies mentioned above are governed by a set of by-laws, regulations, rules, procedures, and policies that have been developed and approved by the University.

Such documents include:

**By -Laws**

- By law for the award of degrees, post graduate diplomas and higher degrees by the University of Vocational Technology.
- By law for conducting of examinations, offences, punishments and appeals procedure
- By-law for the University students' assembly at the University of Vocational Technology
- By-law for residence and student discipline at the University of Vocational Technology
- By law for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology
- By-laws on the procedure of convocation of the University of Vocational Technology
- By-laws on the procedure of Diploma Awarding Ceremony of University colleges established under University of Vocational Technology

## **Regulations**

- Regulations for the award of the degree of Bachelor of Education in Technology by the University of Vocational Technology
- Regulations for the award of the degree of Bachelor of Technology by the University of Vocational Technology
- Regulation for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology

## **Rules**

- Rules for the award of the degree of Bachelor of Education in Technology by the University of Vocational Technology
- Rules for the award of the degree of Bachelor of Technology in Industrial & Vocational Technology by the University of Vocational Technology
- Rules for the election of Dean of a faculty at the University of Vocational Technology
- Rules for the conduct of proceedings of the University of Technology Appeals Board
- Rules for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology

## **Procedures**

- Procedure- Admission procedure and registration
- Procedure- Exemptions
- Procedure – Answer scripts re-scrutinizing of results
- Procedure for Exam results release at the Department level

## **Policies**

- Refund Policy

## **8.3 Accreditation**

The following degree programmes received accreditation from the Institute of Engineers, Sri Lanka (IESL), under the Sydney Accord in 2017.

- Bachelor of Education in Mechatronics Technology
- Bachelor of Technology in Building Services Technology
- Bachelor of Technology in Manufacturing Technology

Arrangements are being made to get ready for next IESL review as per the recommendations received in the first and two programmes (Construction Technology & Resource Management and Quantity Surveying) are getting prepared for submitting the application for accreditation by IESL and IQSSL (Institute of Quantity Surveyors, Sri Lanka) respectively.

## **8.4 Quality Assurance**

AAQA Division of the University is actively participating in enhancing quality enhancement related programmes in the University as well as programmes conducted by the Ministry of Skills Development and the Tertiary and Vocational Education Commission.

The Division participated actively in processes, functions, and events such as publishing News Letters, Co-Curricular Activities, Research Symposium, and Aesthetic Programmes, as such activities directly enhance the quality in an educational institute.

## 8.5 Providing leadership for Quality Enhancement in the TVET Sector

The University plays a leading role along with the Tertiary and Vocational Education Commission with the sponsorship of the Skills Sector Development Project in implementing the Quality Improvement System (QIS).

## 9 Establishments Unit

Department of Establishments is facilitating the University with the Human Resource Management of Academic and Non Academic staff of the University. Key functional areas operates by the department are,

- Annual Man Power planning of the University
- Initiation for vacancy filling
- Recruitments/Talent acquisition
- Compensation Management
- Annual Performance evaluation
- Human Resource and competency Development
- Management of Terminal benefits
- Industrial relations

Department ensures the optimal utilization of the existing human resource of the University and strategic implications are engaging with the acquisition for competent human resources and maintain the conducting working atmosphere in order to facilitate the Community of the University for a results oriented workplace.

### 9.1 New Recruitments -2019

The appointing authority of the University is the Board Governors and the summary for the Recruitment in year 2019 which approved by the Board as follows,

Table 9.1: New Recruitment - 2019

| #   | Name                      | Designation          | Date of Appointment |
|-----|---------------------------|----------------------|---------------------|
| 1.  | Mr.R P Yaddehige          | Demonstrator         | 26/02/2019          |
| 2.  | Ms.A Hamsapriya           | Demonstrator         | 26/03/2019          |
| 3.  | Ms. W M N L U Chandrasena | Demonstrator         | 30/04/2019          |
| 4.  | Ms. U R S T Jayawardena   | Demonstrator         | 15/05/2019          |
| 5.  | Ms. K U M De Silva        | Senior Lecturer II   | 15/03/2019          |
| 6.  | Ms. P M Perera            | Senior Lecturer II   | 22/04/2019          |
| 7.  | Ms.M G D Umayangani       | Management Assistant | 04/06/2019          |
| 8.  | Ms. D N Munasingha        | Management Assistant | 04/06/2019          |
| 9.  | Ms.D M S R P Wijekoon     | Management Assistant | 01/08/2019          |
| 10. | Mr.K L O Kodithuwakku     | Associate Officer    | 01/08/2019          |
| 11. | Ms.L K N D Fernando       | Demonstrator         | 02/09/2019          |

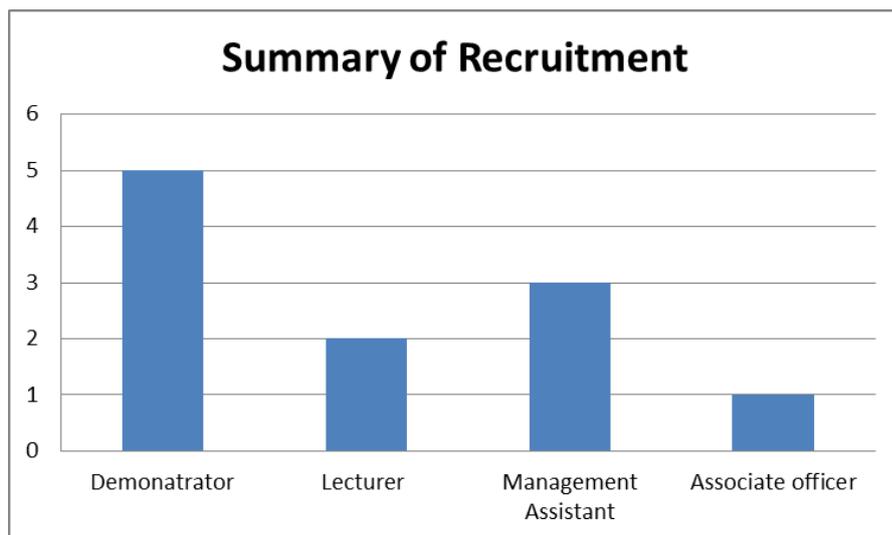


Figure 9.1: Summary of Recruitments 2019

The approved cadre for the University is consisted with 56 Academic cadres and 147 Non Academic grades. There were total of 20 numbers of vacancies at the beginning of year 2019 and 11 vacancies were filled within the year in par with the approval granted by the Department of Management Services for the year itself.

### 9.2 Resignations/Vacation of Post/ Termination of Contract and Retirement of services 2019

For year 2019, 11 numbers of staff on different titles rendered their resignations to leave the service of the University while 1 officer completed the period of contract awarded and 1 office aid was served with willfully vacation of post and 2 employees in clerical grade and primary level were retired. The summary is tabled in Table: 10.2.

Table 9.2: Summary of Resignation/Vacation of post/termination of contract/Retirement for – 2019

|     | Name                    | Designation             | Date of Appointment | Date of Resignation | Reason                       |
|-----|-------------------------|-------------------------|---------------------|---------------------|------------------------------|
| 1.  | Mr. W K Lankapura       | Demonstrator            | 16/03/2018          | 15/03/2019          | Completed of contract period |
| 2.  | Ms. K M P B N Perera    | Demonstrator            | 04/09/2018          | 31/01/2019          | Resigned                     |
| 3.  | Mr. S A Ranjith         | Management Assistant    | 12/07/1999          | 04/04/2019          | Retired                      |
| 4.  | Ms. K P A G De Silva    | Associate Officer       | 19/07/2005          | 30/04/2019          | Resigned                     |
| 5.  | Ms.N W K D V P Opatha   | Lecturer (Probationary) | 03/10/2014          | 14/04/2019          | Resigned                     |
| 6.  | Mr. D S Hettiarachchi   | Director (MIS)          | 20/10/2011          | 30/04/2019          | Resigned                     |
| 7.  | Mr. K M S A D Bandara   | Senior Lecturer II      | 04/07/2013          | 04/07/2019          | Resigned                     |
| 8.  | Ms.A Hamsapriya         | Demonstrator            | 26/03/2019          | 01/08/2019          | Resigned                     |
| 9.  | Mr. G J Sadun sameera   | Office Aide             | 06/07/2015          | 09/08/2019          | Vacation post                |
| 10. | Mr. S S Vidanapathirana | Office Aide             | 15/11/1999          | 20/08/2019          | Retired                      |
| 11. | Mr.                     | Lecturer                | 02/10/2017          | 04/10/2019          | Resigned                     |

|     |                    |                            |            |            |          |
|-----|--------------------|----------------------------|------------|------------|----------|
|     | P.K.P.PushpaKumara |                            |            |            |          |
| 12. | Ms. M.C.N.Perera   | Lecturer<br>(Probationary) | 02/10/2017 | 02/10/2019 | Resigned |
| 13. | Ms. W K Moramudali | Lecturer<br>(Probationary) | 01/07/2016 | 03/10/2019 | Resigned |
| 14. | Dr. A M Jazeel     | Senior Lecturer II         | 01/11/2017 | 01/11/2019 | Resigned |
| 15. | Mr. K.U.M.De Silva | Senior Lecturer II         | 15/03/2019 | 31/12/2019 | Resigned |

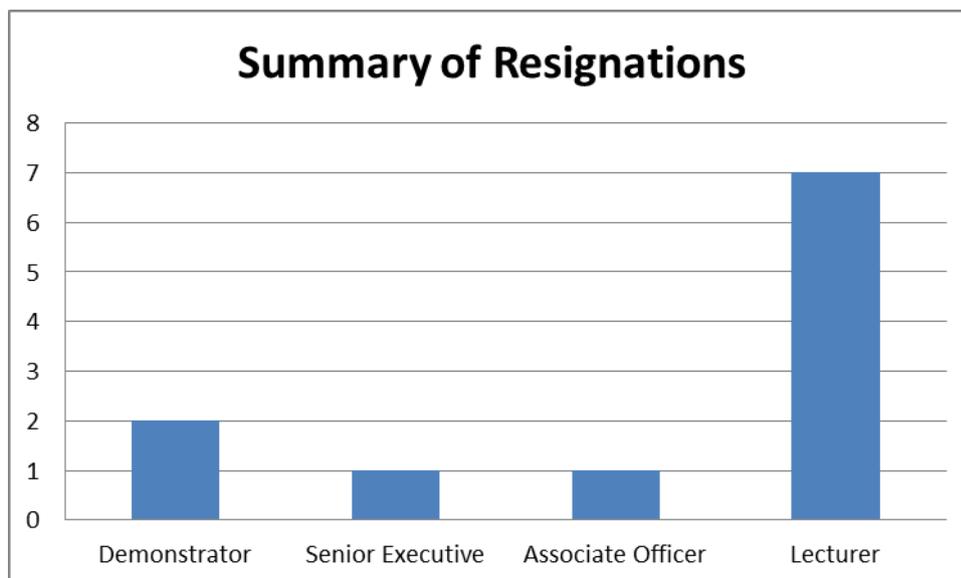


Figure 9.2: Summary of Resignations for year 2019

### 9.3 Internal Promotions

Eight (08) numbers of staff in academic grades were internally promoted to next grades in their career path with the accomplishment of prescribed post graduate qualifications and service with the University. The summary is illustrated in Table : 10.3.

Table 9.3: Internal Promotions - 2019

|    | Name                     | Designation        | Effective Date of Promotion |
|----|--------------------------|--------------------|-----------------------------|
| 1. | Ms. D L Ranasuriya       | Senior Lecturer II | 01/03/2019                  |
| 2. | Ms U Sivachelvy          | Senior Lecturer II | 01/03/2019                  |
| 3. | Dr. Jayalal Wettasinghe  | Senior Lecturer II | 01/03/2019                  |
| 4. | Prof. R.A.C.Jayalath     | Professor          | 03/07/2018                  |
| 5. | Dr. M.P.K.C.Nandapala    | Senior Lecturer II | 01/04/2019                  |
| 6. | Dr. S. D. A. Sanjeewa    | Senior Lecturer II | 17/05/2019                  |
| 7. | Mr. H P A I Pathirana    | Senior Lecturer II | 01/02/2019                  |
| 8. | R. R. M. D. P.Rathnayake | Lecturer           | 01/09/2017                  |

Meantime, seven (07) Academics in the posts of Lecturer (Probationary) were reinstated in their previously confirmed positions in the University, which is Teaching Assistant due to the failure to acquire the prescribed Post Graduate Qualification with in the period of their probation. This reinstatement was done in par with the provisions of the Schemes of Recruitment, University Act

No.31 of 2008 and after obtaining the legal opinion from the Attorney General’s Department. Summary is illustrated in the Table: 10.4

Table 9.4: Reinstatements to the previously confirmed positions

|    | <b>Name</b>              | <b>Reinstated Position</b> | <b>Date of Reinstatement</b> |
|----|--------------------------|----------------------------|------------------------------|
| 1. | Mr. R M C A B Rathnayake | Teaching Assistant         | 01/09/2019                   |
| 2. | Ms. S G Nambuwasam       | Teaching Assistant         | 01/09/2019                   |
| 3. | Mr. P Uruthiran          | Teaching Assistant         | 01/09/2019                   |
| 4. | Ms. T R Vidanapathirana  | Teaching Assistant         | 01/09/2019                   |
| 5. | Ms. K G N P Rajapaksha   | Teaching Assistant         | 01/09/2019                   |
| 6. | Mr. C J Abeywickrama     | Teaching Assistant         | 01/09/2019                   |
| 7. | Mr. S A N Danushka       | Teaching Assistant         | 01/09/2019                   |

#### **9.4 Policy for Human Resource Development**

The University recognized that its staff is the fundamental to its success. A strategic, professional approach to staff development helps the University to attract and retain high-caliber staff with the skills and competencies necessary to deliver its objectives.

It is the sole responsibility of the Establishments of the University to provide staff with development opportunities to ensure that individuals and departments are able to contribute fully to the achievement of departmental and University objectives in the context of the strategic planning.

According to the Human Resource Development Policy of the University, it has focused to orient, train and develop personnel by improving skills, knowledge, capabilities and competencies required to perform well in their job. By offering programs designed to promote personal and professional career growth, they would enable the University to improve efficiency, productivity and profitability.

Accordingly, in the year 2019 the University paid significant attention on the staff development and invested a remarkable portion of money on capacity building programs to enhance the knowledge, soft and hard skills and attitudes of the University community. Therefore, University sponsored for local and foreign training opportunities and to acquire Post Graduate qualifications for both Academic and Non Academic staff of the University.

##### **9.4.1 Short term Training for Academic members – Foreign and Local**

In par with the Annual Human Resource Development Plan of the University, selected academic members was award the opportunities to undergo specified foreign and local training programs funded by the government funds allocated to the capacity development fund of the University and funds of the Skill Sector Development Fund. The summary of the grants in Year 2019 is given in the following tables.

Comparatively for year 2018, limited numbers of foreign training sessions were permitted in par with the revised government policies to limit the grants for foreign trainings with local funds. Almost all of the trainings summarized in below table were direct grants from the awarding agency for the nominated staff members of the University.

##### **9.4.2 Funding for Professional Training sessions of Academic staff**

The Academic staff of the University are vitally recognized and specifically supported with financial awards to acquire the stipulated Professional Qualifications in par with the requirements of the

approved Schemes of Recruitment for the progressive development of their profession. Almost all newly recruited Lecturers who had not fulfilled the teacher training course at a Staff Development Centre of a National University were funded to undergo with the said programme within the first year of their appointment at the University on their request. Summary is illustrated in Table : 10.6.

Table 9.5: Grants for Certificate course in Teaching in Higher Education (CTHE) programs

| # | Training Programme  | Name                    | Designation             | Institution                       |
|---|---|-------------------------|-------------------------|-----------------------------------|
| 1 | Certificate Course in Teaching in Higher Education (CTHE) | Dr. R L W Koggalage     | Senior Lecturer I       | University of Sri Jayawardenepura |
| 2 | Training Programme  | Dr. A S K Warahena      | Designation             | Institution                       |
| 3 | Staff Development Programme                               | Ms. S R M P Seneviratne | Lecturer (Probationary) | University of Kelaniya            |
| 4 | Certificate Course on Staff Development (CCSD)            | Prof. Chandana Jayalath | Professor               | University of Wayamba             |

### 9.4.3 Development Opportunities for all staff – Local

In par with the Human Resource Development Policy of the University the opportunity is given for almost all staff to undergo with trainings in the sense of knowledge factor, skill component or in focus with the abilities. These trainings sessions were specifically selected for the stipulated employee with recommendation of the Heads of the Departments and in accordance with the reviews of their annual increment forms. A considerable portion of the University's capacity fund is invested for these trainings. Summary is tabled in Table No.07.

#### Trainings awarded for staff in Academic grades:

1. A seminar on " Facilitating Digital Conference Service to LEARN R & E Community
2. Progress Update for The National Export Strategy
3. Workshop on Effective Research Proposal writing
4. Workshop on Lightning Protection
5. CPD course on Air Conditioning System Design
6. Quality Leaders Programme- Phase I
7. Facilitation of Assessment on Status of Industry Participation in TVET
8. Workshop on infrared thermography for electrical Inspection
9. Workshop on Training Need Assessment for Year 2020
10. Workshop on " LPG System Installation in Residential & Commercial Buildings"
11. Seminar on " environment friendly agriculture and food processing ;the need of the hour"
12. "Skills Passport" - Stakeholder Consultation
13. Workshop on Training Need Assessment for Year 2020
14. Workshop on Lightning Protection
15. End to End Statistical Data Analytics workshop With Excel
16. Course on Modern Power Electronics

#### Trainings awarded for Senior Executives:

1. Awareness programme for the public sector officers
2. Discussion Forum on "Defying Retirement at 55 Years"

**Trainings awarded for Junior Executives:**

1. Information Systems Audit
2. Supervisory Skills for Newly Promoted People
3. Annual General Meeting of LEARN
4. Workshop on "Emotional Intelligence"
5. Discussion Forum on "Defying Retirement at 55 Years"
6. Awareness programme for the public sector officers
7. Quality Leaders Programme Phase I
8. Training Programme on Sri Lanka Public Sector Accounting Standards
9. Supervisory Skills for Newly Promoted People
10. Training programme on Government payroll system and Public Financial Regulations
11. Three day workshop on Procurement
12. Workshop on Training Need Assessment for Year 2020
13. Best annual Reports and Accounts Award Competition
14. Workshop on Effective Research Proposal writing
15. Lecturer on " Changing Role of the public Servant"
16. Workshop on "Labour Law and Industrial Relations"
17. Problem Solving Techniques and tools
18. lecture on " Innovative & Change Agent"
19. Public Administration Subject Study I Establishment Code

**Trainings awarded for Clerical and Allied grades:**

1. Office Management and Financial Regulation
2. Information Systems Audit
3. Quality Leaders Programme- Phase II
4. Workshop on Salary Conversions
5. Quality Leaders Programme- Phase I
6. Workshop on Supervisory Management
7. Workshop on Training Need Assessment for Year 2020
8. End to End Statistical Data Analytics workshop with Excel
9. Training programme on Sri Lanka Public Sector Accounting Standards
10. Workshop on the legal development of industrial peace and Industrial Relations
11. Establishment Code and the Financial Regulations
12. ICT for Management Assistant
13. Preparation & Presentation of Cabinet Memoranda
14. Workshop on Salary Conversions
15. Public Administration Subject Study I Establishment Code
16. Workshop on Secretarial Practices
17. Workshop on " New project submission format for development project proposal for Government Officers and Planers"

**Trainings awarded for Technical grades:**

1. One day seminar on Refrigeration and Air Conditioning Installation Technology
2. Course on Modern Power Electronics

**Trainings awarded for primary level staff:**

1. Scientific, economical and safe driving for drivers
2. Workshop on Operation & Maintenance of Generators
3. Workshop on Improving Attitudes and Professional Knowledge of Office Assistants

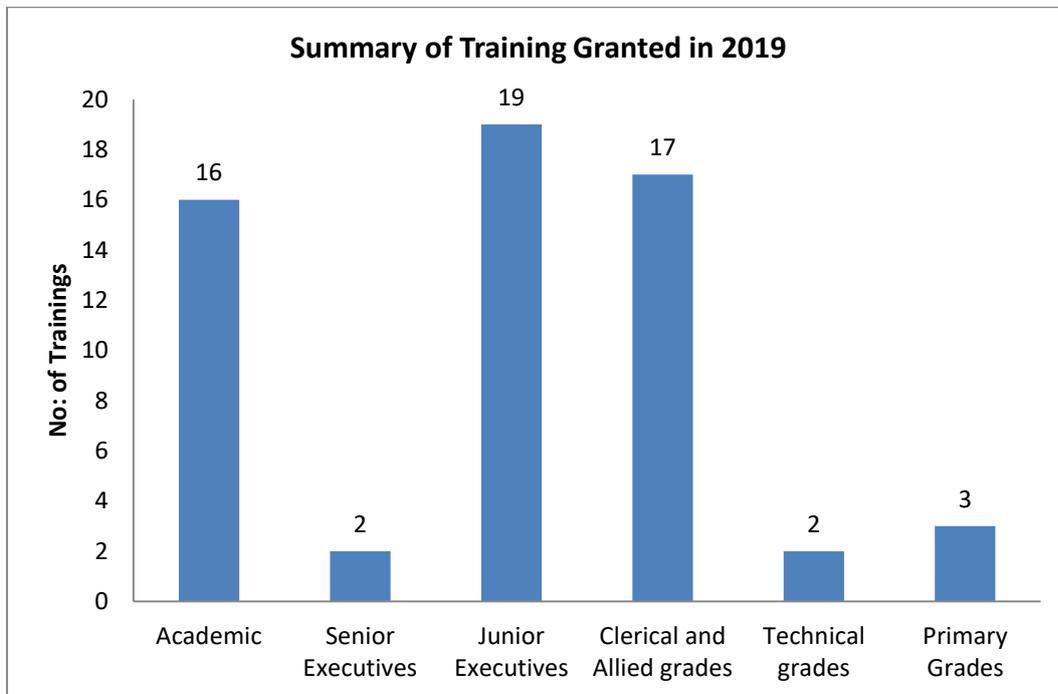


Figure 9.3: Summary of Training grant for year 2019

With the summary illustration of the Training grants for the staff in different categories, it was revealed that the grants made for the staff in Technical, primary and Senior Executive grades are comparatively low with the grants made for Academic, Junior Executive and Clerical grades. There is a limited number of staff in Senior Executive grades in the University and therefore, it is difficult to accommodate them to undergo with trainings. With the statistical reveal illustrated above, it was noted to make a special concern for the staff in technical and primary grades in the training plan for year 2020.

## **10.Administration Division and Duties**

The Administration Division is implemented under the supervision of the Director General with the assistance of the Assistant Registrar (Administration) to ensure the smooth functioning of the University. General Administration Division consists with the following sub divisions

- Transport Division
- Maintenance Division
- Security
- Cleaning Service

### **10.1 Transport Division**

The Transport division of the University of Vocational Technology fulfil the official transportation requirements of students and staff requirements. An officer in charge and 03 pool drivers are there to ensure the continued service at the transport division.

### **10.2 Cleaning Service**

The cleaning services of the University are carried out annually by an outsourcing company, following the proper tender procedure. The cleaning service provider cleans the university, maintain the gardens well. Also ensure that all sanitary works are carried out on a regular basis and the administration division is carrying out regular inspections on a regular basis, monthly and after a thorough analysis of the work done on a monthly basis the marks will be given for the payment. This will ensure that the sanitation and sanitation facilities of the University are maintained properly.

### **10.3 Security**

The cleaning services of the University are carried out annually by an outsourcing company, following the proper tender procedure. The no of Security staff for the day shift consists with 17 security officers and the night shift consists with 16 security officers. To ensure the security at the University a CCTV system has been implemented since 2011.The Security staff has been assigned duties according to security plan.

### **10.4 Maintenance Division**

All the construction works and maintenance at the University are carried out by the maintenance division under the direction of Director General. A summary of the capital work carried out by the maintenance division is as follows.

#### 10.4.1 Capital Works & Planning

The works which the Maintenance division involved in the year 2019 under review could be categorized as follows.

- I. Construction Projects Commenced in 2018 and Completed in 2019
  - a) Supply, Installation, Testing and Commissioning of 500 KVA Stand by Generator  
Financial Investment is Rs.21.3 Mn (Awarded Amount - Excluding VAT)
  
- II. Ongoing Construction Projects Commenced in 2017
  - a) Balance work Design and Construction of Studio & Class Room Complex  
Financial Investment is Rs.75 Mn (Estimated Amount - Including Taxes)
  
- III. Construction Projects Commenced in 2019 and Completed in 2019
  - a) Supply, Fabricate and fix 04 Nos of Gates for the Front Security Huts, 03 Nos of Barrier Gates, 01 No of Gate for the Water Sump and 01 No of Gate for the Overhead Water Tank and Aluminum  
Financial Investment is Rs.0.72 Mn (Awarded Amount - Excluding VAT)
  - b) Additions and Alteration of the Finance Branch, Partition for the Shadier Machine and Stores of the Examination Branch  
Financial Investment is Rs.2.99 Mn (Awarded Amount - Excluding VAT)
  - c) Constructions of Proposed Security Fence for the Front Area  
Financial Investment is Rs.0.98 Mn (Awarded Amount - Excluding VAT)
  - d) Constructions of Proposed P.V.C Coated Chain link Security Fence for the Hostel Premises  
Financial Investment is Rs.1.57 Mn (Awarded Amount - Excluding VAT)
  - e) Constructions of Proposed Security Fence (Razor Barbed Wire) for the Bridge  
Financial Investment is Rs.1.07 Mn (Awarded Amount - Excluding VAT)
  - f) Constructions of Proposed Motorcycle Park  
Financial Investment is Rs.0.52 Mn (Awarded Amount - Excluding VAT)
  - g) Improving Infrastructure of the Advance Manufacturing Lab  
Financial Investment is Rs.2.1 Mn (Awarded Amount - Excluding VAT)
  - h) Curtains for the Girls Old Hostel  
Financial Investment is Rs.0.37 Mn (Awarded Amount - Excluding VAT)
  
- IV. Ongoing Construction Projects Commenced in 2019
  - a) Extension to the Continuous Educational Centre (CEC) Building to setup Institute of Teacher Training Development (ITTD)  
Financial Investment is Rs.13 Mn (Awarded Amount - Excluding VAT)
  
- V. New Construction Projects Expected to be Commenced in 2020
  - a) Construction of Proposed Student Hostel, Workshop & Canteen  
Financial Investment is Rs.927.34 Mn (Estimated Amount – Including Taxes)

## **11. Revised Financial Statements**

- Statement of Financial Position
- Statement of Financial Performance
- Cash Flow Statement
- Accounting Policies
- Notes to the Financial Statements

## 11.1 Statement of Financial Position

| UNIVERSITY OF VOCATIONAL TECHNOLOGY  |    |  |  |                           |                      |
|--|----|--|--|---------------------------|----------------------|
| STATEMENT OF FINANCIAL POSITION  |    |  |  |                           |                      |
| As at 31st December  |    |  |  | 2019                      | 2018                 |
|  |    |  |  | Rs.                       | Rs.                  |
| <b>ASSETS</b>  |    |  |  |                           |                      |
| <b>Current Assets</b>  |    |  |  |                           |                      |
| Cash & Cash Equivalents  | 2  |  |  | 10,439,625                | 8,142,762            |
| Advances, Deposits Receivable  | 3  |  |  | 220,772                   | 1,821,920            |
| Stocks   |    |  |  | 4,700,196                 | 4,282,536            |
| Pre Payments   | 4  |  |  | 1,717,372                 | 3,766,438            |
| Staff Loans & Advances   | 5  |  |  | 6,267,425                 | 5,973,194            |
| Debtors and other Receivables  | 6  |  |  | 13,328,709                | 68,766,541           |
|  |    |  |  | <b>36,674,099</b>         | <b>92,753,391</b>    |
| <b>Non - Current Assets</b>  |    |  |  |                           |                      |
| Investments  | 7  |  |  | 53,509,899                | 44,326,577           |
| Property, Plant and Equipment  | 8  |  |  | 1,377,263,536             | 1,430,609,841        |
| Work in Progress   | 9  |  |  | 332,425,919               | 315,118,269          |
| Intangible Assets  | 10 |  |  | 1,593,635                 | 1,383,334            |
|  |    |  |  | <b>1,764,792,989</b>      | <b>1,791,438,021</b> |
| <b>Total Assets</b>  |    |  |  | <b>1,801,467,088</b>      | <b>1,884,191,412</b> |
| <b>LIABILITIES</b>   |    |  |  |                           |                      |
| <b>Current Liabilities</b>   |    |  |  |                           |                      |
| Accounts Payable & Other Liabilities   | 11 |  |  | 61,977,436                | 125,350,651          |
| Short Term Deposits Refundable   | 12 |  |  | 9,664,160                 | 8,998,675            |
| Lease Obligation   | 13 |  |  | 1,963,235                 |                      |
|  |    |  |  | <b>73,604,831</b>         | <b>134,349,326</b>   |
| <b>Non Current Liabilities</b>   |    |  |  |                           |                      |
| Provision for Gratuity   | 14 |  |  | 37,079,737                | 34,207,027           |
| Long Term Deposits Refundable  | 15 |  |  | 36,511,000                | 29,274,000           |
| Lease Obligation   | 16 |  |  | 8,795,601                 |                      |
|  |    |  |  | <b>82,386,338</b>         | <b>63,481,027</b>    |
| <b>Total Liabilities</b>   |    |  |  | <b>155,991,169</b>        | <b>197,830,353</b>   |
| <b>Total Net Assets</b>  |    |  |  | <b>1,645,475,919</b>      | <b>1,686,361,059</b> |
| <b>NET ASSETS /EQUITY</b>  |    |  |  |                           |                      |
| Capital Grants   | 17 |  |  | 1,640,989,558             | 1,659,079,504        |
| Revaluation Surplus  |    |  |  | 29,436,320                | 30,242,875           |
| Accumulated Fund   | 18 |  |  | (25,569,271)              | (3,563,532)          |
| Other Funds  | 19 |  |  | 619,312                   | 602,212              |
| <b>Total Net Assets/Equity</b>   |    |  |  | <b>1,645,475,919</b>      | <b>1,686,361,059</b> |
| The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.   |    |  |  |                           |                      |
| <b>Prepared by:</b>  |    |  |  |                           |                      |
| .....  |    |  |  |                           |                      |
| <b>G.A.A.K.Dilrukshie</b>  |    |  |  |                           |                      |
| <b>Assistant Bursar</b>  |    |  |  |                           |                      |
| <b>Certification</b>   |    |  |  |                           |                      |
| We certify that the above financial statements give a true & fair view of affairs as at 31.12.2019 and it's Surplus/(Deficit) for the year ended 31.12.2019  |    |  |  |                           |                      |
| .....  |    |  |  |                           |                      |
| <b>Professor Ranjith Premalal De Silva</b>   |    |  |  | <b>Aruni Aluthge</b>      |                      |
| <b>Competent Authority</b>   |    |  |  | <b>Director Finance</b>   |                      |
| The Board of Governors is responsible for the preparation & presentation of these Financial Statements. These Financial Statements were approved by the Board of Governors and signed on their behalf. |    |  |  |                           |                      |
| .....  |    |  |  |                           |                      |
| <b>Chandrarathne Vithanage</b>   |    |  |  | <b>Dr.D.D.D.Suraweera</b> |                      |
| <b>Member</b>  |    |  |  | <b>Member</b>             |                      |
| Colombo  |    |  |  |                           |                      |
| 21st May 2020  |    |  |  |                           |                      |

## 11.2 Statement of Financial Performance

| UNIVERSITY OF VOCATIONAL TECHNOLOGY<br>STATEMENT OF FINANCIAL PERFORMANCE                         |      |  |                     |                    |
|---|------|--|---------------------|--------------------|
| For the Year Ended 31st December  |      |  | 2019                | 2018               |
|   | Note |  | Rs.                 | Rs.                |
| <b>Operating Revenue</b>  |      |  |                     |                    |
| Recurrent Grant   |      |  | 325,250,000         | 263,750,000        |
| Staff Development Grant   |      |  | 717,990             | 2,230,459          |
| Skills Sector Development Grant   | 20   |  | 21,461,960          | 47,869,094         |
| Revenue From Academic Activities  | 21   |  | 1,409,972           | 1,780,500          |
| Less-Direct Expenditure on Academic Activities  | 22   |  | 276,841             | 243,092            |
| <b>Net Income from Academic Activities</b>  |      |  | <b>1,133,131</b>    | <b>1,537,408</b>   |
| Revenue from Degree Programmes  | 23   |  | 33,083,300          | 20,705,500         |
| Other Income  | 24   |  | 10,544,923          | 14,056,288         |
| Amortisation of Deferred Income   | 25   |  | 109,710,340         | 107,474,612        |
|   |      |  |                     |                    |
| <b>Total Operating Revenue</b>  |      |  | <b>501,901,644</b>  | <b>457,623,361</b> |
| <b>Operating Expenses</b>   |      |  |                     |                    |
| Employee Costs  | 26   |  | 280,765,429         | 204,845,184        |
| Travelling Expenses   | 27   |  | 397,010             | 368,711            |
| Supplies & Requisites   | 28   |  | 8,699,219           | 6,511,437          |
| Maintenance Expenses  | 29   |  | 6,934,987           | 6,482,658          |
| Services  | 30   |  | 92,313,955          | 73,435,749         |
| Depreciation & Amortisation on Property, Plant & Equipment  | 31   |  | 111,373,251         | 107,474,612        |
| Skills Sector Development Programme Expenses  | 32   |  | 21,461,960          | 47,869,094         |
|   |      |  |                     |                    |
| <b>Total Operating Expenses before Provisions &amp; Loss on Disposal of Fixed Assets</b>          |      |  | <b>521,945,811</b>  | <b>446,987,445</b> |
| <b>Net Operating Surplus / (Deficit) before Provisions &amp; Loss on Disposal of Fixed Assets</b> |      |  | <b>(20,044,167)</b> | <b>10,635,916</b>  |
| Gratuity Provision  |      |  | 4,947,925           | -                  |
| Loss on Disposal of Fixed Assets  |      |  | 120,542             | -                  |
| Loss on Donation of Fixed Assets  |      |  | -                   | 3,042              |
| <b>Net Surplus / (Deficit) After Provisions &amp; Loss on Disposal of Fixed Assets</b>            |      |  | <b>(25,112,634)</b> | <b>10,632,874</b>  |

The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.

### 11.3 Cash Flow Statement

| UNIVERSITY OF VOCATIONAL TECHNOLOGY                   |  |                     |                      |
|---|--|---------------------|----------------------|
| CASH FLOW STATEMENT                                   |  |                     |                      |
| For the Year Ended 31st December                      |  | 2019                | 2018                 |
|   |  | Rs.                 | Rs.                  |
| <b>Cash flows from operating activities</b>           |  |                     |                      |
| Deficit / Surplus from ordinary activities            |  | (25,112,634)        | 10,632,874           |
| <b>Non - Cash Movements</b>                           |  |                     |                      |
| Amortisation of Deferred Income/Capital Grants        |  | (109,710,340)       | (107,474,612)        |
| Depreciation & Amortisation                           |  | 111,373,251         | 107,474,612          |
| Profit/Loss on Disposal of Assets                     |  | 120,542             | -                    |
| Profit/Loss on Fixed Assets Donation                  |  | -                   | 3,042                |
| Gratuity  |  | 4,947,925           | (295,035)            |
| <b>Operating Profit Before Changes in W/C</b>         |  | <b>(18,381,256)</b> | <b>10,340,881</b>    |
| (Increase)/Decrease in Stocks                         |  | (417,660)           | 284,543              |
| (Increase)/Decrease in Staff Debtors                  |  | (294,231)           | (190,984)            |
| (Increase)/Decrease in Debtors and Receivables        |  | 55,437,832          | (23,418,039)         |
| (Increase)/Decrease in Pre-payments                   |  | 2,049,066           | (2,384,517)          |
| (Increase)/Decrease in Advance                        |  | 1,307,148           | (1,336,035)          |
| (Increase)/Decrease in Deposits Receivable            |  | 294,000             | 111,815              |
| Increase/(Decrease) in Deposits Refundable            |  | 665,485             | 7,396,700            |
| Increase/(Decrease) in Accounts Payable               |  | (63,373,215)        | 60,936,735           |
| Gratuity Payment                                      |  | (2,075,215)         | (581,826)            |
| <b>Net cash flows from operating activities</b>       |  | <b>(24,788,046)</b> | <b>51,159,273</b>    |
| <b>Cash flows from investing activities</b>           |  |                     |                      |
| Buildings   |  | (8,704,027)         | (55,495,195)         |
| Motor Vehicles  |  | -                   | (6,325,000)          |
| Computers   |  | (7,369,774)         | (19,383,800)         |
| Furniture and Fittings                                |  | (995,774)           | (4,175,509)          |
| Office Equipment                                      |  | (355,900)           | (1,913,750)          |
| Teaching Equipment                                    |  | (18,914,947)        | (25,514,861)         |
| Plant and Machinery                                   |  | (3,826,260)         | (52,603,954)         |
| Books   |  | (1,855,524)         | (1,390,692)          |
| Other Assets  |  | (766,876)           | (414,050)            |
| Work in Progress                                      |  | (17,307,651)        | (54,474,973)         |
| Intangible Assets                                     |  | (1,725,191)         | -                    |
| Investments   |  | (9,183,322)         | (12,217,836)         |
| Library Deposits                                      |  | 3,570,000           | 780,922              |
| Laboratory Deposits                                   |  | 3,570,000           | 800,000              |
| Hostel Deposit  |  | 97,000              | 654,000              |
| Proceeds from Disposal of Assets                      |  | 122,740             | -                    |
| Lease Rental  |  | (1,198,814)         |                      |
| <b>Net cash flows from investing activities</b>       |  | <b>(64,844,320)</b> | <b>(231,674,698)</b> |
| <b>Cash flows from financing Activities</b>           |  |                     |                      |
| Capital Contributions - Treasury                      |  | 77,282,010          | 129,611,541          |
| Capital Grants  |  | 11,802,245          | 44,237,822           |
| Accumulated Fund                                      |  | 2,827,874           | -                    |
| Other Funds   |  | 17,100              | 18,900               |
| <b>Net cash flow from financing activities</b>        |  | <b>91,929,229</b>   | <b>173,868,263</b>   |
| Net increase/(decrease) in cash and cash equivalents  |  | 2,296,863           | (6,647,162)          |
| Cash and cash equivalents at beginning of period      |  | 8,142,762           | 14,789,924           |
| <b>Cash and cash equivalents at end of the period</b> |  | <b>10,439,625</b>   | <b>8,142,762</b>     |

The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.

## 11.4 Statement of Changes in Net Assets

UNIVERSITY OF VOCATIONAL TECHNOLOGY

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 31ST DECEMBER 2019

|                                   | Accumulated         | Revaluation       | Other          | Capital Grants    |                  |              |                        |                    |               |                  |            |              |                    |               |                  |                       | Total                |
|-----------------------------------|---------------------|-------------------|----------------|-------------------|------------------|--------------|------------------------|--------------------|---------------|------------------|------------|--------------|--------------------|---------------|------------------|-----------------------|----------------------|
|                                   | Fund<br>Rs          | Surplus<br>Rs     | FUNDS<br>RS    | TEDP<br>RS        | Treasury<br>RS   | GOPA<br>RS   | Ministry of YASD<br>RS | DTET<br>RS         | NORAD<br>RS   | SDP<br>RS        | WUSC<br>RS | MOF<br>RS    | SDD<br>RS          | GIZ<br>RS     | DIAKIN<br>RS     | Deferred Income<br>RS | Net Assets<br>Rs     |
| Balance as at 01.01.2018          | (12,365,315)        | 30,931,260        | 583,312        | 81,415,948        | 10,435,000       | 5,580        | 157,363,346            | 705,756,958        | -             | 4,069,569        | 210,625    | 6,876        | 124,972,089        | 63,016        |                  | 506,574,654           | 1,610,022,919        |
| Adjustments                       | -                   | (688,385)         | -              | -                 | -                | -            | -                      | -                  | -             | -                | -          | -            | -                  | -             | -                | 688,385               | -                    |
| Amortisation                      | (1,831,091)         |                   |                | (27,626,128)      | (2,274,167)      | (1,860)      | (12,973,918)           | (10,764,590)       | -             | (1,959,420)      | (210,625)  | -            | (1,549,240)        | (6,600)       |                  | (48,965,359)          | (108,162,998)        |
| Additions                         |                     |                   | 18,900         |                   |                  |              |                        |                    |               |                  |            |              | 44,237,822         | -             |                  |                       | 44,256,722           |
| Contributions for the year        |                     |                   |                |                   |                  |              |                        |                    |               |                  |            |              |                    |               |                  | 129,611,541           | 129,611,541          |
| Surplus /(Deficit) for the period | 10,632,874          |                   |                |                   |                  |              |                        |                    |               |                  |            |              |                    |               |                  |                       | 10,632,874           |
| <b>Balance as at 31.12. 2018</b>  | <b>(3,563,532)</b>  | <b>30,242,875</b> | <b>602,212</b> | <b>53,789,820</b> | <b>8,160,833</b> | <b>3,720</b> | <b>144,389,428</b>     | <b>694,992,368</b> | <b>-</b>      | <b>2,110,149</b> | <b>-</b>   | <b>6,876</b> | <b>167,660,671</b> | <b>56,416</b> |                  | <b>587,909,221</b>    | <b>1,686,361,059</b> |
| <b>Balance as at 01.01. 2019</b>  | <b>(3,563,532)</b>  | <b>30,242,875</b> | <b>602,212</b> | <b>53,789,820</b> | <b>8,160,833</b> | <b>3,720</b> | <b>144,389,428</b>     | <b>694,992,368</b> | <b>-</b>      | <b>2,110,149</b> | <b>-</b>   | <b>6,876</b> | <b>167,660,671</b> | <b>56,416</b> |                  | <b>587,909,221</b>    | <b>1,686,361,059</b> |
| Adjustments                       | 3,106,895           | (806,555)         | -              | -                 | -                | -            | -                      | 498,054            | 112,689       | 575,665          | -          | -            | -                  | -             |                  | 1,349,732             | 4,836,480            |
| Amortisation                      | -                   |                   |                | (16,964,986)      | (2,274,167)      | (1,860)      | (12,066,465)           | (10,006,143)       | (62,858)      | (1,096,708)      | -          | -            | (1,372,134)        | (6,600)       | (140,158)        | (65,718,262)          | (109,710,341)        |
| Additions                         |                     |                   | 17,100         |                   |                  |              |                        |                    |               |                  |            |              | 10,102,658         | -             | 1,699,588        |                       | 11,819,345           |
| Contributions for the year        |                     |                   |                |                   |                  |              |                        |                    |               |                  |            |              |                    |               |                  | 77,282,010            | 77,282,010           |
| Surplus /(Deficit) for the period | (25,112,634)        |                   |                |                   |                  |              |                        |                    |               |                  |            |              |                    |               |                  |                       | (25,112,634)         |
| <b>Balance as at 31.12. 2019</b>  | <b>(25,569,271)</b> | <b>29,436,320</b> | <b>619,312</b> | <b>36,824,834</b> | <b>5,886,667</b> | <b>1,860</b> | <b>132,322,963</b>     | <b>685,484,279</b> | <b>49,831</b> | <b>1,589,106</b> | <b>-</b>   | <b>6,876</b> | <b>176,391,195</b> | <b>49,816</b> | <b>1,559,430</b> | <b>600,822,701</b>    | <b>1,645,475,919</b> |

The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.

| <b>UNIVERSITY OF VOCATIONAL TECHNOLOGY</b>                  |                        |                       |                     |                     |
|---|------------------------|-----------------------|---------------------|---------------------|
| <b>STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS</b> |                        |                       |                     |                     |
|   |                        |                       |                     | LKR                 |
| <b>Category</b>   | <b>Original Budget</b> | <b>Revised Budget</b> | <b>Actual</b>       | <b>Variance</b>     |
| <b>Receipts</b>   |                        |                       |                     |                     |
| Government Contribution                                     | 288,000,000            | 336,250,000           | 325,250,000         | (11,000,000)        |
| University Earnings   | 34,000,000             | 47,600,000            | 45,420,696          | (2,179,304)         |
| Skills Sector Development Programme                         | 172,500,000            | 154,100,000           | 108,326,030         | (45,773,970)        |
| <b>Total Receipts</b>                                       | <b>494,500,000</b>     | <b>537,950,000</b>    | <b>478,996,726</b>  | <b>(58,953,274)</b> |
|   |                        |                       |                     |                     |
| <b>Payments</b>   |                        |                       |                     |                     |
| Personal Emoluments   | 230,110,000            | 283,816,000           | 283,740,466         | 75,534              |
| Travelling  | 350,000                | 408,000               | 404,162             | 3,838               |
| Supplies  | 7,430,000              | 8,840,000             | 8,821,784           | 18,216              |
| Maintenance   | 6,500,000              | 6,980,000             | 6,956,530           | 23,470              |
| Services  | 76,610,000             | 83,056,000            | 83,011,681          | 44,319              |
| Others  | 1,000,000              | 750,000               | 734,979             | 15,021              |
| Skills Sector Development Programme                         | 172,500,000            | 154,100,000           | 108,326,030         | 45,773,970          |
| <b>Total Expenditure</b>                                    | <b>494,500,000</b>     | <b>537,950,000</b>    | <b>491,995,632</b>  | <b>45,954,368</b>   |
| <b>Net Receipts/Payments</b>                                | <b>-</b>               | <b>-</b>              | <b>(12,998,906)</b> |                     |

## **11.5 Notes to the Financial Statements**

### **11.5.1 Significant Accounting Policies**

#### **11.5.2 General Policies**

#### **11.5.3 Reporting Entity**

University of Vocational Technology (hereafter referred to as the “University”) was incorporated by Act of parliament No.31 of 2008, and is situated at No.100, Kandawala, Rathmalana.

#### **11.5.4 Principal Activities**

- a. Conducting undergraduate programmes
- b. Development of postgraduate programmes
- c. Conducting researches relating to TVET Education
- d. Developing curricula for TVET institutions
- e. Developing degree curricula
- f. Developing learning materials
- g. Conducting short term training programs, seminars and workshops for professional development

#### **11.5.5 Basis of Preparation**

##### **a. Statement of Compliance**

The Financial Statements have been prepared in conformity with Sri Lanka Public Sector Accounting Standards. The accounting policies are consistent with those used in the previous period, except where it is disclosed.

The Financial Statements have been prepared on Going Concern basis since there is no intention of dissolving the institution in future period (2019).

##### **b. Basis of Measurement**

Financial statements have been prepared on historical costs basis and no adjustments are made for changes in values, except where it is stated.

##### **c. Functional & Presentation Currency**

Financial Statements are presented in Sri Lankan Rupees, which is the functional & presentation currency of the University.

All financial information presented in Sri Lankan Rupees has been rounded to the nearest Rupee, unless stated otherwise.

#### **11.5.6 Comparative Information**

Comparative information is disclosed in respect of the previous period to enhance the understanding of the financial statements of the current period.

When the presentation or classification of items in the financial statements have been amended, comparative amounts have also been reclassified to conform with the current year in order to provide a better presentation.

## **11.6 Assets & Bases of their valuation**

### **11.6.1 Property Plant and Equipment**

#### **a. Recognition & Measurement**

Property, Plant and Equipment which were acquired after 12 October 2009 are stated at cost less accumulated depreciation.

#### **b. Cost**

The cost of property, plant and equipment comprises its purchase price and any expenditure incurred in bringing the assets to its working condition for its intended use. Subsequent expenditure incurred for the purpose of acquiring, extending, or improving assets of a permanent nature has been treated as capital expenditure.

#### **c. Depreciation**

The provision for depreciation is calculated by using the straight line method on the cost or valuation of property, plant & equipment, at the following rates over their useful lives.

|                        |        |
|------------------------|--------|
| • Buildings            | 5%     |
| • Boundary Walls       | 5%     |
| • Fountain             | 5%     |
| • Motor Vehicles       | 25%    |
| • Computers            | 16.66% |
| • Furniture & Fittings | 10%    |
| • Office Equipment     | 10%    |
| • Plant & Machinery    | 10%    |
| • Teaching Equipment   | 10%    |
| • Books                | 10%    |
| • Other Assets         | 16.66% |

Depreciation is provided for the full year, for year of acquisition and no depreciation is provided for the year of disposal of assets, up to 31.12.2013. Depreciation of assets begins when it is available for use and ceases date on which asset is classified as held for sale/ disposal, from 2013 onwards.

The passenger bus (Ashok Leyland – 42 seater) purchased in 1996 has no carrying value as at 31.12.2016 since it is not in useable state.

The cost of the Establishment Code developed for the University is identified under Other Assets and would be written off once it is feasible for implementation.

### **11.6.2 Valuation of Assets**

a. Revalued Property, Plant & Equipment were stated at revalued amounts less accumulated Depreciation.

b. Life times of the revalued assets, decided by an appointed committee, are as follows.

Furniture & Fittings 08 Yrs

Teaching Equipment 10 Yrs

Life time of the Buildings was taken as 20 Yrs.

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2014, was determined by an appointed committee and depreciated accordingly.

Lifetime from 2014

|                                    |                    |
|------------------------------------|--------------------|
| Computers (Valued)                 | 2 yrs & 9.5 months |
| Office Equipment (Valued)          | 2 Yrs & 9.5 months |
| Computers – (University funded)    | 2Yrs & 9 months    |
| Other Assets – (University funded) | 2 Yrs & 9 months   |

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2015, was determined by an appointed committee and depreciated accordingly.

|                                   |                              |
|-----------------------------------|------------------------------|
| Vehicles (University funded)      | 12 Yrs from year of purchase |
| Vehicles (Valued)                 | 12 Yrs from year of purchase |
| Computers (University funded)     | 6 Yrs from year of purchase  |
| Library Books (University funded) | 6 Yrs from year of purchase  |
| Other Assets (University funded)  | 6 Yrs from year of purchase  |

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2016, was determined by an appointed committee and depreciated accordingly.

|                                   |                      |
|-----------------------------------|----------------------|
| Computers (University funded)     | 2 Yrs from year 2016 |
| Library Books (University funded) | 5 Yrs from year 2016 |

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2017, was determined by an appointed committee and depreciated accordingly.

|                                   |                      |
|-----------------------------------|----------------------|
| Other Assets (University funded)  | 3 Yrs from year 2017 |
| Library Books (University funded) |                      |
| Purchased in Year 2012            | 4 Yrs from year 2017 |
| Purchased in Year 2014            | 7 Yrs from year 2017 |

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2018, was determined by an appointed committee and depreciated accordingly.

|              |   |
|--------------|---|
| Computers    | 2 Yrs from 2018 purchased in 2014. Computers purchased in 2011 & 2013 to be auctioned |
| Other Assets | 02 Yrs from 2018 purchased in 2011<br>04 Yrs from 2018 purchased in 2013              |
| Books        | 07 Yrs purchased in 2015<br>04 Yrs purchased in 2013                                  |

### **11.6.3 Inventories**

Inventories are stated at the lower of cost and net realizable value. Net realizable value is the estimated selling price at ordinary course of business less the estimated cost of completion and selling expenses.

### **11.7 Provision for Retiring Gratuity**

Provision has been made for the retiring gratuity, which may fall due for payment under the payment of Gratuity Act No. 12 of 1983 for all the employees, those who have been in service in the University. The liability to an employee arises only on completion of 5 years of continued service.

The total liability is actuarially valued and not externally funded.

### **11.8 Government Grants & Subsidies**

Government grants that compensate the University for Expenses incurred are recognized on receipt. Grants that are in recurrent nature are recognized as income in the statement of financial performance whereas grants that are of capital nature have been credited to the differed income and amortized annually on consistent basis over the useful life of the related asset.

### **11.9 Financial Performance Statement**

#### **11.9.1 Revenue Recognition**

- a. Revenue from recurrent grant is recognized on receipt.
- b. Course and Diploma fees are recognized on receipt.
- c. Consultancy income is recognized as revenue on completion of such activity.
- d. Other income is recognized on accrual basis.

#### **11.9.2 Expenditure**

All expenditure incurred in day to day operations of the university and in maintaining the property, plant and equipment in a state of efficiency, has been charged to Income Statement in arriving at the Surplus/Deficit for the year.

### **11.10 Cash flow Statement**

The Cash flow Statement has been prepared by using the "Indirect Method" Cash and Cash equivalent comprise of bank balances of the University Bank Accounts.

### **11.11 Disclosures**

Events after balance sheet date

There were no events occurring after the Balance Sheet date which require adjustments or disclosures in the financial statements.

## 11.12 Notes to the Financial Statements

| For the Year Ended 31st December |   | 2019              | 2018              |
|----------------------------------|---|-------------------|-------------------|
|                                  |   | Rs.               | Rs.               |
| <b>2</b>                         | <b>Balances at Banks</b>  |                   |                   |
|                                  | Bank of Ceylon - Rathmalana A/C 0070308457                                    | 6,192,348         | 1,247,317         |
|                                  | Peoples Bank - Rathmalana A/C 080-1-001-3-0003120                             | 3,031,499         | 5,679,667         |
|                                  | Call Deposit-Peoples Bank Ratmalana   | 1,215,778         | 1,215,778         |
|                                  |   | <b>10,439,625</b> | <b>8,142,762</b>  |
| <b>3</b>                         | <b>Advances,Deposits Receivable</b>   |                   |                   |
|                                  | <b>Advances</b>   |                   |                   |
|                                  | Sundry advances   | 98,352            | 1,405,500         |
|                                  |   | <b>98,352</b>     | <b>1,405,500</b>  |
|                                  | <b>Deposits Receivable</b>  |                   |                   |
|                                  | BMICH   | -                 | 250,000           |
|                                  | SLTB-Rathmalana   | 117,420           | 131,420           |
|                                  | University of Colombo   | 5,000             | 5,000             |
|                                  | University of Sri Jayawardenapura   | -                 | 30,000            |
|                                  |   | <b>122,420</b>    | <b>416,420</b>    |
|                                  |   | <b>220,772</b>    | <b>1,821,920</b>  |
| <b>4</b>                         | <b>Pre-payments</b>   |                   |                   |
|                                  | Insurance & Registration fees   | 424,675           | 350,655           |
|                                  | Plant Machinery & Equipment - Other   | -                 | 33,447            |
|                                  | Convocation   | -                 | 846,162           |
|                                  | Software Updating   | -                 | 941,905           |
|                                  | Mainten.-Computer & Access.,Photocopiers,Printers,UPS,Air Conditioners & Lift | 1,245,465         | 1,549,113         |
|                                  | NewsPapers & Periodicals  | 47,232            | 45,156            |
|                                  |   | <b>1,717,372</b>  | <b>3,766,438</b>  |
| <b>5</b>                         | <b>Staff Loans &amp; Advances</b>   |                   |                   |
|                                  | Distress Loans  | 6,258,675         | 5,971,944         |
|                                  | Festival Advances   | 8,750             | 1,250             |
|                                  | Special Advances  | -                 | -                 |
|                                  |   | <b>6,267,425</b>  | <b>5,973,194</b>  |
| <b>6</b>                         | <b>Debtors and Receivables</b>  |                   |                   |
|                                  | Sundry Income   | -                 | 107,577           |
|                                  | Convocation   | -                 | -                 |
|                                  | Rental of Property - Hostel   | 339,300           | 268,500           |
|                                  | Fixed Deposit Interest  | 1,857,398         | 1,103,923         |
|                                  | Call Deposit Interest   | 359,904           | 299,115           |
|                                  | Fixed Deposit Interest - Student Welfare                                      | 358,891           | 358,891           |
|                                  | P.M.U.S.Mudalige  | 3,400             | 3,400             |
|                                  | P.A.K.Gananath  | 7,000             | 7,000             |
|                                  | C.J.Abeywickrama  | 186,374           | -                 |
|                                  | Skills Sector Development Programme   | 10,216,442        | 63,773,813        |
|                                  | Ministry of Education   | -                 | 1,585,000         |
|                                  | University Colleges   | -                 | 1,259,322         |
|                                  |   | <b>13,328,709</b> | <b>68,766,541</b> |
| <b>7</b>                         | <b>Investments(Refundable deposits of students)</b>                           |                   |                   |
|                                  | Peoples Bank-Ratmalana  | 36,451,355        | 27,794,100        |
|                                  | Bank of Ceylon-Ratmalana  | 17,058,544        | 16,532,477        |
|                                  |   | <b>53,509,899</b> | <b>44,326,577</b> |

| <b>University of Vocational Technology</b>      |                      |                 |                   |                    |                      |
|---|----------------------|-----------------|-------------------|--------------------|----------------------|
| <b>Notes to the Financial Statements</b>        |                      |                 |                   |                    |                      |
| <b>8 Property, Plant &amp; Equipment</b>        |                      |                 |                   |                    |                      |
|   | <b>Balance as at</b> | <b>Adjustm.</b> | <b>Addition</b>   | <b>Disposals</b>   | <b>Balance as at</b> |
|   | <b>1/1/2019</b>      |                 |                   |                    | <b>12/31/2019</b>    |
|   | Rs.                  | Rs.             | Rs.               | Rs.                | Rs.                  |
| <b>8.1 .Rehabilitation &amp; Improvements</b>   |                      |                 |                   |                    |                      |
| Land  | 4,633,190            |                 | -                 |                    | 4,633,190            |
| Buildings                                       | 162,841,731          |                 | 8,704,027         |                    | 171,545,758          |
| Main Building                                   | 17,601,164           |                 | -                 |                    | 17,601,164           |
| Motor Vehicles                                  | 569,931              |                 | -                 |                    | 569,931              |
| Computers                                       | 16,500               |                 | -                 |                    | 16,500               |
| Furniture & Office Equipment                    | 5,386,336            |                 | -                 |                    | 5,386,336            |
| Plant and Machinery                             | 157,052              |                 | -                 |                    | 157,052              |
| Boundry Walls                                   | 874,486              |                 | -                 |                    | 874,486              |
| Books   | 225,000              |                 | -                 |                    | 225,000              |
| Other Assets                                    | 432,035              |                 | -                 |                    | 432,035              |
| <b>8.2 .Acquisition of Fixed Assets</b>         |                      |                 |                   |                    |                      |
| Land & Land Improvement                         | 609,880,843          |                 | -                 |                    | 609,880,843          |
| Buildings                                       | 558,103,932          | -               | -                 |                    | 558,103,932          |
| Univotec Fountain                               | 11,190,627           |                 | -                 |                    | 11,190,627           |
| Motor Vehicles                                  | 45,075,000           |                 | -                 |                    | 45,075,000           |
| Lease Vehicle                                   |                      |                 | 11,957,650.00     |                    | 11,957,650           |
| Computers                                       | 90,271,768           | -               | 1,588,925         | (1,511,600)        | 90,349,093           |
| Furniture and Fittings                          | 71,110,678           | -               | 995,774           |                    | 72,106,452           |
| Office Equipment                                | 55,359,573           |                 | 355,900           | (2,411,500)        | 53,303,973           |
| Teaching Equipment                              | 325,939,043          | -               | 18,914,948        | (818,496)          | 344,035,495          |
| Plant and Machinery                             | 130,981,883          | -               | 3,826,260         | (2,640,000)        | 132,168,143          |
| Books   | 38,378,772           | -               | 1,855,524         |                    | 40,234,296           |
| Other Assets                                    | 16,236,427           | -               | 766,876           | (40,459)           | 16,962,844           |
| Sub Total                                       | <b>2,145,265,971</b> | <b>-</b>        | <b>48,965,884</b> | <b>(7,422,055)</b> | <b>2,186,809,800</b> |
| <b>Property, Plant &amp; Equipment - SSD</b>    |                      |                 |                   |                    |                      |
|   | <b>Balance as at</b> | <b>Adjustm.</b> | <b>Addition</b>   | <b>Disposals</b>   | <b>Balance as at</b> |
|   | <b>1/1/2019</b>      |                 |                   |                    | <b>12/31/2019</b>    |
|   | Rs.                  | Rs.             | Rs.               | Rs.                | Rs.                  |
| <b>8.1-a .Rehabilitation &amp; Improvements</b> |                      |                 |                   |                    |                      |
| Buildings                                       | 6,992,138            |                 | -                 |                    | 6,992,138            |
| <b>8.2-a .Acquisition of Fixed Assets</b>       |                      |                 |                   |                    |                      |
| Furniture and Fittings                          | 537,342              |                 | -                 |                    | 537,342              |
| Office Equipment                                | 1,322,720            |                 | -                 |                    | 1,322,720            |
| Teaching Equipment                              | 2,425,999            |                 | -                 |                    | 2,425,999            |
| Plant & Machinery                               | 5,496,450            |                 | -                 |                    | 5,496,450            |
| Computers                                       |                      |                 | 5,780,849         |                    | 5,780,849            |
| Other Assets                                    | 2,002,336            |                 | -                 |                    | 2,002,336            |
| Sub Total                                       | <b>18,776,985</b>    | <b>-</b>        | <b>5,780,849</b>  | <b>-</b>           | <b>24,557,834</b>    |
| <b>Total</b>                                    | <b>2,164,042,956</b> | <b>-</b>        | <b>54,746,733</b> | <b>(7,422,055)</b> | <b>2,211,367,634</b> |

| <b>University of Vocational Technology</b>     |                                   |                    |                                   |                    |                                     |
|--|-----------------------------------|--------------------|-----------------------------------|--------------------|-------------------------------------|
| <b>Notes to the Financial Statements</b>       |                                   |                    |                                   |                    |                                     |
|  | <b>Balance as at<br/>1/1/2019</b> | <b>Adjustment</b>  | <b>Charges for the<br/>period</b> | <b>Disposals</b>   | <b>Balance as at<br/>12/31/2019</b> |
|  | Rs.                               | Rs.                | Rs.                               | Rs.                | Rs.                                 |
| <b>Depreciation</b>                            |                                   |                    |                                   |                    |                                     |
| <b>8.3 Rehabilitation &amp; Improvements</b>   |                                   |                    |                                   |                    |                                     |
| Buildings                                      | 20,887,870                        | -                  | 8,253,856                         | -                  | 29,141,725                          |
| Main Building                                  | 4,063,575                         |                    | 880,058                           |                    | 4,943,633                           |
| Motor Vehicles                                 | 569,931                           |                    | -                                 | -                  | 569,931                             |
| Computers                                      | 16,500                            |                    | -                                 | -                  | 16,500                              |
| Furniture & Office Equipment                   | 1,344,890                         |                    | 538,634                           | -                  | 1,883,523                           |
| Plant and Machinery                            | 106,409                           |                    | 15,705                            | -                  | 122,114                             |
| Boundry walls                                  | 524,691                           |                    | 43,724                            |                    | 568,416                             |
| Books  | 225,000                           |                    | -                                 |                    | 225,000                             |
| Other Assets                                   | 432,035                           |                    | 52,892                            | -                  | 484,927                             |
| <b>8.4 Acquisition of Fixed Assets</b>         |                                   |                    |                                   |                    |                                     |
| Buildings                                      | 234,801,280                       | 688,385            | 27,438,137                        |                    | 262,927,802                         |
| Univotec Fountain                              | 5,035,782                         |                    | 559,531                           |                    | 5,595,314                           |
| Motor Vehicles                                 | 26,524,833                        | (93,681)           | 4,780,447                         |                    | 31,211,598                          |
| Lease Vehicle                                  |                                   |                    | 1,539,752                         |                    | 1,539,752                           |
| Computers                                      | 47,972,107                        | -                  | 12,742,449                        | (1,479,900)        | 59,234,656                          |
| Furniture and Fittings                         | 43,645,680                        | (1,136,134)        | 4,841,734                         |                    | 47,351,280                          |
| Office Equipment                               | 45,113,350                        | (501,843)          | 3,248,273                         | (2,258,350)        | 45,601,430                          |
| Teaching Equipment                             | 219,558,294                       | -                  | 25,577,979                        | (760,877)          | 244,375,396                         |
| Plant and Machinery                            | 33,607,060                        | -                  | 15,001,474                        | (2,640,000)        | 45,968,534                          |
| Books  | 29,078,098                        | -                  | 1,499,792                         |                    | 30,577,890                          |
| Other Assets                                   | 13,644,031                        | (965,334)          | 1,471,792                         | (39,646)           | 14,110,843                          |
| Sub Total                                      | 727,151,415                       | (2,008,607)        | 108,486,229                       | (7,178,773)        | 826,450,264                         |
| <b>Depreciation - SSD</b>                      |                                   |                    |                                   |                    |                                     |
|  | <b>Balance as at<br/>1/1/2019</b> | <b>Adjustment</b>  | <b>Charges for the<br/>period</b> | <b>Disposals</b>   | <b>Balance as at<br/>12/31/2019</b> |
|  | Rs.                               | Rs.                | Rs.                               | Rs.                | Rs.                                 |
| <b>8.3-a Rehabilitation &amp; Improvements</b> |                                   |                    |                                   |                    |                                     |
| Buildings                                      | 1,404,373                         |                    | 349,607                           |                    | 1,753,980                           |
| <b>8.4-a Acquisition of Fixed Assets</b>       |                                   |                    |                                   |                    |                                     |
| Furniture and Fittings                         | 214,937                           |                    | 53,734                            |                    | 268,671                             |
| Office Equipment                               | 529,088                           |                    | 132,272                           |                    | 661,360                             |
| Teaching Equipment                             | 976,734                           |                    | 242,600                           |                    | 1,219,333                           |
| Plant & Machinery                              | 1,375,614                         |                    | 549,645                           |                    | 1,925,259                           |
| Other Assets                                   | 1,780,954                         |                    | 44,276                            |                    | 1,825,231                           |
| Sub Total                                      | 6,281,700                         | -                  | 1,372,134                         | -                  | 7,653,834                           |
| <b>Total Depreciation</b>                      | <b>733,433,115</b>                | <b>(2,008,607)</b> | <b>109,858,363</b>                | <b>(7,178,773)</b> | <b>834,104,098</b>                  |
| <b>TOTAL NET VALUE</b>                         | <b>1,430,609,841</b>              |                    |                                   |                    | <b>1,377,263,536</b>                |

| <b>University of Vocational Technology</b> |  |                               |                   |                                    |                    |                                 |
|--|--|-------------------------------|-------------------|------------------------------------|--------------------|---------------------------------|
| <b>Notes to the Financial Statements</b>   |  |                               |                   |                                    |                    |                                 |
| <b>For the Year Ended 31st December</b>    |  |                               | <b>Note</b>       | <b>2019</b>                        | <b>2018</b>        |                                 |
|  |  |                               |                   | <b>Rs.</b>                         | <b>Rs.</b>         |                                 |
| <b>9</b>                                   | <b>Work in Progress</b>  |                               |                   | <b>332,425,919</b>                 | <b>315,118,269</b> |                                 |
|  | <b>Work in Progress-Acquisition of Capital Assets</b>                      |                               |                   |                                    |                    |                                 |
|  | Buildings  |                               |                   | 238,842,027                        | 238,842,028        |                                 |
|  | Software - Finance   |                               |                   | 1,320,000                          | 378,000            |                                 |
|  | Equipment - Studio   |                               |                   | 65,661,090                         | 65,661,090         |                                 |
|  | Students Hostel  |                               |                   | 23,600,993                         | 10,237,151         |                                 |
|  |  |                               |                   | <b>329,424,110</b>                 | <b>315,118,269</b> |                                 |
|  | <b>Work in Progress-Rehabilitation &amp; Improvement of Capital Assets</b> |                               |                   |                                    |                    |                                 |
|  | CEC Building -ITTD   |                               |                   | 3,001,809                          | -                  |                                 |
|  |  |                               |                   | <b>3,001,809</b>                   | <b>-</b>           |                                 |
|  |  |                               |                   |                                    |                    |                                 |
|  |  |                               |                   |                                    |                    |                                 |
| <b>10</b>                                  | <b>Intangible Assets</b>   |                               |                   |                                    |                    |                                 |
|  |  | <b>Balance as at 1/1/2019</b> | <b>Adjustment</b> | <b>Addition</b>                    | <b>Disposal</b>    | <b>Balance as at 12/31/2019</b> |
|  |  | Rs.                           | Rs.               | Rs.                                | Rs.                | Rs.                             |
| <b>10.1</b>                                | <b>Rehabilitation &amp; Improvements</b>                                   |                               |                   |                                    |                    |                                 |
|  | Computer Software  | 3,400,000                     |                   | -                                  |                    | 3,400,000                       |
|  |  |                               |                   |                                    |                    | -                               |
| <b>10.2</b>                                | <b>Acquisitions</b>  |                               |                   |                                    |                    |                                 |
|  | ELT Software   | 1,525,000                     |                   | -                                  |                    | 1,525,000                       |
|  | Video Software   | 525,000                       |                   |                                    |                    | 525,000                         |
|  | Computer Software  | -                             |                   | 1,347,191                          |                    | 1,347,191                       |
|  | Library Software   |                               |                   | 378,000                            |                    | 378,000                         |
|  |  |                               |                   |                                    |                    | -                               |
|  | <b>Total</b>   | <b>5,450,000</b>              | <b>-</b>          | <b>1,725,191</b>                   | <b>-</b>           | <b>7,175,191</b>                |
|  |  |                               |                   |                                    |                    |                                 |
|  |  |                               |                   |                                    |                    |                                 |
|  | <b>Amortisation</b>  |                               |                   |                                    |                    |                                 |
|  |  | <b>Balance as at 1/1/2019</b> | <b>Adjustment</b> | <b>Amortisation for the period</b> | <b>Disposal</b>    | <b>Balance as at 12/31/2019</b> |
|  |  | Rs.                           | Rs.               | Rs.                                | Rs.                | Rs.                             |
| <b>10.3</b>                                | <b>Rehabilitation &amp; Improvements</b>                                   |                               |                   |                                    |                    |                                 |
|  | Computer Software  | 2,266,666                     |                   | 1,133,333                          |                    | 3,400,000                       |
|  |  |                               |                   |                                    |                    |                                 |
| <b>10.4</b>                                | <b>Acquisitions</b>  |                               |                   |                                    |                    |                                 |
|  | ELT Software   | 1,275,000                     |                   | 250,000                            |                    | 1,525,000                       |
|  | Video Software   | 525,000                       |                   | -                                  |                    | 525,000                         |
|  | Computer Software  |                               |                   | 78,740                             |                    | 78,740                          |
|  | Library Software   |                               |                   | 52,816                             |                    | 52,816                          |
|  | <b>Total Amortisation</b>  | <b>4,066,666</b>              | <b>-</b>          | <b>1,514,889</b>                   | <b>-</b>           | <b>5,581,556</b>                |
|  |  |                               |                   |                                    |                    |                                 |
|  | <b>Total Net Value</b>   | <b>1,383,334</b>              |                   |                                    |                    | <b>1,593,635</b>                |

| <b>University of Vocational Technology</b> |  |                   |                    |
|--|--|-------------------|--------------------|
| <b>Notes to the Financial Statements</b>   |  |                   |                    |
| <b>For the Year Ended 31st December</b>    |  | <b>2019</b>       | <b>2018</b>        |
|  |  | <b>Rs.</b>        | <b>Rs.</b>         |
| <b>11</b>                                  | <b>Accounts Payable &amp; Other Liabilities</b>                | <b>61,977,436</b> | <b>125,350,651</b> |
|  | <b>Accrued Expenses</b>  |                   |                    |
|  | Salaries & Wages   | 1,007,872         | 813,028            |
|  | Academic Allowance   | -                 | 185,839            |
|  | Research Allowance   | -                 | 27,904             |
|  | Additional Allowance   | -                 | 15,945             |
|  | Cost of Living Allowance                                       | 39,000            | 24,910             |
|  | Fuel Allocation (Pool Vehicles)                                | 79,450            | 75,060             |
|  | Fuel Allocation (Director General)                             | -                 | 10,984             |
|  | Overtime   | 514,103           | 463,296            |
|  | Holiday Payments   | 43,517            | 27,009             |
|  | Other Allowance-Other  | 33,500            | 132,075            |
|  | Adjustment Allowance   | -                 | 8,124              |
|  | Travelling   | 3,429             | 10,581             |
|  | Telephone  | 183,286           | 145,850            |
|  | Internet Service   | 1,005,157         | 522,606            |
|  | Electricity  | 1,055,432         | 348,716            |
|  | Maintenance-Vehicle KH-6725                                    | 3,360             | 650                |
|  | Maintenance-Vehicle KR-1801                                    | 28,658            | -                  |
|  | Maintenance-Vehicle 301-1501                                   | 12,550            | -                  |
|  | Maintenance-Staff Quarters                                     | -                 | 527,348            |
|  | Maintenance-Teaching Equipment                                 | -                 | 117,535            |
|  | Maintenance-Photocopiers,Air Conditioners & Lift               | 192,865           | 6,854              |
|  | Hostel   | -                 | 2,120              |
|  | Research   | 72,135            | 22,000             |
|  | Water  | 144,249           | 44,931             |
|  | News papers and Periodicals                                    | 23,930            | 23,850             |
|  | Security Services  | 1,003,321         | 759,875            |
|  | Meals to Participants  | 22,930            | 13,920             |
|  | Janitorial Services  | 702,592           | 618,165            |
|  | Vehicle Hire   | 1,888             | -                  |
|  | Consultancy Training-Other                                     | -                 | 213,350            |
|  | Audit Fee  | 610,903           | -                  |
|  | Capacity Development-DB  | -                 | 506,878            |
|  | Membership   | -                 | 724                |
|  | Financial Charges  | -                 | 250                |
|  | Convocation/Award Ceremonies                                   | 132,200           | -                  |
|  | Work in Progress-DB  | -                 | 41,807,100         |
|  | Curriculum Development-DB                                      | 111,370           | 221,150            |
|  | Assessor Training-DB   | 422,100           | 13,500             |
|  | PostGraduate Qualification-DB                                  | -                 | 3,616,000          |
|  | Industrial Training Management-DB                              | -                 | 45,000             |
|  | Social Marketing-DB  | -                 | 2,827,120          |
|  | Teacher Training Programme - External-DB                       | 56,000            | -                  |
|  | Teacher Training Programme - Internal-DB                       | 283,200           | -                  |
|  | Training Center Management-DB                                  | 46,954            | -                  |
|  | Quality Assurance-DB   | 68,700            | -                  |
|  | Social Marketing   | -                 | 80,164             |
|  | NVQ 5 for TVET Trainers-DB                                     | 445,460           | -                  |
|  | <b>Visiting Lecture Fees</b>                                   |                   |                    |
|  | B.Tech Software Technology-Part Time                           | 229,205           | 118,023            |
|  | B.Tech Software Technology-Full Time                           | 118,453           | 63,075             |
|  | B.Tech Network Technology-Part Time                            | 49,330            | 126,575            |
|  | B.Tech Network Technology-Full Time                            | 46,064            | 115,481            |
|  | B.Tech Building Service Technology-Part Time                   | 376,355           | 220,325            |
|  | B.Tech Building Service Technology-Full Time                   | 166,480           | 132,600            |
|  | B.Tech Mechatronics Technology-Full Time                       | 170,192           | 61,745             |
|  | B.Tech Mechatronics Technology-Part Time                       | 353,644           | 60,515             |
|  | B.Tech Multimedia Technology-Part Time                         | 210,906           | 79,701             |
|  | B.Tech Multimedia Technology-Full Time                         | 186,692           | 81,400             |
|  | B.Tech Film & Tele.Studies-Part Time                           | -                 | 40,768             |
|  | B.Tech Film & Tele.Production Technology-Full Time             | 2,520             | -                  |
|  | B.Tech Industrial Management-Part Time                         | 102,675           | 15,920             |
|  | B.Tech Industrial Management-Full Time                         | 40,520            | 110,058            |
|  | B.Tech Construction Technology & Resource Management-Full Time | 119,750           | 47,189             |
|  | B.Tech Construction Technology & Resource Management-Part Time | 365,545           | 139,405            |
|  | B.Tech English Language Teaching-Full Time                     | 4,500             | 4,575              |
|  | B.Tech English Language Teaching-Part Time                     | 157,820           | 37,250             |
|  | B.Tech Quantity Surveying Full Time                            | 5,570             | 6,150              |
|  | B.Tech Quantity Surveying-Part Time                            | 432,750           | 99,775             |
|  | B.Tech Manufacturing Technology-Part Time                      | 249,282           | 72,300             |
|  | B.Tech Manufacturing Technology-Full Time                      | 237,852           | 70,930             |
|  | B.Tech Food Technology-Part Time                               | 489,105           | 100,195            |
|  | B.Tech Food Technology-Full Time                               | 51,490            | 82,950             |
|  | B.Tech Hotel Management-Part Time                              | 177,750           | -                  |
|  | B.Tech Media Art Production-Full Time                          | 114,000           | -                  |
|  | Bachelor of Education in Technology-Full Time                  | 15,526            | -                  |
|  | Bachelor of Education in Technology-Part Time                  | 21,039            | -                  |
|  |  | 12,845,126        | 56,167,316         |

| <b>University of Vocational Technology</b> |  |                   |                    |
|--|--|-------------------|--------------------|
| <b>Notes to the Financial Statements</b>   |  |                   |                    |
| <b>For the Year Ended 31st December</b>    |  | <b>2019</b>       | <b>2018</b>        |
|  |  | <b>Rs.</b>        | <b>Rs.</b>         |
| Furniture & Fittings                       |  | 463,636           | 1,965,742          |
| Teaching Equipment                         |  | 3,508,519         | 7,380,270          |
| Books                                      |  | 598,561           | 30,000             |
| Other Assets                               |  | -                 | 115,500            |
| Building- Rehabilitation                   |  | 2,975,773         | 361,584            |
| Computers                                  |  | 1,354,500         | -                  |
| Plant & Machinery                          |  | -                 | 37,260,696         |
| Computers-DB                               |  | 5,780,849         | -                  |
| Intangible Assets                          |  | 549,030           | -                  |
| Work in Progress                           |  | 13,363,842        | -                  |
| Work in Progress-DB                        |  | 3,001,809         | -                  |
| Stock in Hand                              |  | 909,080           | 360,500            |
| Debtors & Receivable - University Colleges |  | -                 | 1,247,101          |
| Received in Advance                        |  | -                 | 1,247,101          |
| Publicity(Advertising)                     |  | 134,385           | -                  |
| Miscellaneous                              |  | 930               | 116,000            |
|  |  | 32,640,914        | 50,084,494         |
|  |  | <b>45,486,040</b> | <b>106,251,810</b> |
| <b>Other Liabilities</b>                   |  |                   |                    |
| Salary                                     |  | 201,825           | -                  |
| Payee Tax                                  |  | 637,755           | 282,720            |
| Withholding Tax Payable                    |  | 129,533           | 53,698             |
| Receipts in Advance                        |  | -                 | (238,101)          |
| Retention                                  |  | 13,798,845        | 17,504,991         |
| Provision for Audit Fees                   |  | 300,000           | 249,654            |
| Student's Welfare                          |  | 1,423,438         | 1,245,879          |
|  |  | <b>16,491,396</b> | <b>19,098,841</b>  |
| <b>12 Short Term Deposits Refundable</b>   |  |                   |                    |
| Tender Deposits                            |  | 1,500,160         | 1,952,675          |
| Library Deposits                           |  | 4,034,000         | 3,494,000          |
| Laboratory Deposits                        |  | 4,030,000         | 3,490,000          |
| Hostel Deposits                            |  | 100,000           | 62,000             |
|  |  | <b>9,664,160</b>  | <b>8,998,675</b>   |
| <b>13 Lease Obligation</b>                 |  |                   |                    |
| Vehicle No:CBH 3320                        |  |                   |                    |
| Lessor : Bank of Ceylon                    |  |                   |                    |
| Lease Agreement No:68100201900274700       |  |                   |                    |
| Vehicle Type:Honda-CRV                     |  |                   |                    |
| Installement due for 2020                  |  | 3,152,868         |                    |
| <b>Interest in Suspense</b>                |  |                   |                    |
| Interest due for 2020                      |  | (1,189,633)       |                    |
|  |  | <b>1,963,235</b>  |                    |
| <b>14 Provision for Gratuity</b>           |  |                   |                    |
| Balance as at.01.01.2019                   |  | 34,207,027        | 35,083,888         |
| Provision for year 2019                    |  | 4,947,925         | -                  |
| Gratuity payment                           |  | (2,075,215)       | (581,826)          |
| Adjustment                                 |  | -                 | (295,035)          |
|  |  | <b>37,079,737</b> | <b>34,207,027</b>  |
| <b>15 Long Term Deposits Refundable</b>    |  |                   |                    |
| Library Deposits                           |  | 17,885,000        | 14,315,000         |
| Laboratory Deposits                        |  | 17,875,000        | 14,305,000         |
| Hostel Deposits                            |  | 751,000           | 654,000            |
|  |  | <b>36,511,000</b> | <b>29,274,000</b>  |
| <b>16 Lease Obligation</b>                 |  |                   |                    |
| Vehicle No:CBH 3320                        |  |                   |                    |
| Lessor : Bank of Ceylon                    |  |                   |                    |
| Lease Agreement No:68100201900274700       |  |                   |                    |
| Vehicle Type:Honda-CRV                     |  |                   |                    |
| Balance as at 27.06.2019                   |  | 15,764,340        | -                  |
| Installment Paid during the year           |  | (1,839,173)       | -                  |
| Balance as at 31.12.2019                   |  | <b>13,925,167</b> | -                  |
| <b>Interest in Suspense</b>                |  |                   |                    |
| Balance as at 27.06.2019                   |  | 3,964,340         |                    |
| Interest Paid during the year              |  | (798,009)         |                    |
| Balance as at 31.12.2019                   |  | <b>3,166,331</b>  |                    |
| <b>Non Current Lease Obligation</b>        |  |                   |                    |
| Lease Obligation                           |  | <b>10,758,836</b> | -                  |
| Interest in Suspense                       |  | (1,963,235)       | -                  |
| Balance as at 31.12.2019                   |  | <b>8,795,601</b>  | -                  |

**University of Vocational Technology**  
**Notes to the Financial Statements**

For the Year Ended 31st December

**17 Capital Grants**

**Capital Grant -Technical Education Development Project**

|                                    | Value              | Adjustment     | Amortisation       | Balance           |
|------------------------------------|--------------------|----------------|--------------------|-------------------|
| <b>Acquisition of Fixed Assets</b> |                    |                |                    |                   |
| Building                           | 13,365,794         |                | 6,634,013          | 6,731,781         |
| Fountain                           | 11,190,627         |                | 5,595,314          | 5,595,313         |
| Computers                          | 15,449,850         | 291,000        | 14,533,928         | 624,922           |
| Office Equipment                   | 44,958,211         |                | 41,951,801         | 3,006,410         |
| Teaching Equipment                 | 174,760,907        |                | 158,528,810        | 16,232,097        |
| Furniture & Fittings               | 31,558,455         |                | 28,792,667         | 2,765,788         |
| Library Books                      | 10,276,876         |                | 8,408,353          | 1,868,523         |
| <b>Total</b>                       | <b>301,560,720</b> | <b>291,000</b> | <b>264,444,886</b> | <b>36,824,834</b> |

**Capital Grant -Treasury**

|                                    | Value             | Amortisation      | Balance          |
|------------------------------------|-------------------|-------------------|------------------|
| <b>Acquisition of Fixed Assets</b> |                   |                   |                  |
| Motor Vehicles                     | 25,150,000        | 19,263,333        | 5,886,667        |
| <b>Total</b>                       | <b>25,150,000</b> | <b>19,263,333</b> | <b>5,886,667</b> |

**Capital Grant -GOPA**

|                                    | Value         | Amortisation  | Balance      |
|------------------------------------|---------------|---------------|--------------|
| <b>Acquisition of Fixed Assets</b> |               |               |              |
| Furniture & Fittings               | 18,600        | 16,740        | 1,860        |
| <b>Total</b>                       | <b>18,600</b> | <b>16,740</b> | <b>1,860</b> |

**Capital Grant -Ministry of YASD**

|                                    | Value              | Amortisation       | Balance            |
|------------------------------------|--------------------|--------------------|--------------------|
| <b>Acquisition of Fixed Assets</b> |                    |                    |                    |
| Land & Land Improvements           | 2,361,079          |                    | 2,361,079          |
| Building                           | 234,528,687        | 105,419,012        | 129,109,675        |
| Vehicles                           | 758,245            | 279,077            | 479,168            |
| Teaching Equipment                 | 6,018,283          | 5,712,542          | 305,741            |
| Computers                          | 79,850             | 79,850             | -                  |
| Office Equipment                   | 67,300             | -                  | 67,300             |
| <b>Total</b>                       | <b>243,813,444</b> | <b>111,490,481</b> | <b>132,322,963</b> |

**Capital Grant -DTET**

|                                    | Value              | Adjustment     | Amortisation      | Balance            |
|------------------------------------|--------------------|----------------|-------------------|--------------------|
| <b>Acquisition of Fixed Assets</b> |                    |                |                   |                    |
| Land                               | 595,500,000        |                |                   | 595,500,000        |
| Building                           | 161,003,908        |                | 72,395,200        | 88,608,708         |
| Office Equipment                   | 80,401             | 29,252         | 96,718            | 12,935             |
| Plant & Machinery                  | 44,792             |                | 44,792            | -                  |
| Furniture & Fittings               | 2,890,404          | 468,802        | 2,887,670         | 471,536            |
| Teaching Equipment                 | 13,789,614         |                | 12,903,659        | 885,955            |
| Computer                           | 170,432            |                | 165,286           | 5,146              |
| Other Assrts                       | 5,806              |                | 5,806             | -                  |
| <b>Total</b>                       | <b>773,485,357</b> | <b>498,054</b> | <b>88,499,131</b> | <b>685,484,280</b> |

**Capital Grant -NORAD**

|                                    | Value          | Adjustment     | Amortisation   | Balance       |
|------------------------------------|----------------|----------------|----------------|---------------|
| <b>Acquisition of Fixed Assets</b> |                |                |                |               |
| Office Equipment                   | 306,823        | 111,629        | 369,089        | 49,363        |
| Computer                           | 4,479          |                | 4,479          | -             |
| Furniture & Fittings               | 1,086          | 244            | 1,222          | 108           |
| Other Assets                       | 317,986        | 815            | 318,441        | 360           |
| <b>Total</b>                       | <b>630,374</b> | <b>112,688</b> | <b>693,231</b> | <b>49,831</b> |

**Capital Grant -SDP**

|                                    | Value             | Adjustment       | Amortisation      | Balance          |
|------------------------------------|-------------------|------------------|-------------------|------------------|
| <b>Acquisition of Fixed Assets</b> |                   |                  |                   |                  |
| Office Equipment                   | 1,033,344         | 294,962          | 1,025,196         | 303,110          |
| Computer                           | 1,406,234         | (722,518)        | 652,544           | 31,172           |
| Furniture & Fittings               | 865,492           | 158,888          | 887,860           | 136,520          |
| Teaching Equipment                 | 15,796,981        |                  | 14,732,544        | 1,064,437        |
| Other Assets                       | 276,160           | 92,524           | 314,817           | 53,867           |
| <b>Total</b>                       | <b>19,378,211</b> | <b>(176,144)</b> | <b>17,612,961</b> | <b>1,589,106</b> |

**Capital Grant -WUSE**

|                                    | Value            | Amortisation     | Balance  |
|------------------------------------|------------------|------------------|----------|
| <b>Acquisition of Fixed Assets</b> |                  |                  |          |
| Computers                          | 1,263,750        | 1,263,750        | -        |
| <b>Total</b>                       | <b>1,263,750</b> | <b>1,263,750</b> | <b>-</b> |

**Capital Grant -Ministry of Finance**

|                                    | Value         | Amortisation | Balance      |
|------------------------------------|---------------|--------------|--------------|
| <b>Acquisition of Fixed Assets</b> |               |              |              |
| Computer                           | 11,000        | 4,124        | 6,876        |
| <b>Total</b>                       | <b>11,000</b> | <b>4,124</b> | <b>6,876</b> |

| <b>University of Vocational Technology</b>    |  |                    |                     |                      |
|---|--|--------------------|---------------------|----------------------|
| <b>Notes to the Financial Statements</b>      |  |                    |                     |                      |
| <b>For the Year Ended 31st December</b>       |  |                    |                     |                      |
| <b>Capital Grant -SDD</b>                     |  |                    |                     |                      |
|   |  | <b>Value</b>       | <b>Amortisation</b> | <b>Balance</b>       |
| <b>Acquisition of Fixed Assets</b>            |  |                    |                     |                      |
| Work in Progress                              |  | 158,167,194        |                     | 158,167,194          |
| Building                                      |  | 6,992,138          | 1,753,979           | 5,238,159            |
| Plant & Machinery                             |  | 5,496,450          | 1,925,259           | 3,571,191            |
| Office Equipment                              |  | 1,322,720          | 661,360             | 661,360              |
| Computers                                     |  | 5,780,849          |                     | 5,780,849            |
| Furniture & Fittings                          |  | 537,342            | 268,671             | 268,671              |
| Teaching Equipment                            |  | 2,425,999          | 1,219,333           | 1,206,666            |
| Other Assrts                                  |  | 2,002,336          | 1,825,231           | 177,105              |
| Intangible Assets-Accounting Software         |  | 1,320,000          |                     | 1,320,000            |
| <b>Total</b>                                  |  | <b>184,045,028</b> | <b>7,653,833</b>    | <b>176,391,195</b>   |
| <b>Capital Grant -GIZ</b>                     |  |                    |                     |                      |
|   |  |                    |                     | -                    |
|   |  | <b>Value</b>       | <b>Amortisation</b> | <b>Balance</b>       |
| <b>Acquisition of Fixed Assets</b>            |  |                    |                     |                      |
| Office Equipment                              |  | 66,000             | 16,184              | 49,816               |
| <b>Total</b>                                  |  | <b>66,000</b>      | <b>16,184</b>       | <b>49,816</b>        |
| <b>Capital Grant -DAIKIN</b>                  |  |                    |                     |                      |
|   |  |                    |                     | -                    |
|   |  | <b>Value</b>       | <b>Amortisation</b> | <b>Balance</b>       |
| <b>Acquisition of Fixed Assets</b>            |  |                    |                     |                      |
| Teaching Equipment                            |  | 1,699,588          | 140,158             | 1,559,430            |
| <b>Total</b>                                  |  | <b>1,699,588</b>   | <b>140,158</b>      | <b>1,559,430</b>     |
| <b>Deferred Income</b>                        |  |                    |                     |                      |
| Balance as at.01.01.2019                      |  |                    |                     | 587,909,221          |
| Capital Contribution for the year-Treasury    |  |                    |                     | 77,282,010           |
| Amortization/Adj.of Depreciation for the year |  |                    |                     | (64,368,531)         |
| Balance as at.31.12.2019                      |  |                    |                     | <b>600,822,700</b>   |
|   |  |                    |                     | <b>587,909,221</b>   |
| <b>Grand Total of Capital Grants</b>          |  |                    |                     | <b>1,640,989,558</b> |
|   |  |                    |                     | <b>1,659,079,504</b> |
| <b>18</b>                                     | <b>Accumulated Fund</b>                |                    |                     |                      |
|   |  |                    |                     | (3,563,532)          |
|   |  |                    |                     | (12,365,315)         |
|   |  |                    |                     | -                    |
|   |  |                    |                     | (1,831,091)          |
|   |  |                    |                     | 3,106,895            |
|   |  |                    |                     | -                    |
|   |  |                    |                     | 21,461,960           |
|   |  |                    |                     | 47,869,094           |
|   |  |                    |                     | (25,569,271)         |
|   |  |                    |                     | (3,563,532)          |
| <b>19</b>                                     | <b>Other Funds</b>                     |                    |                     |                      |
|   |  |                    |                     | 128,700              |
|   |  |                    |                     | 111,600              |
|   |  |                    |                     | 170,485              |
|   |  |                    |                     | 170,485              |
|   |  |                    |                     | 3,812                |
|   |  |                    |                     | 3,812                |
|   |  |                    |                     | 316,315              |
|   |  |                    |                     | 316,315              |
|   |  |                    |                     | 619,312              |
|   |  |                    |                     | 602,212              |
| <b>20</b>                                     | <b>Skills Sector Development Grant</b> |                    |                     |                      |
|   |  |                    |                     | 21,461,960           |
|   |  |                    |                     | 47,869,094           |
|   |  |                    |                     |                      |
|   |  |                    |                     | 21,461,960           |
|   |  |                    |                     | 47,869,094           |

| <b>University of Vocational Technology</b> |  |                   |                   |
|--|--|-------------------|-------------------|
| <b>Notes to the Financial Statements</b>   |  |                   |                   |
| <b>For the Year Ended 31st December</b>    |  | <b>2019</b>       | <b>2018</b>       |
|  |  | <b>Rs.</b>        | <b>Rs.</b>        |
| <b>21</b>                                  | <b>Revenue From Academic Activities</b>                    |                   |                   |
|  | <b>Course fees</b>   |                   |                   |
|  | National Diploma in Video Production Technology            | 400               | -                 |
|  | National Diploma in Technical Teacher Education            | 6,000             | 17,500            |
|  | National Diploma in Non Linear Editing                     | 400               | -                 |
|  | National Diploma in Television Prog. Production Technology | 15,200            | -                 |
|  | National Diploma in Television Post Production Technology  | 400               | -                 |
|  | National Diploma in Quantity surveying                     | 15,600            | -                 |
|  |  | <b>38,000</b>     | <b>17,500</b>     |
|  | <b>Consultancy Income</b>                                  |                   |                   |
|  | Consultancy Training                                       | -                 | 66,000            |
|  | Consultancy Curriculum                                     | 2,000             | -                 |
|  | Consultancy Other  | 1,369,972         | 1,697,000         |
|  |  | <b>1,371,972</b>  | <b>1,763,000</b>  |
|  | <b>Total Revenue From Academic Activities</b>              | <b>1,409,972</b>  | <b>1,780,500</b>  |
| <b>22</b>                                  | <b>Direct Expenditure on Academic Activities</b>           |                   |                   |
|  | <b>Consultancy Payments</b>                                |                   |                   |
|  | Training   | 3,036             | -                 |
|  | Others   | 273,805           | 243,092           |
|  |  | <b>276,841</b>    | <b>243,092</b>    |
|  | <b>Total Direct Expenditure on Academic Activities</b>     | <b>276,841</b>    | <b>243,092</b>    |
| <b>23</b>                                  | <b>Revenue From Degree Programme</b>                       | <b>33,083,300</b> | <b>20,705,500</b> |
|  | <b>B.ed Tech Degree Programme</b>                          | 293,200           | <b>776,000</b>    |
|  | <b>B. Tech Degree Programme</b>                            |                   |                   |
|  | Software Technology-Part Time                              | 1,821,400         | 1,204,100         |
|  | Software Technology-Full Time                              | 706,000           | 398,700           |
|  | Network Technology-Full Time                               | 636,000           | 323,400           |
|  | Network Technology-Part Time                               | 1,517,200         | 820,400           |
|  | Building Services Technology-Full Time                     | 504,000           | 258,400           |
|  | Building Services Technology-Part Time                     | 1,909,000         | 1,354,400         |
|  | Manufacturing Technology-Full Time                         | 330,000           | 169,600           |
|  | Manufacturing Technology-Part Time                         | 852,500           | 474,400           |
|  | Multimedia Technology-Full Time                            | 433,200           | 432,400           |
|  | Multimedia Technology-Part Time                            | 1,914,100         | 897,600           |
|  | Mechatronics Technology-Full Time                          | 365,800           | 190,000           |
|  | Mechatronics Technology-Part Time                          | 1,792,800         | 1,356,400         |
|  | Food Technology-Full Time                                  | 294,800           | 110,400           |
|  | Food Technology-Part Time                                  | 1,938,000         | 1,572,800         |
|  | Screen Play Film & Television Studies-Part Time            | 839,800           | 578,800           |
|  | Industrial Management-Full Time                            | 240,800           | 144,000           |
|  | Industrial Management-Part Time                            | 1,642,400         | 534,100           |
|  | Construction Technology & Resources Management-Full Time   | 197,600           | 91,200            |
|  | Construction Technology & Resources Management-Part Time   | 2,536,600         | 1,455,600         |
|  | Quantity Surveying-Part Time                               | 3,028,600         | 3,166,000         |
|  | Hotel Management-Part Time                                 | 192,000           | -                 |
|  | Media Arts Production                                      | 80,000            | -                 |
|  | English Language Teaching-Part Time                        | 1,846,400         | 1,139,600         |
|  | English Language Teaching-Full Time                        | 268,600           | 97,200            |
|  | Application Processing Fees                                | 6,902,500         | 3,160,000         |
|  |  | <b>32,790,100</b> | <b>19,929,500</b> |
| <b>24</b>                                  | <b>Other Income</b>  |                   |                   |
|  | Loan Interest  | 253,301           | 231,527           |
|  | Sundries   | 1,745,607         | 3,187,372         |
|  | Fixed Deposit Interest                                     | 4,401,975         | 3,382,023         |
|  | Call Deposit Interest                                      | 490,611           | 225,179           |
|  | Proceeds from Sale of Condemned Assets                     | 102,460           | -                 |
|  | Overhead Charges   | 151,130           | 1,746,300         |
|  | Cloark Income  | -                 | 8,000             |
|  | <b>Rental of Property</b>                                  |                   |                   |
|  | Use of Premises  | 110,000           | 1,069,250         |
|  | Lecture rooms  | 10,625            | 681,013           |
|  | Auditorium   | 36,562            | 41,907            |
|  | Quarters   | 1,447,146         | 1,241,478         |
|  | Hostel   | 1,795,506         | 2,242,239         |
|  |  | <b>10,544,923</b> | <b>14,056,288</b> |

**University of Vocational Technology**

**Notes to the Financial Statements**

For the Year Ended 31st December

**25 Amotisation of Deferred Income**

| Acquisition Of Fixed Assets             | Treasury          | TEDP-Grant        | Treasury - Grant | GOPA - Grant | Ministry - Grant  | DTEI-Grant        | NORAD-Grant   | SDP-Grant        | SDD-Grant        | GIZ-Grant    | DAIKIN-Grant   | Total              |
|---|-------------------|-------------------|------------------|--------------|-------------------|-------------------|---------------|------------------|------------------|--------------|----------------|--------------------|
| Building                                | 5,521,009         | 668,290           |                  |              | 11,760,723        | 9,049,400         |               |                  | 349,607          |              |                | 27,349,029         |
| Fountain                                | -                 | 559,531           |                  |              |                   |                   |               |                  |                  |              |                | 559,531            |
| Motor Vehicles                          | 3,121,032         | -                 | 2,274,167        |              |                   |                   |               |                  |                  |              |                | 5,395,199          |
| Computers                               | 12,742,449        | -                 |                  |              | -                 | -                 | -             | -                |                  | -            |                | 12,742,449         |
| Office Equipment                        | 504,346           | 2,460,287         |                  |              | -                 | 16,317            | 62,266        | 164,528          | 132,272          | 6,600        |                | 3,346,616          |
| Teaching Equipment                      | 12,455,089        | 11,183,357        |                  |              | -                 | 678,929           | -             | 775,604          | 242,600          | -            | 140,158        | 25,475,737         |
| Furniture & Fittings                    | 3,267,842         | 1,159,260         |                  | 1,860        | -                 | 261,497           | 136           | 88,628           | 53,734           | -            |                | 4,832,957          |
| Other Assets                            | 1,318,525         | -                 |                  |              | 305,742           |                   | 455           | 67,948           | 44,276           | -            |                | 1,736,946          |
| Plant & Machinery                       | 14,924,570        | -                 |                  |              |                   |                   |               |                  | 549,645          | -            |                | 15,474,215         |
| Library Books                           | 565,382           | 934,261           |                  |              |                   |                   |               |                  |                  |              |                | 1,499,643          |
| Intangible Assets                       | 381,556           |                   |                  |              |                   |                   |               |                  |                  |              |                | 381,556            |
| <b>Rehabilitation &amp; Improvement</b> | -                 |                   |                  |              |                   |                   |               |                  |                  |              |                | -                  |
| Building                                | 8,252,116         |                   |                  |              |                   |                   |               |                  | -                |              |                | 8,252,116          |
| Main Building                           | 880,058           |                   |                  |              |                   |                   |               |                  |                  |              |                | 880,058            |
| Office Equipment                        | 538,634           |                   |                  |              |                   |                   |               |                  |                  |              |                | 538,634            |
| Other Assets                            | 52,892            |                   |                  |              |                   |                   |               |                  |                  |              |                | 52,892             |
| Plant & Machinery                       | 15,705            |                   |                  |              |                   |                   |               |                  |                  |              |                | 15,705             |
| Boundry Walls                           | 43,724            |                   |                  |              |                   |                   |               |                  |                  |              |                | 43,724             |
| Intangible Assets                       | 1,133,333         |                   |                  |              |                   |                   |               |                  |                  |              |                | 1,133,333          |
| <b>Total</b>                            | <b>65,718,262</b> | <b>16,964,986</b> | <b>2,274,167</b> | <b>1,860</b> | <b>12,066,465</b> | <b>10,006,143</b> | <b>62,857</b> | <b>1,096,708</b> | <b>1,372,134</b> | <b>6,600</b> | <b>140,158</b> | <b>109,710,340</b> |

| <b>University of Vocational Technology</b> |                                       |  |  |                    |                    |
|--|---------------------------------------|--|--|--------------------|--------------------|
| <b>Notes to the Financial Statements</b>   |                                       |  |  |                    |                    |
| <b>For the Year Ended 31st December</b>    |                                       |  |  | <b>2019</b>        | <b>2018</b>        |
|  |                                       |  |  | <b>Rs.</b>         | <b>Rs.</b>         |
| <b>26</b>                                  | <b>Employee Costs</b>                 |  |  |                    |                    |
|  | Salaries and Wages                    |  |  | 107,123,808        | 79,690,440         |
|  | Cost of Living allowance              |  |  | 16,812,427         | 15,687,360         |
|  | Interim Allowance                     |  |  | 814,495            | 1,075,638          |
|  | E.P.F. Contributions                  |  |  | 23,966,686         | 16,836,479         |
|  | E.T.F. Contributions                  |  |  | 5,991,672          | 4,209,120          |
|  | VC's Entertainment Allowance          |  |  | 216,459            | 171,584            |
|  | Entertainment Allowances              |  |  | 527,303            | 416,603            |
|  | Gratuity Payment                      |  |  | 29,178             | (132,561)          |
|  | Other Allowances                      |  |  | 1,302,175          | 1,848,325          |
|  | Overtime                              |  |  | 6,211,490          | 5,230,423          |
|  | Holiday Payment                       |  |  | 382,962            | 282,917            |
|  | Allowances - Governing Council        |  |  | 258,000            | 336,000            |
|  | Allowances - Transport                |  |  | 250,846            | 314,823            |
|  | Allowances - Staff Transport          |  |  | 2,000,000          | 2,400,000          |
|  | Allowances - Other Meeting            |  |  | 148,500            | 125,600            |
|  | Academic Allowance                    |  |  | 56,160,185         | 32,556,318         |
|  | Research Allowance                    |  |  | 12,015,448         | 8,550,526          |
|  | Special Allowance                     |  |  | 1,211,667          | 1,840,000          |
|  | Additional Allowance                  |  |  | 19,182,084         | 12,694,013         |
|  | Monthly Compensatory Allowance        |  |  | 25,328,968         | 16,502,966         |
|  | Adjustment Allowance                  |  |  | 831,076            | 4,208,610          |
|  |                                       |  |  | <b>280,765,429</b> | <b>204,845,184</b> |
| <b>27</b>                                  | <b>Travelling Expenses</b>            |  |  |                    |                    |
|  | <b>Domestic</b>                       |  |  |                    |                    |
|  | Travelling Expenses                   |  |  | 66,856             | 65,879             |
|  | <b>Foreign</b>                        |  |  |                    |                    |
|  | Airfare                               |  |  | -                  | 134,400            |
|  | subsistence allowance                 |  |  | 22,000             | -                  |
|  | Incidental                            |  |  | 254,609            | 88,449             |
|  | Warm Cloth Allowance                  |  |  | 17,627             | 66,183             |
|  | Others                                |  |  | 35,918             | 13,800             |
|  |                                       |  |  | <b>397,010</b>     | <b>368,711</b>     |
| <b>28</b>                                  | <b>Supply and requisites</b>          |  |  |                    |                    |
|  | Stationery Administration             |  |  | 2,694,920          | 1,790,205          |
|  | Office Machines Consumables           |  |  | 1,719,565          | 1,339,440          |
|  | Fuel Allocation(Vice Chancellor)      |  |  | 303,892            | 329,866            |
|  | Fuel Allocation(Director General)     |  |  | 239,850            | 289,286            |
|  | Fuel Allocation(Dean Faculty of TT)   |  |  | 192,120            | 190,560            |
|  | Fuel Allocation(Dean Faculty of FIVT) |  |  | 192,120            | 190,560            |
|  | Fuel Allocation (Pool Vehicles)       |  |  | 1,187,372          | 965,181            |
|  | Fuel Allocation ( Generator)          |  |  | 585,376            | 258,559            |
|  | Fuel Allocation ( Director Media)     |  |  | 61,320             | 190,560            |
|  | Fuel Allocation ( Director Finance)   |  |  | 191,880            | 190,560            |
|  | Fuel Allocation ( Director AAQ)       |  |  | 192,120            | 190,560            |
|  | VC/DG/BOG Entertainment               |  |  | -                  | 964                |
|  | Uniforms                              |  |  | 120,000            | 108,000            |
|  | Medical Supplies                      |  |  | 17,060             | 7,938              |
|  | Miscellaneous Consumable              |  |  | 1,001,624          | 469,198            |
|  |                                       |  |  | <b>8,699,219</b>   | <b>6,511,437</b>   |

| <b>University of Vocational Technology</b> |   |                   |                   |
|--|---|-------------------|-------------------|
| <b>Notes to the Financial Statements</b>   |   |                   |                   |
| <b>For the Year Ended 31st December</b>    |   | <b>2019</b>       | <b>2018</b>       |
|  |   | <b>Rs.</b>        | <b>Rs.</b>        |
| <b>29</b>                                  | <b>Repairs and maintenance of assets</b>                |                   |                   |
|  | <b>Vehicles</b>   |                   |                   |
|  | WPKH 6725 (Servicing , Tires,Batteries & Minor repairs) | 54,559            | 150,313           |
|  | 301-1501 (Servicing , Tires,Batteries & Minor repairs)  | 47,170            | 44,210            |
|  | 19-6866 (Servicing , Tires,Batteries & Minor repairs)   | 150               | 2,800             |
|  | 62-3743 (Servicing , Tires,Batteries & Minor repairs)   | 178,986           | 123,830           |
|  | 62-4816 (Servicing , Tires,Batteries & Minor repairs)   | 90,012            | 180,548           |
|  | NA-2503 (Servicing , Tires,Batteries & Minor repairs)   | 224,079           | 184,093           |
|  | Ko-4860 (Servicing , Tires,Batteries & Minor repairs)   | 105,075           | 137,267           |
|  | KR1801 (Servicing , Tires,Batteries & Minor repairs)    | 247,031           | 83,879            |
|  | KR-7781 (Servicing , Tires,Batteries & Minor repairs)   | 113,475           | 59,381            |
|  | NB-3149 (Servicing , Tires,Batteries & Minor repairs)   | 363,085           | 154,109           |
|  | ND-5057 (Servicing , Tires,Batteries & Minor repairs)   | 27,130            | 8,300             |
|  | CBH3320 (Servicing , Tires,Batteries & Minor repairs)   | 48,314            | -                 |
|  |   |                   |                   |
|  | <b>Plant ,Machinery and Equipment</b>                   |                   |                   |
|  | Computers & Accessories                                 | 758,825           | 193,216           |
|  | Photocopiers,Air Conditioners & Lift                    | 2,951,353         | 2,262,908         |
|  | Teaching Equipment                                      | 640               | 218,255           |
|  | Generator   | -                 | 69,544            |
|  | Office Equipment  | 27,140            | 61,480            |
|  | Others  | 170,595           | 900,002           |
|  |   |                   |                   |
|  | <b>Building and Structures</b>                          |                   |                   |
|  | Studio  | 13,596            | -                 |
|  | Hostel  | 25,313            | 215,633           |
|  | Staff Quarters  | 886,643           | 681,338           |
|  | CEC   | -                 | 22,000            |
|  | Others  | 601,816           | 652,392           |
|  | Cafateria   | -                 | 77,160            |
|  |   |                   |                   |
|  |   | <b>6,934,987</b>  | <b>6,482,658</b>  |
| <b>30</b>                                  | <b>Services</b>   |                   |                   |
|  | <b>Transport</b>  |                   |                   |
|  | Vehicle Hire  | 15,066            | 198,199           |
|  | Postage   | 163,910           | 295,770           |
|  | Telephones  | 1,536,730         | 1,825,828         |
|  | Internet Service  | 6,526,307         | 6,200,271         |
|  | Legal Charges   | 631,250           | 702,500           |
|  | Postal & Commu.-Others                                  | 450               | 1,110             |
|  | Electricity   | 12,590,691        | 12,348,598        |
|  | Water   | 1,706,246         | 1,994,989         |
|  | Rents   | -                 | 48,000            |
|  | Taxes   | 61,243            | 121,583           |
|  | Insurance & Registration Fees                           | 607,485           | 498,472           |
|  | Curriculum Development                                  | 148,475           | 45,060            |
|  | Visiting Lecture fees                                   | 30,949,212        | 22,439,148        |
|  | Cooperate Social Responsibility                         | 461,046           | 291,969           |
|  | Learning Material                                       | 163,071           | 1,738,473         |
|  | Award Ceremonies/Convocation                            | 2,578,900         | 32,842            |
|  | Publicity (advertising)                                 | 4,625,173         | 1,633,505         |
|  | Staff Development                                       | 717,990           | 2,230,459         |
|  | Publications  | 173,600           | -                 |
|  | NewsPapers & Periodicals                                | 321,956           | 299,238           |
|  | Functions & Donations                                   | 4,900             | 13,900            |
|  | Janitorial Service                                      | 9,206,001         | 7,121,405         |
|  | Security Service  | 11,001,276        | 8,711,823         |
|  | Meals to Participants                                   | 1,187,089         | 1,373,494         |
|  | Exhibitions   | 2,338,522         | 884,652           |
|  | Research  | 782,361           | 454,606           |
|  | Translation   | 104,080           | -                 |
|  | Membership  | 173,017           | 343,857           |
|  | Software Updating                                       | 941,905           | 354,583           |
|  | Financial & Other Charges                               | 798,309           | 250               |
|  | Audit Fees  | 969,403           |                   |
|  | Industrial Training                                     | 27,009            | 43,350            |
|  | Social Marketing  | 137,838           | 735,136           |
|  | Miscellaneous   | 663,444           | 452,679           |
|  |   | <b>92,313,955</b> | <b>73,435,749</b> |

| <b>University of Vocational Technology</b> |   |                    |                    |
|--|---|--------------------|--------------------|
| <b>Notes to the Financial Statements</b>   |   |                    |                    |
| <b>For the Year Ended 31st December</b>    |   | <b>2019</b>        | <b>2018</b>        |
|  |   | <b>Rs.</b>         | <b>Rs.</b>         |
| <b>31</b>                                  | <b>Depreciation &amp; Amortisation</b>                      |                    |                    |
|  | <b>Depreciation - Acqui.of Fixed Assets</b>                 |                    |                    |
|  | Buildings   | 27,438,137         | 27,422,986         |
|  | Fountain  | 559,531            | 559,531            |
|  | Motor Vehicles  | 4,780,447          | 3,723,721          |
|  | Lease Vehicle   | 1,539,752          | -                  |
|  | Computers   | 12,742,449         | 13,107,255         |
|  | Furniture and Fittings                                      | 4,895,468          | 6,140,986          |
|  | Office Equipment  | 3,380,545          | 5,069,763          |
|  | Teaching Equipment  | 25,820,579         | 28,913,806         |
|  | Books   | 1,499,792          | 3,762,992          |
|  | Plant & Machinery   | 15,551,119         | 7,163,561          |
|  | Other Assets  | 1,516,068          | 2,401,485          |
|  |   | <b>99,723,887</b>  | <b>98,266,086</b>  |
|  | <b>Depreciation -Reha.of Fixed Assets</b>                   |                    |                    |
|  | Buildings   | 8,603,462          | 6,009,505          |
|  | Main Building   | 880,058            | 880,058            |
|  | Motor Vehicles  | -                  | 30,448             |
|  | Furniture & Office Equipments                               | 538,634            | 538,634            |
|  | Plant & Machinery   | 15,705             | 15,705             |
|  | Other Assets  | 52,892             | 48,786             |
|  | Boundry Walls   | 43,724             | 43,724             |
|  | Books   | -                  | -                  |
|  |   | <b>10,134,475</b>  | <b>7,566,860</b>   |
|  | <b>Total Dereciation for the Period</b>                     | <b>109,858,362</b> | <b>105,832,946</b> |
|  | <b>Amortisation</b>   |                    |                    |
|  | <b>Amortisation - Acqui.of Fixed Assets</b>                 |                    |                    |
|  | Intangible Assets   | 381,556            | 508,333            |
|  | <b>Amortisation - Reha.of Fixed Assets</b>                  |                    |                    |
|  | Intangible Assets   | 1,133,333          | 1,133,333          |
|  | <b>Total Amortisation for the period</b>                    | <b>1,514,889</b>   | <b>1,641,666</b>   |
|  | <b>Total Depreciation &amp; Amortisation for the period</b> | <b>111,373,251</b> | <b>107,474,612</b> |
| <b>32</b>                                  | <b>Operating Expenses -SSD</b>                              |                    |                    |
|  | Short Courses for Academics                                 | 291,654            | 546,899            |
|  | Assessor Training   | 1,822,641          | 1,913,622          |
|  | Convocation   | -                  | 562,904            |
|  | Foreign Training  | -                  | -                  |
|  | NVQ 5 for TVET Trainers                                     | 1,337,329          | 3,059,318          |
|  | Curriculum Development                                      | 1,625,400          | 4,818,374          |
|  | New Recruitments  | -                  | 13,337,404         |
|  | Quality Assurance Unit                                      | 552,581            | 717,173            |
|  | Develop Curricula Industry                                  | -                  | 570,140            |
|  | Industrial Training Management                              | -                  | 526,134            |
|  | Social Marketing  | 3,912,840          | 5,884,124          |
|  | Postgraduates   | 1,391,340          | 6,668,761          |
|  | Obtain Recognition-IESL                                     | 376,430            | 287,851            |
|  | Consultancy Payments -UC                                    | 3,042,795          | 4,550,225          |
|  | Cell Member Fees  | 1,167,184          | 1,592,787          |
|  | Capacity Building   | -                  | 2,833,378          |
|  | Teacher Training Programme - Internal                       | 4,267,339          | -                  |
|  | Teacher Training Programme - External                       | 1,674,427          | -                  |
|  |   | <b>21,461,960</b>  | <b>47,869,094</b>  |
|  | <b>Total Operating Expenses</b>                             | <b>21,461,960</b>  | <b>47,869,094</b>  |
|  |   | -                  | -                  |

National Audit Office

My No:-VTY/B/UVT/FA/2019/07

Your No:-

Date:- 23 September 2020

Vice Chancellor,  
University of Vocational Technology

Report of the Auditor General in accordance with section 12 of the National Audit Act No.19 of 2018 on financial statements and other legal and regulatory requirements for the year ended as on 31<sup>st</sup> December 2019 of the University of Vocational Technology.

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The above report is attached herewith.

W.P.C Wickramarathna  
Auditor General

Copies

1. Secretary : Ministry of Education
2. Secretary : Ministry of Finance

My No:- VTY/B/UVT/FA/2019/07      Your No:-

Date:- 23 September 2020

Vice Chancellor,  
University of Vocational Technology

Report of the Auditor General in accordance with section 12 of the National Audit Act No.19 of 2018 on financial statements and other legal and regulatory requirements for the year ended as on 31<sup>st</sup> December 2019 of the University of Vocational Technology.

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## **1. Financial statements**

### **1.1 Opinion**

The audit of financial statements of the University of Vocational Technology for the year ended 31<sup>st</sup> December 2019 comprising the statement of financial position as at 31<sup>st</sup> December 2019 and the statement of financial performance, statement of changes in net asset change and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information was carried out under my direction in pursuance of provisions in article 154 (1) of the constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with section 47 (2) of the University of Vocational Technology as amended with article 154 of the constitution to be read as per the audited under my direction in terms of the Universities of Vocational Technology act article 154 (6) of the constitution the report will be tabled in parliament in due course.

In my opinion, the financial statements give a true and fair view of the financial position of the University of Vocational Technology as at 31<sup>st</sup> December 2019 and its financial performance and cash flow for the year then ended in accordance with the Sri Lanka public sector accounting standards.

### **1.2 The basis for opinion**

I have conducted the audit in accordance with the Sri Lanka Audit standards.

### **1.3 Responsibilities of the parties managing and controlling the financial statements**

It is the responsibility of the management to prepare and present these financial statements in accordance with the accounting standards of the Sri Lankan public sector and to determine the internal controls required to prepare financial statements that are free from material misstatement whether due to fraud or errors.

## National Audit Office

Management is responsible for determining the university's ability to sustain itself in the preparation of financial statements, and management also maintains accounting and disclosure matters related to the continued existence of the university, unless the management intends to liquidate the university or discontinue operations.

Responsibility for the financial reporting process of the university rests with the governing parties.

The university shall maintain proper books and records on its income, expenditure, assets and liabilities so as to be able to prepare annual and periodical financial statements in accordance with sub section of the National Audit Act No. 19 of 2018.

### **1.4 Responsibilities of the Auditor in relation to the auditing of financial statements.**

As a matter of fact, my aim is to provide a fair proof that there are no quantitative misrepresentation caused by financial statements frauds and errors, and to issue an auditor's report that includes my opinion. Fair certification is a high level of certification, but auditing in accordance with Sri Lanka Audit Standards does not always guarantee that it will be adequately disclosed by disclosure, and fraudulent and erroneous individual or collective pressures may result in quantitative disclosures based on these financial statements. It is expected to have an impact on the economic decision made by users.

I conducted the audit in accordance with the Sri Lanka Audit Standards with professional judgment and professional skepticism.

Appropriate audit procedures were designed and implemented from time to time to identify and assess the risk of quantitative misrepresentations in financial statements due to fraud or errors in formulating the basis for the published audit opinion. The effects of fraud are far greater than the effects of quantitatively accurate statements made by error, such as by deliberate misrepresentation by deliberate misdirection or by evasion of internal control.

An understanding of internal controls was gained in order to design appropriate audit circuits from time to time, though not with the intention of expressing an opinion on the internal control efficiency.

Assessed the fairness of the accounting policies and accounting estimates used and the relevance of the relevant disclosures made by management

Based on the audit evidence obtained as to whether there is a quantitative uncertainty about the continued existence of the university due to events and circumstances, the relevance of the institution to the use of the basis of continuity for accounting was determined. Should be done and if that disclosure is not sufficient then my opinion should be modified however continued existence may end on future events or circumstances.

The structure and content of the financial statements were evaluated and the transactions and events on which they were based were evaluated to be appropriate and reasonable in the financial statement.

## National Audit Office

Important audit findings identified during my audit informed the governing parties of major internal governance weaknesses and other issues.

### **2. Reports on other legal and regulatory requirements.**

The national audit act no.19 of 2018 contains special provisions regarding the following requirements.

I obtained all the information and explanations required for the audit in accordance with the requirements of section 12 (A) of the National Audit Act no.19 of 2018, and according to my examination it shows that the university had maintained proper financial records.

According to the requirement mentioned in section 6 (I) D (III) of the national audit act no.19 of 2018, the financial statements submitted by the universities are correspond to the year of issue.

According to the requirement mentioned in section 6 (I) D (IV) of the national audit act no.19 of 2018, the recommendations made by me during the last year are included in the financial statements.

None of my attention was drawn to the following statements in the action taken and the evidence obtained are limited to quantitative facts.

In accordance with the requirement of section 12 (D) of the National Audit act No. 19 of 2018 a member of the board of governors of the university may be involved in any agreement directly or indirectly outside the normal business situation.

Failure to comply with any applicable written law or other general or special directives issued by the board of governors of the university other than the following observation as required by section 12(F) of the National Audit act No.19 of 2018.

That the powers of the university have been inconsistent with the functions and functions as required by section 12(G) of the National Audit Act No. 19 of 2018.

That the university has not procured and utilized the resources in an efficient and effective manner in accordance with the relevant rules and regulations in a timely manner as required by section 12(H) of the National Audit Act No.19 of 2018.

### **3. Other audit observations**

Rs 434.9 million has been allocated by the Treasury and Sector Skills Development Projects from the end of the year to construct multipurpose studio complex and lecture hall complex to the University of Vocational Technology which was approved by the Cabinet in April 2011. Although Rs 304 million had been spent by the end of the year but by the end of the financial year the studio had not been made usable to the university.

Rs 927.34 million has been approved by the Cabinet of Ministers which was conducted on 3<sup>rd</sup> of January 2017 for the construction of a workshop, hostel and a canteen for the University. A total of Rs. 268 million had been allocated by the budget in 2018 and 2019 but the project had not been started by the end of the year however Rs. 23 600 993 had been paid as consultancy fees.

## National Audit Office

When absorbing the staff of the National Institute of Technical Education to the staff of the University of Vocational Technology on 12<sup>th</sup> October 2009, A letter which was issued contrary to the letter No. DMS / E4 / 47/2/280/1 of the Department of Management Services dated on 27<sup>th</sup> July 2009, Senior lecturer post was set up privately to hold 10 officers, among them six of the officers had not yet completed the minimum required qualifications for the posts, To avoid the salary gap with a decision of the Board of Directors and without the approval of the Salaries and Cadres Commission, using the instruction of the University Grants Commission Circular No. 17/2016 dated on 5<sup>th</sup> December 2016 arrangements have done to make payments. University has paid the total amount of Rs. 5 638 012 as salary arrears, additional allowances, study allowances and hospitality allowances, from January 2016 to September 2019.

Two officers who were not included in the approved staff were hired on contract basis in the even without the approval of the Department of Management Services. Same way an allowance of Rs. 2 726 253 was paid to them till the end of the year.

Appointed an Auditor and 6 consultancies to the university colleges who were not approved by the Department of Management Services through the letter No. DMS/1670 which was dated in 22<sup>nd</sup> of January 2014. These appointments contract period were extended from June 2017 to July 2019 and a total of Rs. 9903 309 was paid as consultancy fees.

An assistant Lecturer who had taken study leave to go abroad to pursue a postgraduate degree from 25<sup>th</sup> of January 2011 to 31<sup>st</sup> of July 2012 was not reported to the service, so he has broken the agreement . Accordingly, the necessary action had not been taken by the end of the year to recover the bond value of Rs. 1,553,825 due from him.

W.P.C Wickramarathna  
Auditor General

**Answers to the Auditor General's Report for the year ending 31st December 2019 dated 23.09.2020 bearing Audit Query Nos. VTY / B / UVT / FA / 2019/07**

| Number | Audit Inquiry  | Answers  |  |             |                   |     |  |                        |     |  |            |     |   |                |     |                                       |                                  |
|--------|--|--|--|-------------|-------------------|-----|--|------------------------|-----|--|------------|-----|---|----------------|-----|---------------------------------------|----------------------------------|
| 3.     | Other Audit Observation  |  |  |             |                   |     |  |                        |     |  |            |     |   |                |     |                                       |                                  |
| a.     | <p>Rs 434.9 million has been allocated by the Treasury and Sector Skills Development Projects from the end of the year to construct multipurpose studio complex and lecture hall complex to the University of Vocational Technology which was approved by the Cabinet in April 2011. Although Rs 304 million had been spent by the end of the year but by the end of the financial year the studio had not been made usable to the university.</p> | <p>Apart from the studio complex, other parts of the building have been completed and the lecture halls are being used. Construction work on the studio complex was halted following a notification from the Ministry of Skills Development and Vocational Training due to a funding problem during construction. (Attachment No. 01). Since part of the equipment has already been procured and part of the construction has been completed for this studio, steps have been taken to make the studio usable so that the expenses incurred can be utilized for the purpose of the institution. Its current status is as follows.</p> <table border="1" data-bbox="969 730 1827 1364"> <thead> <tr> <th data-bbox="969 730 1261 769"></th> <th data-bbox="1261 730 1547 769">Description</th> <th data-bbox="1547 730 1827 769">Current situation</th> </tr> </thead> <tbody> <tr> <td data-bbox="969 769 1261 1031">01.</td> <td data-bbox="1261 769 1547 1031">During the construction of the building, the walls were broken and cracked again, although the work was not completed.</td> <td data-bbox="1547 769 1827 1031">A report is requested.</td> </tr> <tr> <td data-bbox="969 1031 1261 1177">02.</td> <td data-bbox="1261 1031 1547 1177">The tiles laid on the walls of the building have come off.</td> <td data-bbox="1547 1031 1827 1177">Completed.</td> </tr> <tr> <td data-bbox="969 1177 1261 1292">03.</td> <td data-bbox="1261 1177 1547 1292">The walls are dirty due to construction work.</td> <td data-bbox="1547 1177 1827 1292">Completed half</td> </tr> <tr> <td data-bbox="969 1292 1261 1364">04.</td> <td data-bbox="1261 1292 1547 1364">The ceiling is not properly installed</td> <td data-bbox="1547 1292 1827 1364">So far no action has been taken.</td> </tr> </tbody> </table> |  | Description | Current situation | 01. | During the construction of the building, the walls were broken and cracked again, although the work was not completed. | A report is requested. | 02. | The tiles laid on the walls of the building have come off. | Completed. | 03. | The walls are dirty due to construction work. | Completed half | 04. | The ceiling is not properly installed | So far no action has been taken. |
|        | Description  | Current situation  |  |             |                   |     |  |                        |     |  |            |     |   |                |     |                                       |                                  |
| 01.    | During the construction of the building, the walls were broken and cracked again, although the work was not completed.   | A report is requested.   |  |             |                   |     |  |                        |     |  |            |     |   |                |     |                                       |                                  |
| 02.    | The tiles laid on the walls of the building have come off.   | Completed.   |  |             |                   |     |  |                        |     |  |            |     |   |                |     |                                       |                                  |
| 03.    | The walls are dirty due to construction work.  | Completed half   |  |             |                   |     |  |                        |     |  |            |     |   |                |     |                                       |                                  |
| 04.    | The ceiling is not properly installed  | So far no action has been taken.   |  |             |                   |     |  |                        |     |  |            |     |   |                |     |                                       |                                  |

|  |  |     |  |                                 |
|--|--|-----|--|---------------------------------|
|  |  | 05. | On rainy days, rainwater seeps into the interior walls of the building.      | Completed.                      |
|  |  | 06. | The drain of the new hostel is broken.                                       | Completed.                      |
|  |  | 07. | The gutter in front of the building is not installed properly.               | Completed.                      |
|  |  | 08. | The support fence at the location used to carry the wheelchair has come off. | Completed.                      |
|  |  | 09. | Rooms should be properly cleaned.  | Half of the work has been done. |
|  |  | 10. | Toilets have no doors.   | Not done.                       |
|  |  | 11. | The circuit diagrams on the main and substation boards are incorrect.        | Not done.                       |
|  |  | 12. | Removed paving is not reinstalled.   | Not done.                       |
|  |  | 13. | Construction drawing or As-build drawing has not been submitted so far.      | Not done.                       |

|                  |  |   |
|------------------|--|---|
| <p><b>b.</b></p> | <p>Rs 927.34 million has been approved by the Cabinet of Ministers which was conducted on 3<sup>rd</sup> of January 2017 for the construction of a workshop, hostel and a canteen for the University. A total of Rs. 268 million had been allocated by the budget in 2018 and 2019 but the project had not been started by the end of the year however Rs. 23 600 993 had been paid as consultancy fees.</p>   | <p>According to the Cabinet decision, the Central Engineering Consultancy Bureau (CECB) has been entrusted with the task of providing consultancy services for the construction of a workshop, hostel and restaurant for the University and the relevant payments have been made as per the agreement. The Sub committee appointed by the Vice Chancellor for the construction of the University recommended the construction of a single building for the intended purpose of the three buildings instead of the above three buildings, a workshop, a hostel and a restaurant, which was approved by the Vice Chancellor.</p> <p>As this project was a Cabinet approved project, the above changes had to be re-approved by the Cabinet with the recommendation of the Department of National Planning. Accordingly, the necessary action was taken and the change of the post of Secretary to the Ministry of Skills and Vocational Training, which was our Ministry at that time, on several occasions and finally the change of the Ministry had a direct bearing on the delay in this project and the Corona epidemic which had affected our country since March this year further delayed it. Following the resumption of the country, the above changes have been approved in accordance with the decisions of the Cabinet of Ministers dated July 08, 2020 and further instructions have been given to make financial allocations for the relevant construction work within the 2021-2023 Medium Term Budget.</p> |
|                  | <p>When absorbing the staff of the National Institute of Technical Education to the staff of the University of Vocational Technology on 12<sup>th</sup> October 2009, A letter which was issued contrary to the letter No. DMS / E4 / 47/2/280/1 of the Department of Management Services dated on 27<sup>th</sup> July 2009, Senior lecturer post was set up privately to hold 10 officers, among them six of the officers had not yet completed the minimum required qualifications for the posts, To avoid the salary gap with a decision of the Board of Directors and without the approval of the Salaries and Cadres Commission, using the instruction of the University Grants Commission</p> | <p>Considering the posts held by these officers in the National Institute of Technical Education of Sri Lanka and the service experience gained in that institution and the incorporation into the University of Vocational Technology, Based on their request to be placed in their pay scale as per the University Grants Commission Circular No. 17/2016 dated December 05, 2016 dated 05/2016.</p> <p>The payments were made after the 93rd Board of Directors agreed to carry out the relevant transformation until the relevant salary scale was provided to them by the Department of Management Services.</p>   |

|  |  |  |
|--|--|--|
|  | <p>Circular No. 17/2016 dated on 5<sup>th</sup> December 2016 arrangements have done to make payments. University has paid the total amount of Rs. 5 638 012 as salary arrears, additional allowances, study allowances and hospitality allowances, from January 2016 to September 2019.</p>   |  |
|  | <p>Two officers who were not included in the approved staff were hired on contract basis in the even without the approval of the Department of Management Services. Same way an allowance of Rs. 2 726 253 was paid to them till the end of the year.</p>  | <p>Preparation of the syllabus to be included in the following degree courses which are expected to be newly started in the University of Vocational Technology Board of Governors to fill vacancies in the total number of approved academic staff with a view to obtaining a more productive and useful specialist service by utilizing the knowledge of the experts in the field to initiate these degree courses and to conduct lectures on the relevant subjects after the commencement of those degree courses. With the approval of both members of the study staff, the service was obtained.</p> <ul style="list-style-type: none"> <li>• Bachelor of Quantity Surveying Technology-Revised Curriculum with fourth year</li> <li>• Bachelor of Media Arts Production Technology</li> </ul> <p>This was done with the intention of utilizing the knowledge of the experts in the relevant field who have worked in other universities for the betterment of this University.</p> |
|  | <p>Appointed an Auditor and 6 consultancies to the university colleges who were not approved by the Department of Management Services through the letter No. DMS/1670 which was dated in 22<sup>nd</sup> of January 2014. These appointments contract period were extended from June 2017 to July 2019 and a total of Rs. 9903 309 was paid as consultancy fees.</p> | <p>The services of these consultants have been obtained on a contract basis from this institution. Relevant advisors have been selected following the procurement process. University colleges are recently established institutions. Their staff is also inexperienced new appointees. Retired officers from the University with experience in the administrative and financial departments of the University have been enlisted to establish the administrative and financial affairs of the University Colleges in a manner befitting a University. Approval was sought from the Department of Management Services for the post of Senior Assistant Internal Auditor to conduct internal audits at this University, including the University Colleges, but as such approval was not obtained, the relevant services were obtained on contract basis to carry out the relevant functions.</p>  |
|  | <p>An assistant Lecturer who had taken study leave to go abroad to pursue a postgraduate degree from 25<sup>th</sup></p>   | <p>07.05.2015 to the Attorney General's Department to take legal action against the university for breach of the terms of the agreement entered into with the university before</p>  |

|  |   |   |
|--|---|---|
|  | <p>of January 2011 to 31<sup>st</sup> of July 2012 was not reported to the service, so he has broken the agreement . Accordingly, the necessary action had not been taken by the end of the year to recover the bond value of Rs. 1,553,825 due from him.</p> | <p>he went abroad after hearing the complaint made by him in the Labor Tribunal as the above officer was treated as a retiree dated. At present the Attorney General's Department has forwarded the relevant complaint to the Mount Lavinia District Court by letter dated 12.08.2020 and the complaint and the relevant documents have been handed over to the Attorney General's Department nominated Attorney General.</p> |
|--|---|---|

Prepared by .....  
R.A.N.D.Rupasingha  
Internal Audit

Checked by .....  
Nilmini Diyabedanage  
Director General

Signed by .....  
Senior Professor Ranjith Premalal De Silva  
Vice Chancellor

Date .....