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1. Board of Governors of the University -2020

Senior Professor Ranjith Premalal De Silva	Vice Chancellor, University of Vocational Technology
Dr. D D D Suraweera	Former Dean, Faculty of Engineering Technology
Dr. R L Koggalage	Dean, Faculty of Engineering Technology
Mr. L W S Kularatne	Former Dean, Faculty of Education Technology
Mr. S A Liyanage	Dean, Faculty of Education Technology
Mr. H A Senevirathne	Dean, Faculty of Information Technology
Ms. Malkanthi Thenabadu	Dean, Faculty of Industrial Technology
Senior Professor H D Karunaratne	Department of Economics, Faculty of Management & Finance, University of Colombo
Ms. T C Mahanama	Chief Accountant, Ministry of Higher Education, Technology and Innovation
Mr. S P Liyanarachchi	No. 547, Akuregoda Road, Thalangama South, Pelawatta, Battaramulla
Mr. A N Hapugala	Additional Director General, Department of Management Audit of the Ministry of Finance
Mr. S L H Gamage	Director (Infrastructure), Ministry of Higher Education, Technology and Innovation
Mr. Ajith Abeysekara	Director General, Department of External Resources of the Ministry of Finance, Economy and Policy Development
Mrs. P N K Malalasekara	Director General, Department of Technical Education and Training
Mr. C Jayasuriya	Additional Secretary (Administration), State Ministry of Skills Development, Vocational Education, Research & Innovation
Mr. Damitha Wickramasinghe	Chairman, Sri Lanka Vocational Training Authority
Mr. Tharanga Naleen Gamlath	Chairman, National Apprentice and Industrial Training Authority
Eng. K M S B Rekogama	Institution of Incorporated Engineers, Sri Lanka (IIESL)
Eng. Jayavilal Meegoda	The Institution of Engineers, Sri Lanka (IESL)
Ms. K G M Ranasinghe	Senior Deputy Director (Human Resources), Board of Investment of Sri Lanka
Mr. Chandrarathna Vithanage	Senior Assistant Secretary General, The Ceylon Chamber of Commerce
Major General Milinda Peiris	Vice Chancellor, General Sir John Kotelawala Defense University
Eng. (Mr.) Sanath Panawennage	Director General & CEO, Arthur C. Clarke Institute for Modern Technologies
Mr. G V P G Amarasinghe	Nominee of Minister

Dr. Tissaweera Jinasena	Director, Jinasena Group of Companies
Mr. Jayantha De Silva	Nominee of Minister
Mr. Nujjith R. Samarawickrama	Managing Director/CEO, SPRYN Logistics (Pvt) Ltd
Mr. B A D P S Samaranyake	Deputy General Manager, Ceylon Shipping Corporation
Ms. A K E Chamila	Deputy Director (Planning), Ministry of Education
Mr. S A Liyanage	Academic Council Nominee
Ms. J K Kanthi	Academic Council Nominee
Professor Chandana Jayalath	Academic Council Nominee
Eng. S P A R S Jayathilake	Academic Council Nominee

2. Members of the Academic Council -2020

Snr.Prof. R.P.De Silva	Vice Chancellor, University of Vocational Technology (Chairman)
Mrs. N. Diyabedanage	Director General, University of Vocational Technology
Dr.D.D.D. Suraweera	Dean ,Faculty of Engineering Technology, UNIVOTEC
Mr.L.W.S.Kularatne	Dean, Faculty of Education, UNIVOTEC
Mrs. M.Thenabadu	Dean, Faculty of Industrial Technology , UNIVOTEC
Mr. H.A Seneviratne	Dean, Faculty of Information Technology, UNIVOTEC
Eng.(Mrs.)J.K.Kanthi	Director ,Admission Accreditation & Quality Assurance, UNIVOTEC
Prof. (Mrs.) G.I.C Gunawardena	Outside Faculty Nominee – Emeritus Professor in EducationOUSL.(External Member)
Eng..P.D Sarath Chandra	Outside Faculty Nominee – Former Senior Lecturer Mechanical Eng.)/HOD (Agricultural &Plantation Engineering)-OUSL. (External Member)
Professor (Ms.)Shironica P.Karunanayaka	Professor in Educational Technology/Dean, Faculty of Education,Open University of Sri Lanka (External Member)
Dr.L.Ranathunga	Senior Lecturer, Department of Information Technology, Faculty of Information Technology, University of Moratuwa (External Member)
Dr.J.K.C Dissanayake	Consultant
Mr.M.J.R David	Consultant
Prof. K.K.D.S Ranaweera	Professor , Department of Agriculture & Food Technology/FIT
Prof.Chandana Jayalath	Professor ,Department of Quantity Surveying /FIT
Dr.R.L.W Koggalage	Head, Department of Electrical & Electronics Technology/FET
Dr. Jayalal Wetthasinghe	Head, Department of Manufacturing Technology/FET
Dr. (Miss) R.S Palliyaguru	Head ,Department of Quantity Surveying /FIT
Dr. Kasun Nandapala	Head, Construction Technology /FET
Eng..H.P.A.I Pathirana	Head, Department of ICT/FIT
Mr. R.M.C.A.B Rathnayake	Head, Department of Network Technology
Mr. U.A.S.K Edirisinghe	Head, Department of Agriculture & Food Technology/FIT
Mrs. Y.S Manathunga	Head , Department of Education & Training /FE
Mrs.U.Sivachelvy	Head, Department of Management Studies/FIT

Mrs. Dilini Ranasuriya	Head, Department of Language Studies / FE
Mrs. Madhavee Perera	Head, Department of Building Services Technology /FET
Mr.R.M.D.P Rathnayake	Head , Department of Film & Television Production Technology/FIT
Ms.Padmashanthi Y. Gamage	Senior Lecturer ,Department of Education & Training / FE
Eng.(Mrs)W.C.C.Sumathiratne	Senior Lecturer , Department of Building Services Technology /FET
Eng.S.P.A.R.S. Jayathilaka	Senior Lecturer, Department of Electrical & Electronics Technology/FET
Eng. (Mrs.)T.K Malwatta	Senior Lecturer, Department of ICT/FIT
Mr.S.A Liyanage	Senior Lecturer , Department of Language Studies / Head,ITTD /FE
Eng.(Mrs.)Gayanthi Alahapperuma	Senior Lecturer, Department of Manufacturing Technology /FET
Dr. A.S.K Warahena	Senior Lecturer, Department of Manufacturing Technology / FET
Mrs. N.L.B Oshadie	Senior Lecturer, Department of Management Studies /FIT
Dr.S.D.A Sanjeewa	Senior Lecturer , Department of Electrical & Electronics Technology/FET

In Attendance

Ch.QS. (Mrs.)K.A Gunasekara	Senior Lecturer, Department of Quantity Surveying/FIT
Mr.P.H.S.S Wijayarathna	Head, Continuing Education Center /UNIVOTEC
Mrs. Indrachapa Gunasekara	Lecturer (Probationary), Hotel Management /FIT
Mr.M.G Dharmasiri	Senior Assistant Registrar, Examination & Evaluation Centre
Ms. G.W.G Upamalika	Senior Assistant Librarian
Mrs.W.P.G.C Pramila	Assistant Registrar/Faculties (Secretary to the Academic Council)

3. University Profile

3.1 Introduction

The University of Vocational Technology was established under the Parliament Act No.31 of 2008, to the need and the national importance of making available opportunities for achieving a higher educational qualification who have acquired Technical and Vocational Education and Training (TVET). In order to ensure that the higher educational qualifications obtained by those who pursue such studies will earn a qualification recognized within and outside Sri Lanka.

At present, the University of Vocational Technology enrolls students with NVQ level 5 or relevant equivalent qualifications. Persons having said qualifications are different from G.C.E Advanced Level qualified students as they have gone through a diploma level technology programme with substantial industry exposure. Thus, within the undergraduate programmes, students are given higher theoretical knowledge in their specialization and are exposed to gain practical experience with new technological equipment in laboratories. They also achieve an industrial training of six months as undergraduate trainees during the fifth semester of the programme. Having been technologically enriched through these activities, students will complete a project during the final semester which would be product oriented and mostly based on industry requirements.

Since 2017, students are enrolled to facilitate the higher education avenue to those who have followed GCE A/L in Technology Stream.

3.2 Vision

To be The Leader in Vocational and Technological University Education and Research in South Asia.

3.3 Mission

- I. To provide lifelong learning opportunities for all with aspirations to achieve professional excellence.
- II. To network with global TVET sector, academia and industry.
- III. To be a catalyst in sustainable socio-economic development of the country.

3.4 The Objectives of the University

- To assist in the progressive development of students in TVET system based on their aptitudes and abilities to acquire university education.
- To provide pedagogical training for those undergoing training while serving in the Technical and Vocational Education sector and industry.
- To assist in the development of course curricular for Technical and Vocational Education and Training.
- To provide courses of study for middle level technical personnel having qualifications acceptable for admission to the University.
- To provide courses of study for those with National Vocational Qualifications (NVQ) to upgrade their competency and acquire academic qualifications.
- To provide extension courses on continuing professional development.
- To provide extension services to the public including institutions, in the construction, manufacturing and service sector.

4 Student Profile

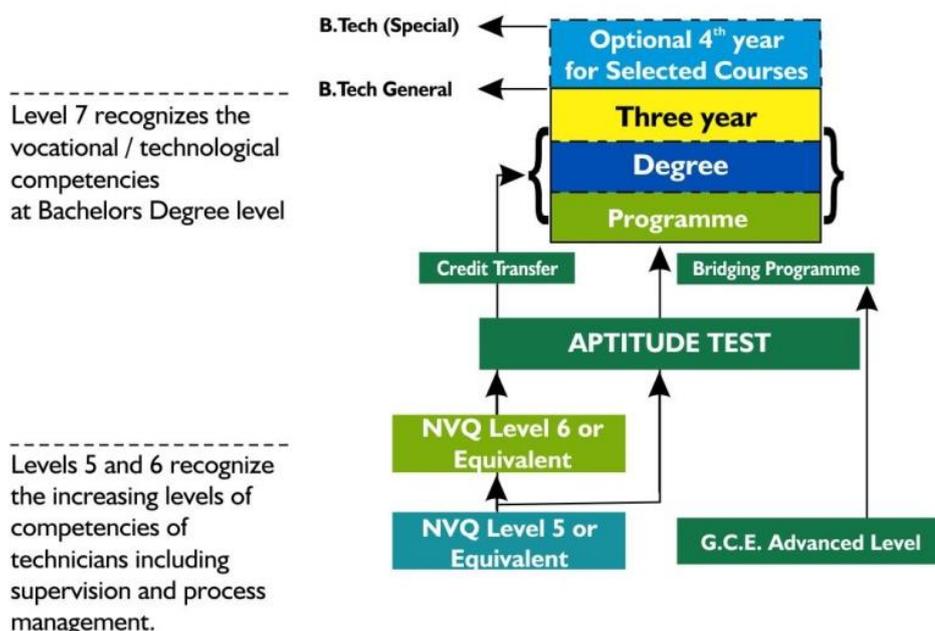


Figure 5.1: University Entrance Path

University of Vocational Technology enrolls students with NVQ level 5 or equivalent qualifications and G.C.E Advanced Level qualification in the specified streams. Within the undergraduate programmes, students are given higher theoretical knowledge in their specialization and are exposed to gain practical experience with new technological equipment in laboratories. They also achieve an industrial training of six months as undergraduate trainees during the fifth semester of the programme. Having been technologically enriched through these activities, students will complete a project during the final semester which would be product oriented and mostly based on industry requirements.

4.1 Capacity for Degree Programmes

Table 4.1: Capacity for Degree Programmes

	Degree Programme	Weekdays (B1)	Weekend(B2)	Total
1	B. Tech. In Media Art Production Technology	40	00	40
2	B. Tech in Film & Television Technology	00	40	40
3	B. Tech. In Manufacturing Technology	40	40	80
4	B. Tech. In Building Services Technology	40	40	80
5	B. Tech. In Food Process Technology	40	40	80
6	B. Tech. In Construction Technology & Resource Management	40	40	80
7	B. Tech. In Industrial Management Technology	40	40	80
8	B. Tech. In Software Technology	40	40	80
9	B. Tech. In Network Technology	40	40	80
10	B. Tech. In Multimedia & Web Technology	40	40	80
11	B. Tech. In Mechatronics Technology	40	40	80

12	B. Tech in Quantity Surveying	00	40	40
13	B.Ed. In Technology	00	40	40
14	B. Ed. In English Language Teaching	40	40	80
15	Bachelor of Hotel Management	00	40	40
Total		440	560	1000

4.2 Capacity for Diploma Programmes

Table 4.2: Capacity for Diploma Programmes

#	Programme Name	Capacity
1	National Diploma in Teachers Training Education	260
2	Training of Assessors	250
3	Industrial Training Management	120
4	Training Centre Management	120
5	TOT Developing Quality leaders in TVET System	125

4.3 Facilitation for Students

4.3.1 Student Services Unit & Technical Services Unit

The main objective of these Units is to facilitate students with effective & efficient supportive services to continue their studies in fruitful manner. Both Units are opened every Academic-day of the year to provide following services.

Student Services Unit	Technical Services Unit
<ul style="list-style-type: none"> • Maintenance of personal records • Issuing following/ studentship confirmation letters • Issuing ID cards • Maintenance of attendance records • Processing for medicals • Dissemination of information/statistics for relevant parties • Maintenance of the EMIS 	<ul style="list-style-type: none"> • Allocation of class rooms and laboratories • Facilitating learning materials for class rooms • Issuing lockers for students • Providing Technical assistant for Academic activities

In addition to above services, Student Services Unit maintains an Information Desk in order to provide all required information on degree programs to public individuals who visit University.

4.3.2 Library

The UNIVOTEC library is an academic library that serves tertiary education. It is one of the most comprehensive technical libraries in Sri Lanka. Providing access to over 27730 volumes and some journals, it functions as the primary information sources for students, staff, professionals and two faculties of the university. With a view to providing an ever improving service, the knowledge base as well as the access and facilities of the library are continually enriched.

The library is easily accessible and study areas, facilities and information services are design to create a reader friendly atmosphere. Knowledgeable library staff members are available to assist readers, whether they are looking for in depth database research, or simply a book or any other reference needs.

Members

Full Time Student	1130
Part Time Students	1536
Academic Staff and Academic Supportive Staff Members	50
Non Academic Staff Members	120

Staff of the Library

Director Media and Information Services- 01
Senior Assistant Librarian- 01
Assistant Librarian- 02
Management Assistant - 03

Collections

- Collection of Books
 - Periodicals Collection
 - Collection Students Projects Reports
 - Collection of Statistical Department publications
-
- Electronic Library was established with 20 amounts of new computers.
 - The Koha Library Circulation module was successfully launched in this year. now its functioning for students and staff.

4.3.3 Hostel Facilities

The university has two hostels to offer accommodation. These hostels are situated in the university premises. Hostel facilities are provided for a limited number of students by the university. First year students are given priority in the selection process in order to be of more assistance to their studies. Hostels are offered on full time basis as well as daily basis. Hostels are administered by two members of the academic staff and two sub-wardens. In addition, there are other staff members to help in the administration. All hostels are equipped with able staff to handle daily services.

5 Faculty of Engineering Technology

5.1 Student Intake – 2020

Aptitude test to select students for the two batches (Weekday and Weekend) of the programmes of B. Tech. in Manufacturing Technology, Mechatronics Technology, Building Services Technology, Construction Technology & Resource Management was conducted on 24th February 2020. Based on the performance of the Aptitude test students were admitted for the academic year 2020/2021. Details are given in Table 6.1 and 6.2. In this academic year for weekday batches after giving priority to student having National Vocational Qualification level 5 / 6 or equivalent qualifications available vacancies were filled with students with GCE Advanced level qualifications to run the programme in full capacity. GCE A/L students were selected based on their Z-score. Details of Advanced level streams considered as entry qualifications for the respective degrees and number of students admitted are given in the table 6.3. Number of students admitted from NVQ and GCE (A/L) are given in the Table 6.4. Total of 305 students were admitted for Academic Year 2020/2021 for the Faculty.

Table: 5.1 Student Intake – Faculty of Engineering Technology for the academic year 2020/2021 Weekdays

#	B. Tech. Degree Programme	No. of Students registered
1.	B. Tech. in Building Services Technology	22
2.	B. Tech. in Mechatronics Technology	32
3.	B. Tech. in Manufacturing Technology	24
4.	B. Tech. in Construction Technology & Resource Management	45
Grand Total registered in the Faculty of Industrial and Vocational Technology for week day programmes		123

Table: 5.2 Student Intake – Faculty of Engineering Technology for the academic year 2020/2021 Weekends

#	B. Tech. Degree Programme	No. of Students registered
1.	B. Tech. in Building Services Technology	52
2.	B. Tech. in Mechatronics Technology	47
3.	B. Tech. in Manufacturing Technology	47
4.	B. Tech. in Construction Technology & Resource Management	36
Grand Total registered in the Faculty of Industrial and Vocational Technology		182

Table: 5.3 Student Intake – AL qualifications considered as entry qualification for different degrees

#	B. Tech. Degree Programme	AL Stream considered
1.	B. Tech. in Building Services Technology	Engineering Technology
2.	B. Tech. in Mechatronics Technology	Engineering Technology
3.	B. Tech. in Manufacturing Technology	Engineering Technology
4.	B. Tech. in Construction Technology & Resource Management	Engineering Technology

Table: 5. 4 Student intake – Distribution of intake between NVQ and A/L for different degrees

#	B. Tech. Degree Programme	NVQ	A/L
Weekday			
1.	B. Tech. in Building Services Technology	08	14
2.	B. Tech. in Mechatronics Technology	32	0
3.	B. Tech. in Manufacturing Technology	17	07
4.	B. Tech. in Construction Technology & Resource Management	41	04
Weekend			
5.	B. Tech. in Building Services Technology	52	--
6.	B. Tech. in Mechatronics Technology	47	--
7.	B. Tech. in Manufacturing Technology	47	--
8.	B. Tech. in Construction Technology & Resource Management	36	--

5.2 Inauguration Ceremony For the student intake 2020/2021

Inaugural ceremony and the orientation programme were commenced for weekday & weekend programmes on 09th March 2021. Gap filling / Foundation programme for selected students of the weekday programme was integrated to the semester 1. Hence, semester 1 was conducted as an extended semester which ran for 23 weeks phase 1 (8 weeks) phase 2 (15 weeks). Only a two day orientation programme was conducted for weekend students before commence in the programme proper.

Details of students population of B. Tech. degree programmes offered by the Faculty is given in table 5.5.

Table: 5.5: Total Student population

Title of the Degree Course	Year of Registration							
	2016 - Weekday	2016 - Weekend	2017 - Weekday	2017 - Weekend	2018 - Weekday	2018 - Weekend	2019 - Weekday	2019 - Weekend
Building Services Technology	19	40	37	33	41	58	52	52
Manufacturing Technology	00	22	42	17	42	31	49	30
Mechatronics Technology	21	40	45	22	53	55	40	39
Construction Technology & Resource Management	--	61	41	63	45	70	45	65
Batch Total	40	163	165	135	181	214	186	186

5.3 Examinations conducted for the faculty in 2020

Details of examinations conducted during year 2020 for both weekday and weekend batches are given in Table 5.6.

Table 5.6: Examinations conducted for the Faculty in 2020

#	B. Tech. Degree Programme	Year of First Registration	Mode of conduct	Semester End Examination
1.	Manufacturing Technology	2016	Weekend	Semester 6
	Building Services Technology			
	Mechatronics Technology			
	Construction Technology & Resource Management			
	Mechatronics Technology			
2.	Manufacturing Technology	2017	Weekend	Semester 4
	Building Services Technology			
	Construction Technology & Resource Management			
	Mechatronics Technology			
3.	Manufacturing Technology	2018	Weekdays	Semester 3
	Building Services Technology			
	Construction Technology & Resource Management			
	Mechatronics Technology			
4.	Manufacturing Technology	2019	Weekdays & Weekend	Semester 1
	Building Services Technology			
	Construction Technology & Resource Management			

5.4 Visiting Lecturers in 2020

Faculty is obtaining services of visiting lecturers and resource persons due to the following;

- Shortage of permanent academic staff
- To establish better linkages with industry and academia of other universities and higher education institutions

Details of visiting lecturers employed by the faculty for all degree programmes are given in Table 5.7.

Table 5.7: Visiting Lecturers in- 2020

#	Degree Programme	Year of first Registration	Mode of Conduct	Semester	No. of Visiting Lecturers
01	B. Tech. in Mechatronics Technology	2017/2018	B1		2, Final Year Project
		2017/2018	B1	6	3
		2018/2019	B1	4	4
		2019/2020	B1	2	3
		2016/2017	B2		2, Final Year Project
		2018/2019	B2	4	10
		2019/2020	B2	2	4
02	B. Tech. in Manufacturing Technology	2017/2018	B1		1, Final Year Project
		2017/2018	B1	6	2
		2018/2019	B1	4	5
		2019/2020	B1	2	3
		2019/2018	B1	3	1
		2016/2017	B2		3, Final Year Project
		2017/2018	B2	4	1
		2018/2019	B2	4	8
2019/2020	B2	2	4		
03	Building Services Technology	2017/2018	B1	4	1

		2017/2018	B1	6	7
		2018/2019	B1	4	5
		2019/2020	B1	2	7
		2016/2017	B2		5, Final Year Project
		2017/2018	B2	4	3
		2018/2019	B1	4	1
		2018/2019	B2	4	7
		2019/2020	B2	2	9
04	Construction Technology	2017/2018	B1		3, Final Year Project
		2017/2018	B1	6	5
		2018/2019	B1	4	4
		2019/2020	B1	2	6
		2016/2017	B2		5, Final Year Project
		2017/2018	B2	5	5 Work based Training
		2018/2019	B2	4	6
		2019/2020	B2	2	6

5.5 Exemptions granted for B. Tech Students

Exemptions were granted to students based on the policy on granting exemptions approved by the Academic Council. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the Diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in Category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

Further, as per exemption policy those students who had applied and got eligible to get exemptions of the whole semesters were granted. Those who were granted the exemptions for the whole first year were given chance to join the degree from the second year. Those who were granted the exemptions for the whole first semester were given chance to join the degree from the second semester For other students module exceptions were granted base on exemption policy as per their requests.

5.6 Work Based Industrial Training

Work based industrial training is an important mandatory component of Bachelor of Technology programs, which lasts for six months. This module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme. Comprehensive assessment scheme was developed to assess the work based industrial training of students as this component is considered in calculation of students Grade Point Average (GPA).

5.7 Faculty Board Meetings

Meetings of the Faculty Board were conducted on each month. Total of 08 meetings were held during 2020.

6 Faculty of Education

6.1 Inauguration, Orientation and the Foundation Programme

The inauguration ceremony had to be postponed due to the pandemic (it was held on 09th of March 2021). Similarly, the orientation programme of the Academic Year 2020/2021 also had to be postponed. (It was held on 15th of March 2021 to 17th of March 2021 for the Batch one and for the Batch 2 it has been scheduled to be conducted on the 20th and 21st of March 2021. The Foundation Programme would commence on the 22nd of March 2021)

6.2 Faculty of Education-Our Reaction to COVID 19

The trauma caused by COVID 19 to the entirety of human activity has been unprecedented and the whole world has been a standstill resulting in no access to any services and the institutes in the field of education are no exception.

Faculty of Education too was compelled to shut down. Nevertheless, we wasted virtually no time to go VIRTUAL and took the challenge in good spirits. The challenge was literally the biggest thus far in our decade long history as all our courses have been delivered face to face despite blended learning mode featured occasionally.

Mustering all resources during this difficult hour of the country for this purpose- to go virtual- was a near impossibility, but we were inspired by the maxim; nothing is impossible to willing mind. Further, the new leadership set the positive tone, confirming again that “leader matters and it matters the most. We, the first state Technological University in Sri Lanka, would not allow any force, regardless of its magnitude, to hinder our functions.

The Faculty resorted to the repeatedly proven four stage approach of PDCA: PLAN DO CHECK ACT We first understood the imperative: The closure of the institute. Measures were taken to see that the premises would be clinically ready to welcome the students at the earliest possible moment.

Pool your heads in a crisis for solution. They say. The experts were summoned. Their ideas were pooled. A committee was established. Ideas travelled to and fro virtually. Curfew was not a hindrance to the virtual pathways. Deans and the Heads bombarded mails to all and sundry. Others responded. All have been apart physically, but played a vital part virtually.

With able guidance from the experts, all module coordinators were guided to organize their lessons to be delivered through the UNI-Moodle facilitated LMS environment. They are performing overtime to meet the challenge gracefully. They now know before complaining one should comply.

The steps were as follows:

- The LMS Administrators designed the “pages” for all modules.
- The Module Coordinators/ Lecturers developed and organized the contents, activities, and assessments to be delivered through Uni-LMS.
- The ICT Division ensured uninterrupted access and user-friendly interfaces of the UNI – Website for students and lecturers
- The Heads of Departments with the support of LMS administrators ensured that all students received their user names and passwords for the LMS.
- The Heads of Departments sent Comprehensive set of guidelines on the new mode of delivery and the revised time table that will ensure the functions of the Faculty on par with others. Special attention is paid for educating them about online submission of assessments and related rules.

- The Experts of Computer Assisted Learning and the Deans are having constant dialogue with the lecturers on how resources such as simulations be developed for practical components, and using modern interactive tools for contacting the students for enhanced collaborative learning , to compensate the unavailability of face to face sessions.

Admin Divisions too are being restructured and reengineered to complement the new digitally connected working environment.

A summary of student intake for all BEd Tech and BEd ELT degree programmes is given in the following table.

Table 6.1 : Student Intake 2016 - 2019

Title of the Degree Programme	Year of Registration							
	2016		2017		2018		2019	
	Week days	Week ends	Week days	Week ends	Week days	Week ends	Week days	Week ends
Education in Technology	--	15	45	16	33	30	--	24
Education in English Language Teaching	--	38	--	30	46	48	52	72
Batch Total		53	45	46	79	78	52	96
Year Total		53	91		157		148	

6.3 Examinations Conducted by the Faculty in 2020

Details of examinations conducted during year 2020 for both weekday and weekend batches are given below.

Table 6.2 : Examination Details-2020

#	Degree Programme	Year of First Registration	Mode of conduct	Semester End Examination	From	To
1.	B.Ed. in English Language Teaching	2017	Weekend	Semester IV	12.09.2020	26.09.2020
2.	B.Ed. in Technology	2018	Weekdays & Weekend	Semester III	12.09.2020	26.09.2020

6.4 General Convocation - 2020

General Convocation of the University was not held for the year 2020 due to the pandemic and it is planned to conduct one convocation for both 2020 and 2021. It is expected that there will be 75 graduates from the Faculty of Education. The number of graduands approximately will be as follows.

Table 6.3 : Convocation

Title of the Degree Course	No. of Graduands
Bachelor of Education Technology	50
Bachelor of Technology in English Language Teaching	25
Batch Total	75

6.5 Details of Academic Staff

The permanent academic staff members of the Faculty shown below were involved in delivering lectures conducting practical sessions, preparing and evaluating assignments and setting question papers, marking answer scripts and organizing and implementing all other activities, pertaining to the educational programs.

Academic Staff of the Faculty involved in Implementation of Degree Programmes in – 2020

Table 6.4 : Academic Staff Details

#	Name & Designation	Course	Module / Subject
1.	Mr. S A Liyanage Dean Senior Lecturer Gr. II	B. Ed. (ELT)	1. ELT Approaches and Methods 2. Computer Assisted Language Learning 3. Professional Development 4. Communication Skills 1 5. Final Year Projects
2.	Dr. J K C Dissanayake Consultant	B. Ed. (ELT)	1. Poetry 2. Drama
3.	Mr. L W S Kularatne Senior Lecturer Gr. II	B.Ed (ELT)	1. Review of Language Learning 2. Literature in the Language Classroom
4.	Ms. Y G. Padma Shanthi Senior Lecturer Gr. II	B. Ed. Tech B. Ed. (ELT)	1. Career Guidance and Counselling 2. Teaching Learning Methods I 3. Final Project
5.	Mrs. Y S Manatunge Senior Lecturer Gr. II Head, Education & Training	B.Ed.(ELT) B. Ed. Tech. B.Tech (ICT)	1. Educational Psychology 2. Psychology for Professionals 3. Instructional Media 4. Professional Development 5. Research Supervision
6.	Ms. L H D L Ranasuriya Senior Lecturer Gr. II Head, Language Studies	B.Tech. (ICT)) B.Ed.(ELT)	1. Language Testing and Evaluation 2. English for Specific Purposes 3. Advanced Communication 4. Communication Skills
7.	Ms. J A M B Karunaratne Lecturer (Probationary)	B.Ed. (ELT) B.Tech (MAPT)	1. Communication Skills in English I & II 2. Teaching Reading

			<ul style="list-style-type: none"> 3. Teaching Practice 4. Applied Linguistics
8.	Ms. A A Gunawardhana Lecturer (Probationary)	B.Ed.(ELT) B.Tech (ICT)	<ul style="list-style-type: none"> 1. Communication Skills in English 2. Introduction to Linguistics 3. Introduction to English Language 4. Structure of English 5. Industrial Exposure Supervision
9.	Mr. S A N Danushka Teaching Assistant	B.Ed. Tech B.Ed.(ELT)	<ul style="list-style-type: none"> 1. Philosophical & Social Foundation in Education 2. Assessment of Learning 3. Instructional Media 4. Curriculum Development, Implementation and Evaluation 5. Research Methodology in Education 6. Educational Management

6.6 Summary of Visiting Staff of the Faculty in 2020

Table 6.5 : Summary of Visiting Staff

Degree Programme	Year of Registration	Batch	Semester	No. of Visiting Lecturers
B.Ed. in English Language Teaching	2018/2019	Weekdays	4	1
	2019/2020		2	2
	2017/2018	Weekend	5	1
	2018/2019		4	5
	2019/2020		2	5

6.7 Exemptions Granted for B. Tech students

Policy on granting exemption was developed. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the Diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in Category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

6.8 Industrial Training

Industrial training is an important component of Bachelor of Technology programs, which lasts for six months. After restructuring the curriculum structure, this module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme. The training that had been planned during 2020 has to be taken forward to 2021 due to restrictions imposed due to the Pandemic.

6.9 Industrial Liaison Committees

Industrial liaison committee for the Faculty has been formed anew and it is intended to get the committee's observations on improvements to be made to the curricula and course delivery.

6.10 Curriculum Revision of the Degree Programmes

The first circle of curriculum revision of all the degree programmes offered by the Faculty has been completed by the end of year 2017. The revised curricula of all the degree programmes offered by the Faculty have been implemented from 2019.

6.11 Research

All academic staff members including the newly recruited members of the Faculty have been conducting research activities. Those who submitted proposals in 2018 have completed their research and submitted reports to the University. They have submitted new proposals to be carried out in the year 2019. Some of the staff to engage in submitting papers to local and international journals as well. Further most of the Faculty staff has supervised research studies undertaken by the students of the Faculty

Research Symposium

The annual research symposium of the University was not held in 2020, but the Faculty was able to conduct a 'Student Research Session' for the first time, and the details of it are as follows.

Table 6.6 :Research Paper Details

#	Name	Proposal Name
1.	J A M B Karunarathna A M Nowferdeen	A Comparative Study of Job Satisfaction among ESL Teachers of Primary and Secondary Schools
2.	C Jayalath R Rajalajini	A correlation Analysis between Hostel Environment and Educational Performance: A Case of G.C.E. O/L and A/L Students
3.	Y S Manathunge Sanjaya Gunathilake	A Study on the Mental Stress of Parents Related to their Adolescent Children's Education
4.	Y S Manathunge D K Weerathne	A Survey on Psychological Factors Affecting Speaking in English among Grade Eight ESL Learners
5.	S A Liyanage S M Thilakarathna	Assessment of Individual Performance in Group Assignments
6.	C Jayalath P A Mathotaarachchi	Bridging Short Term Financial Gaps in Meeting Educational Expenses, the Case of Technology Undergraduates
7.	Padma Shanthi Gamage W A Ajith Weragama	Effects of Assessment Methods on Students' Achievements in Mathematics at the G.C.E. (Ordinary Level) in Type Two Schools in the Nivithigala Education Zone
8.	L H D L Ranasuriya S R G Tharanga	Students' Attitude towards G.C.E. (Advanced Level) General English: An Exploratory Study
9.	L H D L Ranasuriya A W K G Wijesingha	Study on the Factors influencing the Selection of A/L Stream in G.C.E. A/L Examination in Sri Lanka
10.	L H D L Ranasuriya G K J Fernando	A Study on Factors Contributing to the Anxiety of Stuednts in Making Presentations and Remedies to Overcome it

11.	A A Gunawardana T D W Siriwardana	Enhancing Speaking Skills of Grade Six ESL Learners through Dramatic Activities
12.	J A M B Karunarathna M A B M Alokabandara	Enhancing the Use of Sequence Markers in Narrative Writings through Stories: An Experience with Secondary Level English as a Second Language Learners
13.	L H D L Ranasuriya K Calistas Prashanth	Flashcards: An Innovative Method to Improve English Speaking Skills of ICT Students in the Vocational Sector
14.	S A Liyanage A M I P Attanayake	Impact of Visual Aids for Strengthening the English Language Learning Process in Primary Students
15.	A A Gunawardana S A K Chandralatha	Improving Essay Writing Skills of ESL Learners through Parallel Writing
16.	L W S Kularatne E M A M Edirisinghe	Improving Essay Writing Skills of Grade Six English as a Second Language Students through Language Activities
17.	J A M B Karunarathna K P Abhisheka Kavindi	Integrating Videos in Enhancing Vocabulary among English as a Second Language Learners in Grade 9
18.	D D D Suraweera D M D N K Dissanayake	The Impact of Impromptu Speeches to Develop Spoken English in Real Life Situations
19.	A A Gunawardana P M Suriyarachchi	Use of Multimedia to Enhance Accuracy of Spelling Secondary School Students
20.	D D D Suraweera S R C Rangana	Spelling Changes of English Words due to Textism: A Survey Carried Out among Secondary School Students
21.	L H D L Ranasuriya W W S D Chandrasena	Teachers and Learners on Code – Switching: A Study Carried Out among Teachers and Students of ESL
22.	Chandana Dissanayake Sanjeevi Meegastenna	The Effect of Family Background as an Extra linguistic Determiner for BED (ELT) Undergraduates to Select the Field of ELT
23.	L W S Kularatne A K N Dilrukshi	The Influence of Mother Tongue on Second Language Writing of Sinhalese Learners of Secondary Grades
24.	L H D L Ranasuriya P M Jayasinghe U M Abeygunawardana	The Influence of the Sinhala Language on the English Language in the Field of Communication as Reflected in Selected Sri Lankan English Newspapers and Magazines
25.	Chandana Dissanayake P A Mallawarachchi R L D K K Wijerathna S K D Eose Virgin	A Struggle for an Independent Identity of Two: <i>Mrs. Warren's Profession</i>
26.	Chandana Dissanayake Renuka Rajaratnam Nuha Fazloon Nathiya Nathan	A Study of The Portrayal of Women's Suffering Through Two Sri Lankan Novels: <i>The Village in the Jungle and The Road from Elephant Pass</i>
27.	Chandana Dissanayake A Narosha S Salanja S Sivamathanki	Adaption: To what extent the Emotions of Characters are Portrayed in the Film Adaption by Volker Schondorff when Compared to the Text of the Play <i>Death of a Salesman</i> by Arthur Miller
28.	Chandana Dissanayake Udara Senarthne Harshani Sewwandi	Emily Dickinson as an Introvert: Content Analysis of Selected Poems
29.	Chandana Dissanayake Erandi Weerasinghe Dilani Ranasinghe	How Lakdasa Wikkramasinha and Kamala Wijeratne Represent Sri Lankan Identity in their Poetic Work
30.	Chandana Dissanayake I H H Kavindi W I D S Subasinghe C Iddagoda	How the Victorian Society Treated Gender Roles with Reference to "The House of Bernarda Alba and 'Mrs. Warren's Profession'
31.	Chandana Dissanayake P K D T Sachithra	Review on Relationship between Maud Gonne and Y.B. Yeats Reflected in the Poem " <i>A Prayer for My Daughter</i> "
32.	Chandana Dissanayake K G D M Gunawardana	The View of Robert Frost "Poetry Begins in Delight and Ends in Wisdom" is Applicable to the Works of Four Other Poets

6.12 Faculty Board Meetings

The meetings of the Faculty board were not held each month due to the restrictions imposed due to the pandemic but the Faculty Board met adequately through the online mode and the details are as follows.

Table 6.7 :Faculty Board Meetings

Faculty Board Meeting Number	Month	Date of Conduct
01	February	06-02-2020
02	March	05-03-2020
03	July	02-07-2020-
04	August	13-08-2020-
05	September	10-09-2020
06	October	18-10-2020
07	December	10-12-2020

6.13 Details of Student Representatives

Mr. G.B. Anuranga Wijethunga (B.Ed.ELT) had been appointed as student representative of the Faculty Board of Faculty of Education.

6.14 Student Activities/Achievements

Other than the Student Research Session: 2020 organized by the faculty there was no any special activities that the students could participate as the University had been closed for students as well as teachers most of the time, even though lectures were conducted on line.

6.15 Targets in 2021

As per a policy decision by the University, a new Faculty named Faculty of Information Technology was established from December 2019 and the degree programs of ICT and Management Studies were to be offered by the new Faculty. The Departments of Language Studies and Education and Training remain in the Faculty that was renamed as the Faculty of Education. The degree programs that are offered by the Faculty in the year 2021 will be offered with more emphasis on quality assurance and maintenance of provision of maximum benefits to the students. Commencement of special degree as fourth year of all programs has been planned. The challenges caused by the Pandemic are being handled quite satisfactorily offering the courses online and arranging physical sessions of practical and examinations, allowed in the university premises for a limited number of students and conducted under strict health guidelines.

6.16 New Programs

6.16.1 Postgraduate Programs

A Masters program in Education Management that was intended to be commenced in the year 2020 was postponed as per a decision taken by the academic council to introduce forth year studies of all degree programs before introducing Masters level programs. The online mode of delivery of all academic programs is to be enhanced. The University is taking steps to increase the intake enabling more students to get enrolled in higher education.

6.16.2 Degree programs

A new degree program, namely Bachelor of Education in Translation Studies will be introduced by the Department of language Studies in 2021 Academic year. A panel of curriculum Developers has been identified.

6.16.3 A Scholarship Program for TVET Trainers

It will also be suggested to the Ministry that the Department of Education and Training under the Faculty of Education is prepared to offer 40 scholarships to the Instructors/ trainers with NVQ Level 5 and 6 qualification to follow the B.Ed. in Technology in the weekday (B1) program from 2021 Academic Year, which is intended to commence in September 2021.

6.16.4 Certificate Courses in Languages

The Department of Language Studies in liaison with Staff Development Centre will take measures to conduct certificate courses in languages in Japanese, Korean, Chinese, Tamil, German, and French in the year 2021.

7 Faculty of Industrial Technology

7.1 Introduction

Faculty of Industrial Technology was established December, 2019 and in January 2021 with the appointment of Dean, functions of the faculty have become formalized.

Faculty has four Departments:

1. Dept. of Agriculture and Food Technology
2. Dept. of Quantity Surveying
3. Dept. of Film and Television Production Technology
4. Dept. of Management Studies

Table 7.1: Degree programmes are offered by the Faculty

#	Degree	Offer mode
1.	B.Tech in Quantity Surveying	Weekend Program(B2)
2.	B. Tech. in Food Process Technology	Both week day (B1) and week end(B2)
3.	B. Tech. in Film & Television Production Technology	Week end Program(B2)
4.	B. Tech. in Media Arts Production Technology	Week day program
5.	B. Tech. in Industrial Management Technology	Both week day (B1) and week end(B2)
6.	Bachelor In Hotel Management	Week end Program(B2)

7.2 Student Intake- Academic Year -2020/2021

Aptitude test to select students for the University was conducted on 16th February 2020. Aptitude test was conducted for NVQ candidates who applied for week day and week end Programs. B.Tech in Food Process Technology and B.Tech in Industrial Management Technology has both week day and weekend programmes. B. Tech in Film and Television Production Technology, B.Tech in Quantity Surveying programmes and Bachelor in Hotel Management are conducted on week end mode at present. B.Tech in Media Arts Production Technology is a week day program offered under the Dept of Film and Television Production Technology. Based on the performance of the Aptitude test students were admitted for the academic year 2020/2021. Due to the onset of COVID-19 pandemic, student admission and registration process was delayed as per the government regulations. Student admission process was initiated in September 2020, but again was postponed. Student admission and registration is completed in March 2021.

Those who have National Vocational Qualifications (NVQ) level 5/6 are enrolled based on the aptitude test marks depending on the capacity of the weekend degree programs. Irrespective of aptitude test marks, NVQ holders are given priority in giving admission to the weekday program. After giving opportunity to NVQ students, the remaining vacancies are filled with GCE A/L (preferably technical stream) students based on A/L Z-score. Details of the student intake are given in the Table 8.2 and 8.3. Details of Advanced level streams considered as entry qualifications for the respective degrees and number of students admitted are given in the Table 8.4. The number of students admitted from NVQ and GCE (A/L) are given in the Table 8.5.

Total of 338 students were admitted for Academic Year 2020/2021 for the Faculty.

Table:7.2 : Student Intake – Faculty of Industrial Technology for the academic year 2020/2021 Weekdays

#	B. Tech. Degree Program	No. of Students registered
1.	B. Tech. in Food Process Technology	54
2.	B. Tech in Industrial Management Technology	53
3.	B.Tech in Media Arts Production Technology	40
Grand Total registered in the Faculty of Industrial Technology for week day programs		144

Table: 7.3 Student Intake – Faculty of Industrial Technology for the academic year 2020/2021 Weekends

#	B. Tech. Degree Program	No. of Students registered
1.	B. Tech. in Food Process Technology	52
2.	B. Tech in Industrial Management Technology	50
3.	B. Tech. in Quantity Surveying	56
4.	B. Tech. in Film & Television Production Technology	21
5.	Bachelor in Hotel Management	15
Grand Total registered in the Faculty of Industrial Technology- Weekend program		194

Table: 7.4 Student intake – A/L qualifications considered as entry qualification for different degrees

#	B. Tech. Degree Program	A/L Stream considered
1.	B. Tech. in Food Process Technology	Bio-systems Technology and Biological Sciences
2.	B. Tech. in Media Arts Production Technology	Any A/L stream with Communication & Media Studies as a subject
3.	B. Tech in Industrial Management Technology	Commerce, Engineering Technology, Physical Science

Table: 7.5 : Student Intake – Distribution of intake between NVQ and A/L for different degrees (2020/2021)

#	B. Tech. Degree Programme	NVQ	A/L
Weekday			
1.	B. Tech. in Food Process Technology	35	19
2.	B. Tech. in Media Arts Production Technology	--	40
3.	B. Tech in Industrial Management Technology	8	45
Weekend			
1.	B. Tech. in Food Process Technology	52	--
2.	B. Tech in Industrial Management Technology	50	--
3.	B. Tech. in Quantity Surveying	56	--
4.	Bachelor in Hotel Management	15	--
5.	Film & Television Production Technology	21	--

7.3 Inauguration Ceremony for the Student Intake 2020/2021

Inaugural ceremony for 20/21 academic year was conducted on 09th March 2021, through ZOOM online platform. The event was streamed live using “YouTube” and “Facebook” social media application for wider coverage. The orientation program is scheduled on 15th 16th and 17th March 2021 for weekday programs and 20th and 21st for weekend programs. Orientation program was conducted using online mode using ZOOM platform.

Gap filling / Foundation program for the students of the weekday program (04 weeks) was conducted and semester I was scheduled to be completed in 15 weeks. Weekend programs were commenced after the orientation program and scheduled to be conducted for 22 weekends.

Details of students population of B. Tech. degree programs offered by the Faculty is given in table 7.6.

Table: 7.6 Total Student population

Degree Program	2016 Wk End	2017 WK Day	2017 Wk End	2018 Wk Day	2018 Wk End	2019 Wk Day	2019 Wk End	2020 Wk Day	2020 Wk End
Food Process Technology	45	42	44	41	52	49	43	52	54
B. Tech in Industrial Management Technology	24	42	20	40	33	40	41	53	50
Film & Television Production Technology	31	--	36	--	26	--	27	--	21
Quantity Surveying	56	--	83	--	63	--	59	--	56
Media Arts Production Technology	--	--	--	--	--	39	--	40	--
Bachelor in Hotel Management	--	--	--	--	--	--	16	--	15
Batch Total	156	84	183	81	174	128	186	145	196

7.4 Examinations conducted for the faculty in 2020

Details of examinations conducted during year 2020 for both weekday and weekend batches are given in Table 7.7.

Table: 7.7 Examinations conducted for the Faculty in 2020

#	B. Tech. Degree Program	Year of First Registration	Mode of conduct	Semester End Examination
1.	Food Process Technology	2016	Weekend	Semester 6
	Industrial Management Technology			
2.	Food Process Technology	2017	Weekend	Semester 4
	Film & Television Production Technology			
	Industrial Management Technology			
	Quantity Surveying			
3.	Food Process Technology	2018	Weekdays	Semester 3
	Industrial Management Technology			
4.	Food Process Technology	2018	Weekend	Semester 3
	Industrial Management Technology			
	Film & Television Production Technology			
	Quantity Surveying			
5.	Food Process Technology	2019	Weekdays	Semester 1
	Industrial Management Technology			
	Media Arts Production Technology			
6.	Food Process Technology	2019	Weekend	Semester 1
	Industrial Management Technology			
	Quantity Surveying			
7.	Film & Television Production Technology			
	Bachelor in Hotel Management			

7.5 Visiting Lecturers in 2020

Faculty is obtaining services of visiting lecturers and resource persons due to the following;

- Shortage of permanent academic staff
- To establish better linkages with industry and academia of other universities and higher education institutions

Details of visiting lecturers employed by the faculty for all degree programs are given in Table 7.8.

Table: 7.8 Visiting Lecturers in- 2020

#	B.Tech . Degree Program	Year of first Registration	Mode of Conduct	Semester	No. of Visiting Lecturers
01	B. Tech. in Food Process Technology	2017/2018	B2	05	-
		2018/2019	B2	04	9
		2019/2020	B2	02	7
		2017/2018	B1	06	3
		2018/2019	B1	04	10
		2019/2020	B1	02	4
02	B.Tech in Quantity Surveying	2017/2018	B2	05	1
		2018/2019	B2	04	9
		2019/2020	B2	02	2
03	B.Tech in Film & Television Production Technology	2017/2018	B2	05	-
		2018/2019	B2	04	11

		2019/2020	B2	02	12
04	B. Tech. in Media Arts Production Technology	2019/2020	B1	02	5
		2019/2020	B1	03	5
05	B. Tech in Industrial Management Technology	2017/2018	B2	05	-
		2018/2019	B2	04	7
		2019/2020	B2	02	7
		2017/2018	B1	06	4
		2018/2019	B1	04	4
		2019/2020	B1	02	4
06	B.Tech. in Hotel Management	2019/2020	B2	02	5
		2019/2020	B2	03	6

7.6 Exemptions granted for B. Tech Students

Exemptions were granted to students based on the policy on granting exemptions approved by the academic council. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

Further, as per exemption policy those students who had applied and got eligible to get exemptions of the whole semesters were granted. Those who were granted the exemptions for the whole first year were given chance to join the degree from the second year. Those who were granted the exemptions for the whole first semester was given chance to join the degree from the second semester For other students module exceptions were granted base on exemption policy as per their requests.

7.7 Work Based Industrial Training

Work based industrial training is an important mandatory component of Bachelor of Technology programs, which lasts for six months. This module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme. Comprehensive assessment scheme was developed to assess the work based industrial training of students as this component is considered in calculation of students Grade Point Average (GPA).

7.8 Faculty Board Meetings

Meetings of the Faculty Board were conducted on each month. Total of 07 meetings were held during 2020. Due to COVID-19 pandemic situation numbers of the Faculty Boards were less than the accepted number.

7.9 Participation in Exhibitions and Competitions

Due to COVID-19 pandemic situation, the usual exhibitions and completions were not held

7.10 General Convocation- 2020

Although the University Convocation normally scheduled to be on end of the Year, due to COVID-19 situation General Convocation was not held. But results were finalized for the scheduled academic year to award the degree.

7.11 The process of online delivery of Degree programmes

University of Vocational Technology had taken active measures to shift to online mode of delivery stating from 23rd of March 2020, which was one of the first Universities that transited to online delivery of education programs amidst lockdown due to COVID-19.

7.11.1 Operating mechanism

At first, University adopted variety of online delivery platforms including Google Classroom, Zoom, MS-TEAMS, Moodle, e-mail, WhatsApp etc. Then later moved on to use of LMS (Moodle) and ZOOM video conferencing facility as tools of online delivery.

7.11.2 Online Delivery Portal

Database driven online delivery portal was introduced at the end of March, which provided an up-to-date information on programs offered online to anybody by accessing the University Website. This online program delivery platform, gave access to online dashboard where it is enabled with a mechanism to monitor working time and captured the physical location of the staff as well. This is a valuable feature of this system, where University can locate staff mobility and access for emergencies or any help during the period of lockdown. Students were able to get updated information on lecture delivery time and Ministry Officials could get current information on online delivery program through this platform.

7.11.3 Support and Concessions Provided for Online Learning and Teaching

Online courses materials were made available to students through LMS (Moodle) <http://lms.univotec.ac.lk> ZOOM video conferencing facility is used for conducting lectures.

Lanka Education and Research Network (LEARN) provided free access to University LMS collaboration with Telecommunication Regulatory of Sri Lanka (TRCSL).

ZOOM Video Conferencing facility was made available to the University being a member Institute of LEARN which provided free access for both academic staff and students.

University Academics, both internal and visiting were given the flexibility to offer lectures with the convenience of their homes. Even though the University closed for physical access during lock down period, University provided necessary tools to access learning online, allowing remote working for an extended period with minimal disruption to operations.

7.11.4 Status of Online delivery

With the removal of lockdown and staff were able to report to work on roster basis starting from mid-May2020, University could strengthen online delivery with LEARN assisted ZOOM Video Conferencing facility which is available for the respective member institutes with data free access for both academic staff and students.

With the recommendation Ministry of Higher Education University commenced exams for final year students from 11th July 2020 with strict health and safety precautions as per the stipulated health guidelines. University seek possible reopening of the University giving the priority to examinations adhering to safety rules and regulations as per the government recommendations.

7.11.5 Level of success in delivery of programs online

There were disparities in access to internet, availability of devices such as computers and smartphones and economic constraints. The online programs assessments were not made compulsory to submit on due dates to give concession to students who cannot access materials in time. Recordings of the ZOOM lectures stored in repository and uploaded to YouTube Channels, to facilitate sharing of material among students.

Technical difficulties are a barrier to the use of online courses. It was observed a digital gap in how to use new Technology in pedagogically meaningful way to enhancing teaching and learning. Teachers have to often devote some time to fix technical issues and editing content can become a complex and time consuming tasks

Amidst above challenges, University observes a success rate of more than 60% in online delivery and student participation as a whole.

7.11.6 New Opportunities Created Through COVID-19 and Challenges Faced Related to Online Delivery of Programs

Before the obligatory transition to online delivery, University adopted in pedagogies like blended learning using LMS. As online classes are now the only option that teachers have to continue teaching. Although this situation had caused a disruption in the system, its has shown positive outcomes with regard to teacher enthusiasm in online teachings and student engagement.

Online classes has made University education more flexible, which in turn makes higher education more inclusive. Many students, particularly adult students or working students need flexibility in their schedules and module choices in order to access education. Online classes also provide opportunities for students from traditionally marginalized groups.

Online classes also appeal to newer generations of students, who are comfortable with technology and are used to ingesting large amounts of digitally provided information.

Studies have shown that online classes are particularly helpful for encouraging collaborative learning and that asynchronous interactions between teachers and students helps to engage learners and encourage reflection. Both of these techniques are strongly linked to active learning principles.

The cost of higher education would be greatly reduced as many lecture theatre based courses would be shifted online and only the practical sessions and field trips would be conducted under supervision. Therefore, students could study in the safety and comfort of their homes which would greatly reduce the cost of transport, boarding and lodging.

7.11.7 Challenges faced

It is feared that the obligatory transition to online classes may cause lower enrollment rates in universities. Earlier studies show lower completion rate for online classes compared to face-to-face teaching, although there is a lack of evidence concerning blended learning courses which combine both styles of teaching. It's too soon to predict how learner community would behave in the COVID context as no alternative methods are available other than distant education.

Technical difficulties are a barrier to the use of online courses. Both students and teachers are frustrated with complications, and these difficulties can lead to students engaging less with the courses. Instructors must often devote time to fixing technical issues and editing content can become a complex and arduous task.

Online modules can alienate some students, just as they include others. Blended or online learning asks that students take more responsibility for their learning, transforming them from passive to active learners. However, this can be a challenge for some students, particularly those more used to passive learning. These students may need more motivation, organization and discipline to be able to be successful.

Lastly, accessibility of online courses is a major problem with full-online learning. The availability of working internet connection, electronic devices such as laptop or mobile phones or even existence of a suitable learning environment changes from student to student. The rushed transition to online teaching can also create mental stress due to other domestic problems due to COVID such as loss of jobs of parents.

8 Faculty of Information Technology

8.1 Introduction

Faculty of Information & Communication Technology was established December, 2019 and in January 2021 with the appointment of Dean, functions of the faculty have become formalized.

Faculty has four Departments:

1. Dept. of Software Technology
2. Dept. of Network Technology
3. Dept. of Multimedia and Web Technology
4. Dept. of Inter-disciplinary studies

Degree programmes are offered by the Faculty:

#	Degree	Offer mode
1.	B.Tech in Software Technology	Both week day (B1) and week end(B2)
2.	B. Tech. in Network Technology	Both week day (B1) and week end(B2)
3.	B. Tech. in Multimedia & Web Technology	Both week day (B1) and week end(B2)

8.2 Student Intake- Academic Year -2020/2021

Aptitude test to select students for the University was conducted on 16th February 2020. Aptitude test was conducted for NVQ candidates who applied for week day and weekend Programs. Based on the performance of the aptitude test students were admitted for the academic year 2020/2021. Due to the onset of COVID-19 pandemic, student admission and registration process was delayed as per the government regulations. Student admission process was initiated in September 2020, but again was postponed. Student admission and registration is completed in March 2021. Those who have National Vocational Qualifications (NVQ) level 5/6 are enrolled based on the aptitude test marks depending on the capacity of the weekend degree programs. Irrespective of aptitude test marks, NVQ holders are given priority in giving admission to the weekday program. After giving opportunity to NVQ students, the remaining vacancies are filled with GCE A/L (preferably technical stream) students based on A/L Z-score. Details of the student intake are given in the Table 9.1 and 9.2. Details of Advanced level streams considered as entry qualifications for the respective degrees and number of students admitted are given in the Table 9.3. The number of students admitted from NVQ and GCE (A/L) are given in the Table 9.4. Total of 241 students were admitted for academic year 2020/2021 for the Faculty.

Table: 8.1 Student intake – Faculty of Information and Communication Technology for the academic year 2020/2021 Weekdays

#	B. Tech. Degree Program	No. of Students registered
1.	B.Tech in Software Technology	40
2.	B. Tech. in Network Technology	40
3.	B. Tech. in Multimedia & Web Technology	40
Grand Total registered in the Faculty of Information and Communication Technology - week day programs		120

Table: 8.2 Student intake – Faculty of Information and Communication Technology for the academic year 2020/2021 Weekends

#	B. Tech. Degree Program	No. of Students registered
1.	B.Tech in Software Technology	40
2.	B. Tech. in Network Technology	44
3.	B. Tech. in Multimedia & Web Technology	40
Grand Total registered in the Faculty of Information and Communication Technology - Weekend program		124

Table:8. 3 Student Intake – A/L qualifications considered as entry qualification for different degrees

#	B. Tech. Degree Program	A/L Stream considered
1.	B.Tech in Software Technology	Any A/L stream with ICT as a subject
2.	B. Tech. in Network Technology	
3.	B. Tech. in Multimedia & Web Technology	

Table:8.4 Student Intake – Distribution of intake between NVQ and A/L for different degrees (2020/2021)

#	B. Tech. Degree Program	NVQ	A/L
Weekday			
1.	B.Tech in Software Technology	17	23
2.	B. Tech. in Network Technology	05	35
3.	B. Tech. in Multimedia & Web Technology	17	23
Weekend			
1.	B.Tech in Software Technology	40	--
2.	B. Tech. in Network Technology	44	--
3.	B. Tech. in Multimedia & Web Technology	40	--

8.3 Inauguration Ceremony For the student intake 2020/2021

Inaugural ceremony for 2020/2021 academic year was conducted on 09th March 2021, through ZOOM online platform. The event was streamed live using “YouTube” and “Facebook” social media application for wider coverage. The orientation program is scheduled on 15th 16th and 17th March 2021 for weekday programs and 20th and 21st for weekend programs .Orientation program was conducted using online mode using ZOOM platform.Gap filling / Foundation program for the students of the weekday program (04 weeks) was conducted and semester I was scheduled to be completed in 15 weeks. Weekend programs were commenced after the orientation program and scheduled to be conducted for 22 weekends.Details of students population of B. Tech. degree programs offered by the faculty is given in table 8.5.

Table: 8.5 Total Student Population

Title of the Degree Program	Year of Registration									
	2016		2017		2018		2019		2020	
	Week days	Week ends	Week days	Week ends	Week days	Week ends	Week days	Week ends	Week days	Week ends
Network Technology	32	31	33	41	41	43	29	37	40	44
Multimedia & web Technology	26	34	37	36	39	37	35	38	40	40
Software Technology	32	27	39	40	33	40	31	32	40	40
Batch Total	90	92	109	117	113	110	95	107	120	121

8.4 Examinations conducted for the faculty in 2020

Details of examinations conducted during year 2020 for both weekday and weekend batches are given in Table 8.6.

Table: 8.6 Examinations Conducted for the Faculty in 2020

#	B. Tech. Degree Program	Year of First Registration	Mode of conduct	Semester End Examination
1.	B.Tech in Software Technology	2016	Weekend	Semester 6
	B. Tech. in Network Technology			
	B. Tech. in Multimedia & Web Technology			
2.	B.Tech in Software Technology	2017	Weekdays	Semester 5
	B. Tech. in Network Technology			
	B. Tech. in Multimedia & Web Technology			
3.	B.Tech in Software Technology	2017	Weekend	Semester 4
	B. Tech. in Network Technology			
	B. Tech. in Multimedia & Web Technology			
4.	B.Tech in Software Technology	2018	Weekdays	Semester 3
	B. Tech. in Network Technology			
	B. Tech. in Multimedia & Web Technology			
5.	B.Tech in Software Technology	2018	Weekend	Semester 3
	B. Tech. in Network Technology			
	B. Tech. in Multimedia & Web Technology			
6.	B.Tech in Software Technology	2019	Weekdays	Semester 1
	B. Tech. in Network Technology			
	B. Tech. in Multimedia & Web Technology			
7.	B.Tech in Software Technology	2019	Weekend	Semester 1
	B. Tech. in Network Technology			
	B. Tech. in Multimedia & Web Technology			

8.5 Visiting Lecturers in 2020

Faculty is obtaining services of visiting lecturers and resource persons due to the following;

- Shortage of permanent academic staff
- To establish better linkages with industry and academia of other universities and higher education institutions

Details of visiting lecturers employed by the faculty for all degree programs are given in Table 8.7.

Table: 8.7 -Visiting Lecturers in- 2020

#	B.Tech . Degree Programme	Year of first Registration	Mode of Conduct	Semester	No. of Visiting Lecturers
01	B.Tech in Software Technology	2017/2018	B2	05	-
		2018/2019	B2	04	14
		2017/2018	B1	06	4
		2018/2019	B1	04	11
02	B. Tech. in Network Technology	2017/2018	B2	05	-
		2018/2019	B2	04	14
		2017/2018	B1	06	5
		2018/2019	B1	04	12
03	B. Tech. in Multimedia & Web Technology	2017/2018	B2	05	-
		2018/2019	B2	04	14
		2017/2018	B1	06	6
		2018/2019	B1	04	12
04	B.Tech in Software Technology	2019/2020	B1	02	4
	B. Tech. in Network Technology B. Tech. in Multimedia & Web Technology	2019/2020	B2	02	4

8.6 Exemptions granted for B. Tech Students

Exemptions were granted to students based on the policy on granting exemptions approved by the academic council. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in Category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

Further, as per exemption policy those students who had applied and got eligible to get exemptions of the whole semesters were granted. Those who were granted the exemptions for the whole first year were given chance to join the degree from the second year. Those who were granted the exemptions for the whole first semester was given chance to join the degree from the second semester. For other students module exceptions were granted base on exemption policy as per their requests.

8.7 Work Based Industrial Training

Work based industrial training is an important mandatory component of Bachelor of Technology programs, which lasts for six months. This module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme. Comprehensive assessment scheme was developed to assess the work based industrial training of students as this component is considered in calculation of students Grade Point Average (GPA).

8.8 Faculty Board Meetings

Meetings of the Faculty Board were conducted on each month. Total of 07 meetings were held during 2020. Due to COVID-19 pandemic situation numbers of the Faculty Boards were less than the accepted number.

8.9 Participation in Exhibitions and Competitions

Due to COVID-19 pandemic situation, the usual exhibitions and completions were not held.

8.10 General Convocation- 2020

Although the University Convocation normally scheduled to be on end of the Year, due to COVID-19 situation General Convocation was not held. But results were finalized for the scheduled academic year to award the degree.

9 Continuing Education Centre

Continuing Education Centre (CEC) has been coordinating and conducting Diploma, Certificate, short courses, continuous professional development programs and other extension programs, since the inception of the University. It is the University arm which continues the activities of preceding institute, National Institute of Technical Education of Sri Lanka, as empowered by the Act of Parliament No 31 of 2008. Inter-alia the object as specified in the Article 4 of the Act is to offer extension courses. Short term professional development programs, Training of Trainers (ToT) and Training of Assessors (ToA) programs are conducted on the basis of the demand and essentiality in the Technical and Vocational Education and Training (TVET) sector. These are designed for professional development of the personnel of various industries and teaching fields of the TVET sector. Although these programs are small in duration, these are more practically oriented training programs providing opportunities for experiencing real environment of work. Due to the unforeseen circumstances of Covid 19 the impact of which could only be foreseen in last March and April, and the interruptions from time to time to quarantine, distancing and other issues, CEC could not achieve the progress as desired. The university has been closed down for sometimes and physical interaction became restrictive. Amidst the foregoing situation, the CEC could somehow rather manage achieving the results as follows.

9.1 Higher National & National Diploma Programmes

Table 9.1 : Details of Higher National Diploma-2020

Name of the Diploma Programme	NVQ Level	No: of students registered
Higher National Diploma in Training Centre Management	Level 6	30
National Diploma in Technical Teacher Education	Level 5	105

9.2 Short Term Programme

9.2.1 Training of Assessors Programmes (TOA)

Table 9.2: Details of Assessor Programmes -2020

	Certificate	Duration	No of Participants
01	ToA 116	20/01/2020-24/01/2020	21
02	ToA 117	05/10/2020-09/10/2020	35
	Total		56

9.2.2 Developing Quality Leaders in TVET sectorable

9.2.3 9.3 : Details of Quality Leaders programmes

	Certificate	Duration	No of Participants
01	Quality Leader	30 th to 31 st January 2020	31
02	Quality Leader	25 th to 26 th February 2020	26
03	Quality Leader	27 th to 28 th August 2020	19
	Total		76

The function of the CEC is currently falling under the newly established unit named Staff Development Centre from January 2021.

10 Admission, Accreditation and Quality Assurance Division

10.1 Introduction

The AAQA Division was established in September 2014. During its first year, it was focusing on developing and revising the existing necessary documents such as By-laws, Regulations, Rules and Procedure, and during its 2nd year, it gradually focused on increasing the number of students for university intakes, accreditation processes and initiating quality assurance measures.

10.2 Concise Quality Assurance Framework

University of Vocational Technology has a quality assurance framework. The features and functions of the framework are to assure the quality of the university in the following areas:

- I. The generally accepted standards of legal requirements for a degree awarding institute.
- II. The standards of physical resources
- III. The standards of degree programs
- IV. The competence and qualifications of teachers of the University
- V. Research activities
- VI. Modes of delivery of educational programs
- VII. Assessment procedures
- VIII. Student welfare

The UNIVOTEC was established by the parliamentary Act No. 30 of 2008, as a fully-fledged university, which covers all legal requirements to function as a degree awarding institute in Sri Lanka, as it has been introduced in its official website

Established in 2008, under the University of Vocational Technology Act Number 31 of 2008, the University of Vocational Technology has the same legal and academic status as any other national university in Sri Lanka. According to Section 6 and 7 of the Public Administration Circular No. 16/92, dated 13.03.92, issued by the Ministry of Public Administration, Provincial Councils & Home Affairs, the degrees awarded by University of Vocational technology are treated as equivalent to degrees awarded by any other University under the purview of the University Grants Commission, and the universities listed in Association of Commonwealth Universities, and / or in the International handbook of Universities.

The necessary infrastructure which includes, an administrative block, lecture halls, library, laboratories, auditorium, cafeteria and hostels, have been established and is being developed according to the requirements with the enhancement of the UNIVOTEC.

The standards of the degree programmes, the prime aim of the UNIVOTEC, are assured by the total functions of the Quality Assurance Framework which is described in detail in this document.

The aforementioned Act stipulates officers of the UNIVOTEC, their responsibilities, and the administrative bodies, which are parallel to such bodies of other universities in Sri Lanka, to ensure the conduct of programmes of study within generally accepted norms and standards.

The Officers of the University are;

- I. Vice Chancellor
- II. Deans
- III. Director General
- IV. Director Finance
- V. Director Media and Information
- VI. Director Admission, Accreditation, and Quality Assurance

The administrative bodies are;

- I. The Board of Governors
- II. The Academic Council
- III. The Admission, Accreditation, and Quality Assurance Council -
- IV. Faculty Boards (The composition of the above bodies has been explicitly mentioned in the said Act.)

The functions of these bodies are described concisely to explain how required quality is assured. Study Programs are conducted under four faculties . All matters pertaining to study of programs, which include the modules, mode of delivery, examinations, assessment, etc., are discussed and monitored at the faculty boards.

The recommendations and decisions that are taken at the Faculty Boards are forwarded to the Academic Council for its approval. The Academic Council may seek approval of the Board of Governors for the matters based on the situation and the magnitude of them. The Academic Council is tantamount to the Senate of conventional universities in Sri Lanka as far as the composition and functions are concerned.

The Admission Accreditation and Quality Assurance Council is referred to when decisions are to be taken about admission procedures, accreditation of programs of study, schemes of recruitments, academic and administrative matters pertaining to University Colleges, and general quality assurance processes of the University.

The University has an Examinations and Evaluation Centre, which is responsible for conducting and monitoring examinations, marking answer scripts, recording the results and issuing certificates. The procedures are similar to those of other universities in Sri Lanka.

The University also has a Quality Assurance Committee (QAC) which meets monthly to take initiatives to ensure that programs of study are conducted within the expected norms and standards, and to enhance related facilities and student welfare. A monthly progress report is put forward to the Academic Council by the QAC.

All functions of the officers, and bodies mentioned above are governed by a set of by-laws, regulations, rules, procedures, and policies that have been developed and approved by the University.

Such documents include:

By -Laws

- By law for the award of degrees, post graduate diplomas and higher degrees by the University of Vocational Technology.
- By law for conducting of examinations, offences, punishments and appeals procedure
- By-law for the University students' assembly at the University of Vocational Technology
- By-law for residence and student discipline at the University of Vocational Technology
- By law for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology
- By-laws on the procedure of convocation of the University of Vocational Technology
- By-laws on the procedure of Diploma Awarding Ceremony of University colleges established under University of Vocational Technology

Regulations

- Regulations for the award of the degree of Bachelor of Education in Technology by the University of Vocational Technology
- Regulations for the award of the degree of Bachelor of Technology by the University of Vocational Technology
- Regulation for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology

Rules

- Rules for the award of the degree of Bachelor of Education in Technology by the University of Vocational Technology
- Rules for the award of the degree of Bachelor of Technology in Industrial & Vocational Technology by the University of Vocational Technology
- Rules for the election of Dean of a faculty at the University of Vocational Technology
- Rules for the conduct of proceedings of the University of Technology Appeals Board
- Rules for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology

Procedures

- Procedure- Admission procedure and registration
- Procedure- Exemptions
- Procedure – Answer scripts re-scrutinizing of results
- Procedure for Exam results release at the Department level

Policies

- Refund Policy

10.3 Accreditation

The following degree programmes received accreditation from the Institute of Engineers, Sri Lanka (IESL), under the Sydney Accord in 2017.

- Bachelor of Education in Mechatronics Technology
- Bachelor of Technology in Building Services Technology
- Bachelor of Technology in Manufacturing Technology

Arrangements are being made to get ready for next IESL review as per the recommendations received in the first and two programmes (Construction Technology & Resource Management and Quantity Surveying) are getting prepared for submitting the application for accreditation by IESL and IQSSL (Institute of Quantity Surveyors, Sri Lanka) respectively.

10.4 Quality Assurance

AAQA Division of the University is actively participating in enhancing quality enhancement related programmes in the University as well as programmes conducted by the Ministry of Skills Development and the Tertiary and Vocational Education Commission.

The Division participated actively in processes, functions, and events such as publishing News Letters, Co-Curricular Activities, Research Symposium, and Aesthetic Programmes, as such activities directly enhance the quality in an educational institute.

10.5 Providing leadership for Quality Enhancement in the TVET Sector

The University plays a leading role along with the Tertiary and Vocational Education Commission with the sponsorship of the Skills Sector Development Project in implementing the Quality Improvement System (QIS).

11 Establishments Unit

Department of Establishments is facilitating the University with the Human Resource Management of Academic and Non Academic staff of the University. Key functional areas operated by the department are,

- Annual Man Power planning of the University
- Recruitments/Talent acquisition
- Compensation Management
- Annual Performance evaluation
- Human Resource Development
- Management of Terminal benefits
- Grievance Handling
- Industrial relations

Department ensures the optimal utilization of the existing human resources of the University and strategic implications are engaging with the acquisition for competent human resources and maintain the conducive working atmosphere in order to facilitate the Community of the University for a results oriented workplace.

11.1 New Recruitments -2020

The appointing authority of the University is the Board Governors and the summary for the Recruitment in year 2020 which approved by the Board as follows,

Table 11.1: New Recruitment - 2019

#	Name	Designation	Date of Appointment
1.	Dr. J K C Disanayake	Consultant	03/03/2020
2.	Mr.S P S G Dayananda	Demonstrator (Temporary)	02/10/2020
3.	Senior Prof .Ranjith Premalal De Silva	Vice Chancellor	07/10/2020

Even though the University the process was initiated to recruit suitably qualified candidates to other vacant positions of the academic, administration and non-academic grades of the approved cadre the process was not completed onset of the disturbances made by Covid 19 impact.

11.2 Resignations/Vacation of Post/ Termination of Contract and Retirement of services 2019

For year 2020, 13 numbers of staff concluded leave the service of the University while 1 officer completed the period of contract awarded and 1 office aid was served with willfully vacation of post and 2 employees in clerical grade and primary level were retired. The summary is tabled in Table: 11.2.

Table 11.2: Summary of Resignation/Vacation of post/termination of contract/Retirement for – 2020

	Name	Designation	Date of Appointment	Date of Resignation	Reason
1.	Mr. W K Lankapura	Demonstrator	16/03/2018	15/03/2019	Completed of contract period
2.	Ms. K M P B N Perera	Demonstrator	04/09/2018	31/01/2019	Resigned
3.	Mr. S A Ranjith	Management Assistant	12/07/1999	04/04/2019	Retired
4.	Ms. K P A G De Silva	Associate Officer	19/07/2005	30/04/2019	Resigned
5.	Ms.N W K D V P Opatha	Lecturer (Probationary)	03/10/2014	14/04/2019	Resigned
6.	Mr. D S Hettiarachchi	Director (MIS)	20/10/2011	30/04/2019	Resigned
7.	Mr. K M S A D Bandara	Senior Lecturer II	04/07/2013	04/07/2019	Resigned
8.	Ms.A Hamsapriya	Demonstrator	26/03/2019	01/08/2019	Resigned
9.	Mr. G J Sadun sameera	Office Aide	06/07/2015	09/08/2019	Vacation post
10.	Mr. S S Vidanapathirana	Office Aide	15/11/1999	20/08/2019	Retired
11.	Mr. P.K.P.PushpaKumara	Lecturer	02/10/2017	04/10/2019	Resigned
12.	Ms. M.C.N.Perera	Lecturer (Probationary)	02/10/2017	02/10/2019	Resigned
13.	Ms. W K Moramudali	Lecturer (Probationary)	01/07/2016	03/10/2019	Resigned
14.	Dr. A M Jazeel	Senior Lecturer II	01/11/2017	01/11/2019	Resigned
15.	Mr. K.U.M.De Silva	Senior Lecturer II	15/03/2019	31/12/2019	Resigned

11.3 Local Trainings for Non Academic/Academic Staff - 2020

In par with the Human Resource Development Policy of the University the opportunity is given for the staff to undergo with trainings in the sense of knowledge factor, skill component or in focus with the abilities. These trainings sessions were specifically selected for the stipulated employee with recommendation of the Heads of the Departments and in accordance with the reviews of their annual increment forms.

Table 11.3: Summary of Local Trainings for Non Academic /Academic Staff for – 2020

	Name of Training	Date	Institution/Trainer	Trainee		Designation	Course Fee/Rs
				Title	Name		
1	Training on Scientific, economical and safe driving	1/18/2020	CETRAC	Mr	S D Duminda Kumara	Driver	3500x27000/=
				Mr	D S W Senevirathna	Driver	
2	Training to Prepare for IESL	1/27/2020	IESL	Dr.	D D D Suraweera	Dean/FIVT	5000x735,000/=
				Mr	L W S Kularatne	Dean/FTT	
				Eng.	J K Kanthi	Senior Lecturer	

	Accreditation					II	
				Dr.	R L W Koggalage	Senior Lecturer I	
				Dr.	Jayalal Wettasinghe	Senior Lecturer II	
				Ms	P M Perera	Senior Lecturer II	
				Dr.	M P K C Nandapala	Lecturer	
3	Training Programme on Personal Files	2/11/2020	PRAG INSTITUTE	Ms	R A N D Rupasinghe	Internal Auditor	7000x3 21000/=
				Ms	P L K Muthukumarana	Management Assistant	
				Ms	N T C Jayampathi	Management Assistant	
4	Training on Correct methods of road design, construction and maintenance	2/14/2020	CETRAC	Mr	K L O Kodithuwakku	Associate Officer	5000/=
5	Seminar "Designing of Medium and Low Voltage Installations"	2/12/2020	CIDA	Dr.	R L W Koggalage	Senior Lecturer II	4000x2 8000/=
				Eng.	W C C Sumathiratna	Senior Lecturer II	
6	Quality Leader Program - Phase I	2020/02/25,26	University of Vocational Technology	Mr.	T C Jayamuthuge	Producer	
				Ms.	N B W I Udeshika	Statistical Officer	
				Mr.	G D I Pushpakumara	Associate Officer	
				Ms.	N T C Jayampathi	Management Assistant	
				Ms.	V V Ranathunga	Management Assistant	
				Mr.	D D W Sirimanna	Management Assistant	
7	Training Workshop on the Role of Internal Auditors	2020/07/20,21,22,23	Skills Sector Development Division	Ms.	R A N D Rupasinghe	Internal Auditor	
				Mr.	G P L Priyajanaka	Associate Officer	
				Ms.	P L K Muthukumarana	Management Assistant	
				Mr.	M L A Sanjeewa	Office Assistant	

12. Administration Division and Duties

The Administration Division is implemented under the supervision of the Director General with the assistance of the Assistant Registrar (Administration) to ensure the smooth functioning of the University. General Administration Division consists with the following sub divisions.

- Transport Division
- Maintenance Division
- Security
- Cleaning Service

12.1 Transport Division

The Transport division of the University of Vocational Technology fulfil the official transportation requirements of students and staff requirements. An officer in charge and 05 pool drivers are there to ensure the continued service at the transport division. A daily shuttle service is provided to all staff and the students from the Borupana junction.

12.2 Cleaning Service

The cleaning services of the University are carried out annually by an outsourcing company, following the proper tender procedure. The cleaning service provider cleans the university, maintain the gardens well. Also ensure that all sanitary works are carried out on a regular basis and the administration division is carrying out regular inspections on a regular basis, monthly and after a thorough analysis of the work done on a monthly basis the marks will be given for the payment. This will ensure that the sanitation and sanitation facilities of the University are maintained properly.

12.3 Security

The security services of the University are carried out annually by an outsourcing company, following the proper tender procedure. The number of security staff for the day shift consists with 17 security officers and the night shift consists with 16 security officers. To ensure the security at the University a CCTV system has been implemented since 2011. The security staff has been assigned duties according to security plan.

After the Easter Attack took place in 2019 several measures were taken to ensure the security at the University. A security committee was appointed consisted with different layers of the staff at the University which is chaired by the Director General. As per the recommendations made by the Security committee measure were taken to place concertina coil on the surrounding walls of the University. Also, vehicles pass was issued to staff members and all the details were verified before issuing the vehicle pass. Moreover, to that vehicle pass and bicycle pass were issued for the students to verify the identity of the outside vehicles enter in to the University.

Apart from these measures metal detectors were purchased and placed at the security to check all the entrants to the university and vehicle inspection mirrors were placed to check all the vehicles enter in to the University. Also, security instructions were displayed at the main gate and was communicated to all students accordingly.

Due to the COVID 19 pandemic in 2020 March onwards considering the sudden closure of the University ,number of security personnel were reduced and functioned with minimum number of staff.

12.4 Maintenance Division

All the construction works and maintenance at the University are carried out by the maintenance division under the direction of Director General. A summary of the capital work carried out by the maintenance division is as follows.

12.4.1 Construction Projects Commenced in 2019 and Completed in 2020

- a. Additions, Alteration and Renovation of CEC Building at UNIVOTEC, Financial Investment is Rs.11.7 Mn
- b. Supply, Stich up and Fix Curtains for the Old Hostel, Financial Investment is Rs.0.39 Mn
- c. Addition and Alteration of Finance Branch and Stores for Examination Branch, Financial Investment is Rs.2.76 Mn

12.4.2 Ongoing Construction Projects Commenced in 2017

- a. Balance work Design and Construction of Studio & Class Room Complex, Financial Investment is Rs.75 Mn

13. Revised Financial Statements

- Statement of Financial Position
- Statement of Financial Performance
- Cash Flow Statement
- Accounting Policies
- Notes to the Financial Statements

13.1 Statement of Financial Position

UNIVERSITY OF VOCATIONAL TECHNOLOGY					
STATEMENT OF FINANCIAL POSITION					
As At 31st December			2020	2019 (restated)	
	Note		Rs.	Rs.	
ASSETS					
Current Assets					
Cash & Cash Equivalents	2		25,755,746	10,439,625	
Advances, Deposits Receivable	3		177,420	220,772	
Stocks			4,645,719	4,700,196	
Pre Payments	4		1,315,466	1,717,372	
Staff Loans & Advances	5		6,593,810	6,267,425	
Debtors and other Receivables	6		1,723,246	13,328,709	
			40,211,407	36,674,099	
Non - Current Assets					
Investments	7		59,532,333	53,509,899	
Property, Plant and Equipment	8		1,316,527,561	1,377,263,536	
Work in Progress	9		328,364,573	332,425,919	
Intangible Assets	10		1,681,320	1,593,635	
			1,706,105,787	1,764,792,989	
Total Assets			1,746,317,194	1,801,467,088	
LIABILITIES					
Current Liabilities					
Accounts Payable & Other Liabilities	11		31,012,126	61,977,436	
Short Term Deposits Refundable	12		6,553,850	9,664,160	
Lease Obligation	13		2,213,157	1,963,235	
			39,779,133	73,604,831	
Non Current Liabilities					
Provision for Gratuity	14		99,883,764	84,398,229	
Long Term Deposits Refundable	15		40,601,000	36,511,000	
Lease Obligation	16		6,582,444	8,795,601	
			147,067,208	129,704,830	
Total Liabilities			186,846,341	203,309,661	
Total Net Assets			1,559,470,853	1,598,157,427	
NET ASSETS / EQUITY					
Capital Grants	17		1,607,737,816	1,640,989,558	
Revaluation Surplus			28,639,667	29,436,320	
Accumulated Fund	18		(77,525,942)	(72,887,763)	
Other Funds	19		619,312	619,312	
Total Net Assets / Equity			1,559,470,853	1,598,157,427	
The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.					
Prepared by:					
.....					
G.A.A.K.Dilrukshie					
Assistant Bursar					
Certification					
We certify that the above financial statements give a true & fair view of affairs as at 31.12.2020 and it's Surplus/(Deficit) for the year ended 31.12.2020					
.....					
Senior Professor Ranjith Premalal De Silva			Aruni Aluthge		
Vice Chancellor			Director Finance		
The Board of Governors is responsible for the preparation & presentation of these Financial Statements. These Financial Statements were approved by the Board of Governors and signed on their behalf.					
.....					
Chandrarathne Vithanage			Sanath Panawennage		
Member			Member		
Colombo					
18 th February 2021					

13.2 Statement of Financial Performance

UNIVERSITY OF VOCATIONAL TECHNOLOGY				
STATEMENT OF FINANCIAL PERFORMANCE				
For the Year Ended 31st December				
	Note	2020	2019 (restated)	
		Rs.	Rs.	
Operating Revenue				
Recurrent Grant		341,865,455	325,250,000	
Staff Development Grant		131,500	717,990	
Skills Sector Development Grant	20	6,033,936	21,461,960	
Revenue From Academic Activities	21	604,450	1,409,972	
Less-Direct Expenditure on Academic Activities	22	211,950	276,841	
Net Income from Academic Activities		392,500	1,133,131	
Revenue from Degree Programmes	23	16,606,496	33,083,300	
Other Income	24	7,923,451	10,544,923	
Amortisation of Deferred Income	25	91,629,588	109,710,340	
Total Operating Revenue		464,582,926	501,901,644	
Operating Expenses				
Employees Cost	26	282,687,114	280,765,429	
Travelling Expenses	27	16,957	397,010	
Supplies & Requisites	28	6,158,735	8,699,219	
Maintenance Expenses	29	6,597,895	6,934,987	
Services	30	56,948,338	92,313,955	
Depreciation & Amortisation on Property, Plant & Equipment	31	93,156,884	111,373,251	
Skills Sector Development Programme Expenses	32	6,033,936	21,461,960	
Total Operating Expenses before Provisions & Loss on Disposal of Fixed Assets		451,599,859	521,945,811	
Net Operating Surplus / (Deficit) before Provisions & Loss on Disposal of Fixed Assets		12,983,067	(20,044,167)	
Gratuity Provision		17,621,246	52,266,417	
Loss on Disposal of Fixed Assets		-	120,542	
Net Surplus / (Deficit) After Provisions & Loss on Disposal of Fixed Assets		(4,638,179)	(72,431,126)	

The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.

13.3 Cash Flow Statement

UNIVERSITY OF VOCATIONAL TECHNOLOGY				
CASH FLOW STATEMENT				
For the Year Ended 31st December			2020	2019 (restated)
			Rs.	Rs.
Cash flows from operating activities				
Deficit / Surplus from ordinary activities			(4,638,179)	(72,431,126)
Non - Cash Movements				
Amortisation of Deferred Income/Capital Grants			(91,629,588)	(109,710,340)
Depreciation & Amortisation			93,156,884	111,373,251
Profit/Loss on Disposal of Assets			-	120,542
Gratuity			17,621,246	52,266,417
Operating Profit Before Changes in W/C			14,510,363	(18,381,256)
(Increase)/Decrease in Stocks			54,477	(417,660)
(Increase)/Decrease in Staff Debtors			(326,385)	(294,231)
(Increase)/Decrease in Debtors and Receivables			11,605,462	55,437,832
(Increase)/Decrease in Pre-payments			401,906	2,049,066
(Increase)/Decrease in Advances			38,352	1,307,148
(Increase)/Decrease in Deposits Receivable			5,000	294,000
Increase/(Decrease) in Deposits Refundable			(3,110,310)	665,485
Increase/(Decrease) in Accounts Payable			(30,965,309)	(63,373,215)
Gratuity Payment			(2,135,711)	(2,075,215)
Net cash flows from operating activities			(9,922,155)	(24,788,046)
Cash flows from investing activities				
Buildings			(22,647,805)	(8,704,027)
Computers			(2,171,200)	(7,369,774)
Furniture and Fittings			(73,872)	(995,774)
Office Equipment			(1,432,865)	(355,900)
Teaching Equipment			(4,103,665)	(18,914,947)
Plant and Machinery			(1,425,735)	(3,826,260)
Books			-	(1,855,524)
Other Assets			(762,178)	(766,876)
Work in Progress			4,061,346	(17,307,651)
Intangible Assets			(687,926)	(1,725,191)
Investments			(6,022,435)	(9,183,322)
Library Deposits			2,045,000	3,570,000
Laboratory Deposits			2,045,000	3,570,000
Hostel Deposit			-	97,000
Proceeds from Disposal of Assets			-	122,740
Lease Rental			(1,963,235)	(1,198,814)
Net cash flows from investing activities			(33,139,570)	(64,844,320)
Cash flows from financing Activities				
Capital Contributions - Treasury			46,748,500	77,282,010
Capital Grants			11,629,346	11,802,245
Accumulated Fund			-	2,827,874
Other Funds			-	17,100
Net cash flow from financing activities			58,377,846	91,929,229
Net increase/(decrease) in cash and cash equivalents			15,316,121	2,296,863
Cash and cash equivalents at beginning of the period			10,439,625	8,142,762
Cash and cash equivalents at end of the period			25,755,746	10,439,625

The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.

13.4 Statement of Changes in Net Assets

UNIVERSITY OF VOCATIONAL TECHNOLOGY																
STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 31ST DECEMBER (restated)																
Rs.																
	Accumulated	Revaluation	Other	Capital Grants				DTET	NORAD	SDP	MOF	SDD	GIZ	DIAKIN	ferred Inco	Total
	Fund	Surplus	FUNDS	TEDP	Treasury	GOPA	Ministry of YASD									Net Assets
	Rs	Rs	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	RS	Rs
Balance as at 01.01.2019	(3,563,532)	30,242,875	602,212	53,789,820	8,160,833	3,720	144,389,428	694,992,368	-	2,110,149	6,876	167,660,671	56,416		#####	1,686,361,059
Adjustments	3,106,895	(806,555)	-	-	-	-	-	498,054	112,689	575,665					1,349,732	4,836,480
Amortisation	-			(16,964,986)	(2,274,167)	(1,860)	(12,066,465)	(10,006,143)	(62,858)	(1,096,708)	-	(1,372,134)	(6,600)	(140,158)	#####	(109,710,341)
Additions			17,100									10,102,658	-	1,699,588		11,819,345
Contributions for the year															#####	77,282,010
Surplus /(Deficit)	(25,112,634)															-
Under Provision - Gratuity (47,318,492)																-
Surplus /(Deficit) as restated	(72,431,126)															(72,431,126)
Balance as restated at 31.12. 2019	(72,887,763)	29,436,320	619,312	36,824,834	5,886,667	1,860	132,322,963	685,484,279	49,831	1,589,106	6,876	176,391,195	49,816	1,559,430	#####	1,598,157,427
Balance as at 01.01. 2020	(72,887,763)	29,436,320	619,312	36,824,834	5,886,667	1,860	132,322,963	685,484,279	49,831	1,589,106	6,876	176,391,195	49,816	1,559,430	#####	1,598,157,427
Amortisation	-	(796,653)		(7,407,493)	(1,382,500)	(310)	(11,811,680)	(9,227,316)	(49,480)	(483,891)		(2,974,257)	(6,600)	(243,111)	#####	(92,426,241)
Additions			-									11,629,346	-	-	#####	58,377,846
Contributions for the year																-
Surplus /(Deficit)	(4,638,179)															(4,638,179)
Balance as at 31.12. 2020	(77,525,942)	28,639,667	619,312	29,417,341	4,504,167	1,550	120,511,283	676,256,963	351	1,105,215	6,876	185,046,284	43,216	1,316,319	#####	1,559,470,853

The accounting policies on pages 06 to 10 & notes on pages 11 to 23 form an integral part of these financial statements.

13.5 Statement of Comparison of Budget and Actual Amounts - 2020

UNIVERSITY OF VOCATIONAL TECHNOLOGY				
STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS - 2020				
				LKR
Category	Original Budget	Revised Budget	Actual	Variance
Receipts				
Government Contribution	349,390,000	349,390,000	341,865,455	7,524,545
University Earnings	30,200,000	24,100,000	24,057,538	42,462
Skills Sector Development Programme	28,054,000	34,369,000	25,922,520	8,446,480
Total Receipts	407,644,000	407,859,000	391,845,513	16,013,487
Payments				
Personal Emoluments	291,580,000	291,370,000	288,697,338	2,672,662
Travelling	150,000	50,000	20,386	29,614
Supplies	7,050,000	5,920,000	5,316,407	603,593
Maintenance	6,000,000	7,200,000	5,901,907	1,298,093
Services	74,010,000	68,650,000	60,004,423	8,645,577
Others	800,000	300,000	225,510	74,490
Skills Sector Development Programme	28,054,000	34,369,000	25,922,520	8,446,480
Total Expenditure	407,644,000	407,859,000	386,088,491	21,770,509
Net Receipts/Payments			5,757,022	

13.6 Notes to the Financial Statements

13.6.1 Significant Accounting Policies

General Policies

Reporting Entity

University of Vocational Technology (hereafter referred to as the “University”) was incorporated by Act of parliament No.31 of 2008, and is situated at No.100, Kandawala, Rathmalana.

Financial Period

The financial period of the University is from 01st January 2020 to 31st December 2020.

Principal Activities

- a. Conducting undergraduate programs
- b. Development of postgraduate programs
- c. Conducting researches relating to TVET Education
- d. Developing curricula for TVET institutions
- e. Developing degree curricula
- f. Developing learning materials
- g. Conducting short term training programs, seminars and workshops for professional development

Going Concern

The University made an assessment of the University and its ability to continue as a going concern and is satisfied that it has the resources to continue the entity for the foreseeable future. Based on that the financial statements have been prepared on going concern basis.

Basis of Preparation

a. Statement of Compliance

The Financial Statements have been prepared in conformity with Sri Lanka Public Sector Accounting Standards. The accounting policies are consistent with those used in the previous period, except where it is disclosed.

The Financial Statements have been prepared on Going Concern basis since there is no intention of dissolving the institution in future period (2019).

b. Basis of Measurement

Financial statements have been prepared on historical costs basis and no adjustments are made for changes in values, except where it is stated.

c. Functional & Presentation Currency

Financial Statements are presented in Sri Lankan Rupees, which is the functional & presentation currency of the University.

All financial information presented in Sri Lankan Rupees has been rounded to the nearest Rupee, unless stated otherwise.

Comparative Information

Comparative information is disclosed in respect of the previous period to enhance the understanding of the financial statements of the current period.

When the presentation or classification of items in the financial statements have been amended, comparative amounts have also been reclassified to conform with the current year in order to provide a better presentation.

Materiality & Aggregation

Each material class of similar items have been presented separately in the Financial Statements. Items of dissimilar nature or function have been presented separately unless they are immaterial.

Offsetting

Assets, liabilities and revenue , expenses have not been offset unless required or permitted by the SLPSAS.

13.6.2 Assets & Bases of their valuation

Property Plant and Equipment

a. Recognition & Measurement

Property, Plant and Equipment which were acquired after 12 October 2009 are stated at cost less accumulated depreciation.

b. Cost

The cost of property, plant and equipment comprises its purchase price and any expenditure incurred in bringing the assets to its working condition for its intended use. Subsequent expenditure incurred for the purpose of acquiring, extending, or improving assets of a permanent nature has been treated as capital expenditure.

c. Depreciation

The provision for depreciation is calculated by using the straight line method on the cost or valuation of property, plant & equipment, at the following rates over their useful lives.

• Buildings	5%
• Boundary Walls	5%
• Fountain	5%
• Motor Vehicles	25%
• Computers	16.66%
• Furniture & Fittings	10%
• Office Equipment	10%
• Plant & Machinery	10%
• Teaching Equipment	10%
• Books	10%
• Other Assets	16.66%

Depreciation is provided for the full year, for year of acquisition and no depreciation is provided for the year of disposal of assets, up to 31.12.2013. Depreciation of assets begins when it is available for use and ceases date on which asset is classified as held for sale/ disposal, from 2013 onwards.

The cost of the Establishment Code developed for the University is identified under Other Assets and would be written off once it is feasible for implementation.

Valuation of Assets

- a. Revalued Property, Plant & Equipment were stated at revalued amounts less accumulated Depreciation.

The reassessment of balance useful life time of Property, Plant and Equipment was carried out in 2020, by an appointed committee and depreciated accordingly.

	Reassessed Useful Life time
Motor Vehicles	3 Yrs. from 2020 purchased in 2009
	5 Yrs. from 2020 purchased in 2011
Office Equipment	3 Yrs. from 2020 purchased in 2011
Furniture & Fittings	3 Yrs. from 2020 purchased in 2009
	5 Yrs. from 2020 purchased in 2011
Other Assets	3 Yrs. from 2020 purchased in 2009
	3 Yrs. from 2020 purchased in 2010
	3 Yrs. from 2020 purchased in 2011
	3 Yrs. from 2020 purchased in 2013
	3 Yrs. from 2020 purchased in 2015
Teaching Equipment	5 Yrs. from 2020 purchased in 2009
	5 Yrs. from 2020 purchased in 2011
Computers	2 Yrs. from 2020 purchased in 2015
	4 Yrs. from 2020 purchased in 2016
Plant & Machinery	3 Yrs. from 2020 purchased in 2010
	3 Yrs. from 2020 purchased in 2011

Lease – Finance Lease

Lease in terms of which the university assumes substantially all the risks & rewards of ownership is transferred to the university, classified as Finance Lease. On initial recognition, the leased asset under Motor Vehicles is measured at an amount equal to the lower of its fair value and the present value of minimum lease payments. Subsequent to initial recognition the asset is accounted for in accordance with the accounting policy applicable to the asset.

Minimum lease payments under finance lease are apportioned between the finance expense and the reduction of the outstanding liability.

Capital Works in Progress

Capital work in progress is stated at cost. These are expenses of capital nature directly incurred in the construction of property, plant and equipment awaiting capitalization. Capital work in progress would be transferred to the relevant asset category when it is available for use.

Inventories

Inventories are stated at the lower of cost and net realizable value. Net realizable value is the estimated selling price at ordinary course of business less the estimated cost of completion and selling expenses.

13.6.3 Provision for Retiring Gratuity

Provision has been made for the retiring gratuity, which may fall due for payment under the payment of Gratuity Act No. 12 of 1983 for all the employees, those who have been in service in the University. The liability to an employee arises only on completion of 5 years of continued service.

The total liability is actuarially valued and not externally funded.

13.6.4 Government Grants & Subsidies

Government grants that compensate the University for Expenses incurred are recognized on receipt. Grants that are in recurrent nature are recognized as income in the statement of financial performance whereas grants that are of capital nature have been credited to the differed income and amortized annually on consistent basis over the useful life of the related asset.

13.6.5 Financial Performance Statement

Revenue Recognition

- (a) Revenue from recurrent grant is recognized on receipt.
- (b) Grant from Skills Sector Development Program is recognized on accrual basis.
- (c) Course and Diploma fees are recognized on receipt.
- (d) Consultancy income is recognized as revenue on completion of such activity.
- (e) Other income is recognized on accrual basis.

Expenditure

All expenditure incurred in day to day operations of the university and in maintaining the property, plant and equipment in a state of efficiency, has been charged to Income Statement in arriving at the Surplus/Deficit for the year.

Cash flow Statement

The Cash flow Statement has been prepared by using the "Indirect Method" Cash and Cash equivalent comprise of bank balances of the University Bank Accounts.

Disclosures

Events after balance sheet date

There were no events occurring after the Balance Sheet date which require adjustments or disclosures in the financial statements.

13.7 Notes to the Financial Statements

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December			2020	2019
			Rs.	Rs.
Balances at Banks				
Bank of Ceylon - Rathmalana	A/C 0070308457		7,846,705	6,192,348
Peoples Bank - Rathmalana	A/C 080-1-001-3-0003120		7,420,041	3,031,499
Call Deposit-Bank of Ceylon - Ratmalana (TESS Project)			10,489,000	1,215,778
			25,755,746	10,439,625
Advances, Deposits Receivable				
Advances				
Sundry advances			60,000	98,352
			60,000	98,352
Deposits Receivable				
Sri Lanka Transport Board			117,420	117,420
University of Colombo			-	5,000
			117,420	122,420
			177,420	220,772
Pre-payments				
Insurance & Registration fees			420,974	424,675
Rate & Taxes			33,555	-
Mainten.-Computer & Access., Photocopiers, Printers, UPS, Air Conditioners & Lift			805,025	1,245,465
News Papers & Periodicals			55,912	47,232
			1,315,466	1,717,372
Staff Loans & Advances				
Distress Loans			6,593,810	6,258,675
Festival Advances			-	8,750
			6,593,810	6,267,425
Debtors and Receivables				
Rental of Property - Hostel			117,000	339,300
Fixed Deposit Interest			687,473	1,857,398
Call Deposit Interest			2,299	359,904
Fixed Deposit Interest - Students Welfare			275,428	358,891
P.M.U.S.Mudalige			3,400	3,400
P.A.K.Gananath			7,000	7,000
C.J.Abeywickrama			-	186,374
Skills Sector Development Programme			630,646	10,216,442
			1,723,246	13,328,709
Investments (Refundable Deposits of Students)				
Peoples Bank- Ratmalana			36,531,329	36,451,355
Bank of Ceylon- Ratmalana			23,001,004	17,058,544
			59,532,333	53,509,899

University of Vocational Technology					
Notes to the Financial Statements					
8 Property, Plant & Equipment					
	Balance as at	Adjustm.	Addition	Disposals	Balance as at
	1/1/2020				31/12/2020
	Rs.	Rs.	Rs.	Rs.	Rs.
8.1 .Rehabilitation & Improvements					
Land	4,633,190		-		4,633,190
Buildings	171,545,758		7,311,878		178,857,636
Main Building	17,601,164		-		17,601,164
Motor Vehicles	569,931		-		569,931
Computers	16,500		-		16,500
Furniture & Office Equipment	5,386,336		-		5,386,336
Plant and Machinery	157,052		-		157,052
Boundry Walls	874,486		-		874,486
Books	225,000		-		225,000
Other Assets	432,035		-		432,035
8.2 .Acquisition of Fixed Assets					
Land & Land Improvement	609,880,843		-		609,880,843
Buildings	558,103,932	-	-		558,103,932
Univotec Fountain	11,190,627		-		11,190,627
Motor Vehicles	45,075,000		-	(1,200,000)	43,875,000
Lease Vehicle	11,957,650		-		11,957,650
Computers	90,349,093	-	2,171,200	-	92,520,293
Furniture and Fittings	72,106,452	-	73,872	-	72,180,324
Office Equipment	53,303,973		1,432,865	-	54,736,838
Teaching Equipment	344,035,495	-	4,103,665	-	348,139,160
Plant and Machinery	132,168,143	-	1,425,735	-	133,593,878
Books	40,234,296	-	-	-	40,234,296
Other Assets	16,962,844	-	762,178	-	17,725,022
Sub Total	2,186,809,800	-	17,281,393	(1,200,000)	2,202,891,192
Property, Plant & Equipment - SSD					
	Balance as at	Adjustm.	Addition	Disposals	Balance as at
	1/1/2020				31/12/2020
	Rs.	Rs.	Rs.	Rs.	Rs.
8.1-a .Rehabilitation & Improvements					
Buildings	6,992,138		15,335,927		22,328,065
8.2-a .Acquisition of Fixed Assets					
Furniture and Fittings	537,342		-		537,342
Office Equipment	1,322,720		-		1,322,720
Teaching Equipment	2,425,999		-		2,425,999
Plant & Machinery	5,496,450		-		5,496,450
Computers	5,780,849		-		5,780,849
Other Assets	2,002,336		-		2,002,336
Sub Total	24,557,834	-	15,335,927	-	39,893,761
Total	2,211,367,634	227 -	32,617,320	(1,200,000)	2,242,784,953

University of Vocational Technology					
Notes to the Financial Statements					
	Balance as at 1/1/2020	Adjustment	Charges for the period	Disposals	Balance as at 31/12/2020
	Rs.	Rs.	Rs.	Rs.	Rs.
Depreciation					
8.3 Rehabilitation & Improvements					
Buildings	29,141,725	-	8,884,463	-	38,026,188
Main Building	4,943,633		880,058		5,823,691
Motor Vehicles	569,931		-	-	569,931
Computers	16,500		-	-	16,500
Furniture & Office Equipment	1,883,523		538,634	-	2,422,157
Plant and Machinery	122,114		15,705	-	137,819
Boundry walls	568,416		43,724		612,140
Books	225,000		-		225,000
Other Assets	484,927	(52,892)	-	-	432,035
8.4 Acquisition of Fixed Assets					
Buildings	262,927,802	773,232	27,131,964		290,832,998
Univotec Fountain	5,595,314		559,531		6,154,845
Motor Vehicles	31,211,598	23,420	5,782,795	(1,200,000)	35,817,813
Lease Vehicle	1,539,752		2,989,413		4,529,165
Computers	59,234,656	-	7,222,515	-	66,457,170
Furniture and Fittings	47,351,280	-	4,207,089	-	51,558,368
Office Equipment	45,601,430	-	2,403,144	-	48,004,573
Teaching Equipment	244,375,396	-	15,804,390	-	260,179,785
Plant and Machinery	45,968,534	-	10,838,078	-	56,806,613
Books	30,577,890	-	1,933,825	-	32,511,715
Other Assets	14,110,843	52,892	347,061		14,510,796
Sub Total	826,450,264	796,652	89,582,387	(1,200,000)	915,629,302
Depreciation - SSD					
	Balance as at 1/1/2020	Adjustment	Charges for the period	Disposals	Balance as at 31/12/2020
	Rs.	Rs.	Rs.	Rs.	Rs.
8.3-a Rehabilitation & Improvements					
Buildings	1,753,980		988,254		2,742,233
8.4-a Acquisition of Fixed Assets					
Furniture and Fittings	268,671		53,734		322,405
Office Equipment	661,360		132,272		793,632
Teaching Equipment	1,219,333		242,600		1,461,933
Plant & Machinery	1,925,259		549,645		2,474,904
Computers			963,475		963,475
Other Assets	1,825,231		44,276		1,869,507
Sub Total	7,653,834	-	2,974,256	-	10,628,090
Total Depreciation	834,104,098	796,652	92,556,643	(1,200,000)	926,257,392
TOTAL NET VALUE	1,377,263,536				1,316,527,561

University of Vocational Technology
Notes to the Financial Statements

For the Year Ended 31st December		Note	2020 Rs.	2019 Rs.
9	Work in Progress		328,364,573	332,425,919
	Work in Progress-Acquisition of Capital Assets			
	Buildings - Studio		238,842,027	238,842,027
	Software - Finance		1,320,000	1,320,000
	Equipment - Studio		65,661,090	65,661,090
	Students Hostel		22,541,456	23,600,993
			328,364,573	329,424,110
	Work in Progress-Rehabilitation & Improvement of Capital Assets			
	CEC Building -ITTD		-	3,001,809
			-	3,001,809

10 Intangible Assets

	Balance as at 1/1/2020	Addition	Balance as at 12/31/2020
10.1 Improvements	Rs.	Rs.	Rs.
EMIS	3,400,000	-	3,400,000
			-
10.2 Acquisitions			-
ELT	1,525,000	-	1,525,000
Video Editing	525,000		525,000
MS Office	1,347,191	-	1,347,191
Library (Koha)	378,000	42,000	420,000
Antivirious Solution		645,926	645,926
			-
Total	7,175,191	687,926	7,863,117

Amortisation

	Balance as at 1/1/2020	Amortisation for the period	Balance as at 12/31/2020
10.3 Improvements	Rs.	Rs.	Rs.
EMIS	3,400,000	-	3,400,000
10.4 Acquisitions			
ELT	1,525,000	-	1,525,000
Video Editing	525,000	-	525,000
MS Office	78,740	449,064	527,804
Library (Koha)	52,816	145,868	198,684
Antivirious Solution		5,309	5,309
Total Amortisation	5,581,556	600,241	6,181,797
Total Net Value	1,593,635		1,681,320

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December				
			2020 Rs.	2019 Rs.
11	Accounts Payable & Other Liabilities		31,012,126	61,977,436
	Accrued Expenses			
	Salaries & Wages		-	1,007,872
	Cost of Living Allowance		-	39,000
	Fuel Allocation (Pool Vehicles)		25,210	79,450
	Overtime		-	514,103
	Holiday Payments		-	43,517
	Honoraum		216,000	
	Other Allowance-Other		32,000	33,500
	Travelling		-	3,429
	Telephone		54,930	183,286
	Internet Service		695,431	1,005,157
	Electricity		159,390	1,055,432
	Maintenance-Vehicle KH-6725		-	3,360
	Maintenance-Vehicle KR-1801		-	28,658
	Maintenance-Vehicle 301-1501		-	12,550
	Maintenance-Photocopiers,Air Conditioners & Lift		131,944	192,865
	Research		-	72,135
	Water		153	144,249
	News papers and Periodicals		11,100	23,930
	Security Services		544,022	1,003,321
	Meals to Participants		-	22,930
	Janitorial Services		881,383	702,592
	Vehicle Hire		-	1,888
	Consultancy Training-Other		12,000	-
	Legal Charges		295,000	
	Audit Fee		-	610,903
	Cell Member Fees-DB		181,547	-
	Examination Charges		408,215	
	Convocation/Award Ceremonies		-	132,200
	Curriculum Development-DB		-	111,370
	Assessor Training-DB		59,950	422,100
	Social Marketing-DB		249,960	-
	Teacher Training Programme - External-DB		-	56,000
	Teacher Training Programme - Internal-DB		32,000	283,200
	Training Center Management-DB		55,000	46,954
	Quality Assurance-DB		-	68,700
	NVQ 5 for TVET Trainers-DB		1,925	445,460
	Visiting Lecture Fees			
	B.Tech Software Technology-Part Time		-	229,205
	B.Tech Software Technology-Full Time		28,000	118,453
	B.Tech Network Technology-Part Time		-	49,330
	B.Tech Network Technology-Full Time		28,000	46,064
	B.Tech Building Service Technology-Part Time		22,500	376,355
	B.Tech Building Service Technology-Full Time		67,500	166,480
	B.Tech Mechatronics Technology-Full Time		30,000	170,192
	B.Tech Mechatronics Technology-Part Time		109,200	353,644
	B.Tech Multimedia Technology-Part Time		-	210,906
	B.Tech Multimedia Technology-Full Time		28,000	186,692
	B.Tech Film & Tele.Production Technology-Full Time		-	2,520
	B.Tech Industrial Management-Part Time		-	102,675
	B.Tech Industrial Management-Full Time		-	40,520
	B.Tech Construction Technology & Resource Management-Full Time		228,750	119,750
	B.Tech Construction Technology & Resource Management-Part Time		141,750	365,545
	B.Tech English Language Teaching-Full Time		-	4,500
	B.Tech English Language Teaching-Part Time		-	157,820
	B.Tech Quantity Surveying Full Time		-	5,570
	B.Tech Quantity Surveying-Part Time		-	432,750
	B.Tech Manufacturing Technology-Part Time		7,200	249,282
	B.Tech Manufacturing Technology-Full Time		7,500	237,852
	B.Tech Food Technology-Part Time		307,125	489,105
	B.Tech Food Technology-Full Time		356,600	51,490
	B.Tech Hotel Management-Part Time		-	177,750
	B.Tech Media Art Production-Full Time		-	114,000
	Bachelor of Education in Technology-Full Time		-	15,526
	Bachelor of Education in Technology-Part Time		-	21,039
			5,409,285	12,845,126

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December			2020	2019
			Ks.	Ks.
Furniture & Fittings		-	463,636	
Teaching Equipment		-	3,508,519	
Books		-	598,561	
Building- Rehabilitation			2,975,773	
Computers		-	1,354,500	
Computers-DB		-	5,780,849	
Intangible Assets		-	549,030	
Work in Progress		-	13,363,842	
Work in Progress-DB		-	3,001,809	
Stock in Hand		1,500	909,080	
Publicity (Advertising)		-	134,385	
Miscellaneous		-	930	
		1,500	32,640,914	
		5,410,785	45,486,040	
Other Liabilities				
Salary		34,743	201,825	
EPF Payable		19,488		
ETF Payable		2,923		
Payee Tax		91,833	637,755	
Withholding Tax Payable		-	129,533	
Receipts in Advance		10,489,641	-	
Retention		12,608,816	13,798,845	
Provision for Audit Fees		400,000	300,000	
Student's Welfare		1,926,377	1,423,438	
Payables-Sundries		27,520		
		25,601,341	16,491,396	
12 Short Term Deposits Refundable				
Tender Deposits		1,390,850	1,500,160	
Library Deposits		2,539,000	4,034,000	
Laboratory Deposits		2,540,000	4,030,000	
Hostel Deposits		84,000	100,000	
		6,553,850	9,664,160	
13 Lease Obligation				
Vehicle No:CBH 3320				
Lessor : Bank of Ceylon				
Lease Agreement No:68100201900274700				
Vehicle Type: Honda-CRV				
Installment due for 2021		3,152,868	3,152,868	
Interest in Suspense				
Interest due for 2021		(939,711)	(1,189,633)	
		2,213,157	1,963,235	
14 Provision for Gratuity				restated
Balance as restated at 01.01.2020		84,398,229	34,207,027	
Provision for year 2021		17,621,246	4,947,925	
Gratuity payment		(2,135,711)	(2,075,215)	
Under Provision - Gratuity			47,318,492	
		99,883,764	84,398,229	
15 Long Term Deposits Refundable				
Library Deposits		19,930,000	17,885,000	
Laboratory Deposits		19,920,000	17,875,000	
Hostel Deposits		751,000	751,000	
		40,601,000	36,511,000	
16 Lease Obligation				
Vehicle No:CBH 3320				
Lessor : Bank of Ceylon				
Lease Agreement No:68100201900274700				
Vehicle Type: Honda-CRV				
Balance as at 01.01.2020		13,925,167	15,764,340	
Installment Paid during the year		(3,152,868)	(1,839,173)	
Balance as at 31.12.2020		10,772,299	13,925,167	
Interest in Suspense				
Balance as at 01.01.2020		3,166,331	3,964,340	
Interest Paid during the year		(1,189,633)	(798,009)	
Balance as at 31.12.2020		1,976,698	3,166,331	
Non Current Lease Obligation				
Lease Obligation		8,795,601	10,758,836	
Interest in Suspense		(2,213,157)	(1,963,235)	
Balance as at 31.12.2020		6,582,444	8,795,601	

University of Vocational Technology					
Notes to the Financial Statements					Rs.
For the Year Ended 31st December					
17	Capital Grants				
	Capital Grant -Technical Education Development Project				
		Value	Adjustment	Amortisation	Balance
	Acquisition of Fixed Assets				
	Building	13,365,794		7,302,302	6,063,492
	Fountain	11,190,627		6,154,845	5,035,782
	Computers	15,449,850	291,000	14,533,928	624,922
	Office Equipment	44,958,211		43,365,573	1,592,638
	Teaching Equipment	174,760,907		161,835,156	12,925,751
	Furniture & Fittings	31,558,455		29,318,054	2,240,401
	Library Books	10,276,876		9,342,521	934,355
	Total	301,560,720	291,000	271,852,379	29,417,341
	Capital Grant -Treasury				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Motor Vehicles	25,150,000	20,645,833	4,504,167	
	Total	25,150,000	20,645,833	4,504,167	
	Capital Grant -GOPA				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Furniture & Fittings	18,600	17,050	1,550	
	Total	18,600	17,050	1,550	
	Capital Grant -Ministry of YASD				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Land & Land Improvements	2,361,079		2,361,079	
	Building	234,528,687	117,179,736	117,348,951	
	Vehicles	758,245	279,076	479,169	
	Teaching Equipment	6,018,283	5,763,499	254,784	
	Computers	79,850	79,850	-	
	Office Equipment	67,300	-	67,300	
	Total	243,813,444	123,302,161	120,511,283	
	Capital Grant -DTET				
		Value	Adjustment	Amortisation	Balance
	Acquisition of Fixed Assets				
	Land	595,500,000			595,500,000
	Building	161,003,908		81,444,600	79,559,308
	Office Equipment	80,401	29,252	109,653	-
	Plant & Machinery	44,792		44,792	-
	Furniture & Fittings	2,890,404	468,802	2,939,497	419,709
	Teaching Equipment	13,789,614		13,016,814	772,800
	Computer	170,432		165,286	5,146
	Other Assrts	5,806		5,806	-
	Total	773,485,357	498,054	97,726,448	676,256,963
	Capital Grant -NORAD	Value	Adjustment	Amortisation	Balance
	Acquisition of Fixed Assets				
	Office Equipment	306,823	111,629	418,452	-
	Computer	4,479		4,479	-
	Furniture & Fittings	1,086	244	1,249	81
	Other Assets	317,986	815	318,531	270
	Total	630,374	112,688	742,711	351
	Capital Grant -SDP				
		Value	Adjustment	Amortisation	Balance
	Acquisition of Fixed Assets				
	Office Equipment	1,033,344	294,962	1,155,629	172,677
	Computer	1,406,234	(722,518)	652,544	31,172
	Furniture & Fittings	865,492	158,888	905,425	118,955
	Teaching Equipment	15,796,981		15,014,570	782,411
	Other Assets	276,160	92,524	368,684	-
	Total	19,378,211	(176,144)	18,096,852	1,105,215
	Capital Grant -WUSE				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Computers	1,263,750	1,263,750	-	
	Total	1,263,750	1,263,750	-	
	Capital Grant -Ministry of Finance				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Computer	232 11,000	4,124	6,876	
	Total	11,000	4,124	6,876	

University of Vocational Technology							
Notes to the Financial Statements							Rs.
For the Year Ended 31st December							
Capital Grant -SDD							
		Value	Amortisation	Balance			
Acquisition of Fixed Assets							
Work in Progress		155,165,385		155,165,385			
Building		21,623,293	2,742,233	18,881,060			
Plant & Machinery		5,496,450	2,474,904	3,021,546			
Office Equipment		1,322,720	793,632	529,088			
Computers		5,780,849	963,475	4,817,374			
Furniture & Fittings		537,342	322,405	214,937			
Teaching Equipment		2,425,999	1,461,934	964,065			
Other Assrts		2,002,336	1,869,507	132,829			
Intangible Assets-Accounting Software		1,320,000		1,320,000			
Total		195,674,374	10,628,090	185,046,284			
Capital Grant -GIZ							
		Value	Amortisation	Balance			
Acquisition of Fixed Assets							
Office Equipment		66,000	22,784	43,216			
Total		66,000	22,784	43,216			
Capital Grant -DAIKIN							
		Value	Amortisation	Balance			
Acquisition of Fixed Assets							
Teaching Equipment		1,699,588	383,269	1,316,319			
Total		1,699,588	383,269	1,316,319			
Deferred Income							
Balance as at.01.01.2020				600,822,701		587,909,221	
Capital Contribution for the year-Treasury				46,748,500		77,282,010	
Amortization/Adj.of Depreciation for the year				(58,042,950)		(64,368,530)	
Balance as at.31.12.2020				589,528,251		600,822,701	
Grand Total of Capital Grants				1,607,737,816		1,640,989,558	
18 Accumulated Fund						restated	
Balance as restated at.01.01.2020				(72,887,763)		(3,563,532)	
Adjustments						3,106,895	
Surplus/(Deficit) Transferred from F/P				(4,638,179)		(25,112,634)	
Under Provision - Gratuity						(47,318,492)	
Balance as at 31.12.2020				(77,525,942)		(72,887,763)	
19 Other Funds							
Library Development Fund				128,700		128,700	
University Development Fund				170,485		170,485	
Staff Development Fund				3,812		3,812	
University Fund - Consultancy Services				316,315		316,315	
				619,312		619,312	
20 Skills Sector Development Grant							
Recurrent Contributions				6,033,936		21,461,960	
				6,033,936		21,461,960	

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December				
			2020	2019
			Rs.	Rs.
21	Revenue From Academic Activities			
	Course fees			
	National Diploma in Video Production Technology		-	400
	National Diploma in Technical Teacher Education		20,700	6,000
	National Diploma in Non Linear Editing		-	400
	National Diploma in Television Prog. Production Technology		-	15,200
	National Diploma in Television Post Production Technology		-	400
	National Diploma in Quantity surveying		-	15,600
			20,700	38,000
	Consultancy Income			
	Consultancy Curriculum		-	2,000
	Consultancy Other		583,750	1,369,972
			583,750	1,371,972
	Total Revenue From Academic Activities		604,450	1,409,972
22	Direct Expenditure on Academic Activities			
	Consultancy Payments			
	Training		-	3,036
	Others		211,950	273,805
			211,950	276,841
	Total Direct Expenditure on Academic Activities		211,950	276,841
23	Revenue From Degree Programme		16,606,496	33,083,300
	B.ed Tech Degree Programme		276,000	293,200
	B. Tech Degree Programme			
	Software Technology-Part Time		561,800	1,821,400
	Software Technology-Full Time		154,200	706,000
	Network Technology-Full Time		67,200	636,000
	Network Technology-Part Time		597,600	1,517,200
	Building Services Technology-Full Time		11,300	504,000
	Building Services Technology-Part Time		480,400	1,909,000
	Manufacturing Technology-Full Time		22,800	330,000
	Manufacturing Technology-Part Time		194,400	852,500
	Multimedia Technology-Full Time		26,400	433,200
	Multimedia Technology-Part Time		614,400	1,914,100
	Mechatronics Technology-Full Time		45,600	365,800
	Mechatronics Technology-Part Time		618,800	1,792,800
	Food Technology-Full Time		56,000	294,800
	Food Technology-Part Time		429,800	1,938,000
	Screen Play Film & Television Studies-Part Time		233,200	839,800
	Industrial Management-Full Time		6,800	240,800
	Industrial Management-Part Time		520,000	1,642,400
	Construction Technology & Resources Management-Full Time		10,000	197,600
	Construction Technology & Resources Management-Part Time		1,218,800	2,536,600
	Quantity Surveying-Part Time		1,111,000	3,028,600
	Quantity Surveying-Full Time		12,000	
	Hotel Management-Part Time		-	192,000
	Media Arts Production		-	80,000
	English Language Teaching-Part Time		1,094,000	1,846,400
	English Language Teaching-Full Time		82,800	268,600
	Application Processing Fees		8,161,196	6,902,500
			16,330,496	32,790,100
24	Other Income			
	Loan Interest		240,606	253,301
	Sundries		307,417	1,745,607
	Fixed Deposit Interest		4,295,519	4,401,975
	Call Deposit Interest		81,627	490,611
	Proceeds from Sale of Condemned Assets		-	102,460
	Overhead Charges		872,170	151,130
	Rental of Property			
	Use of Premises		90,000	110,000
	Lecture rooms		-	10,625
	Auditorium		-	36,562
	Quarters		1,521,907	1,447,146
	Hostel	234	514,205	1,795,506
			7,923,451	10,544,923

University of Vocational Technology												
Notes to the Financial Statements												Rs.
For the Year Ended 31st December												
25 Amotisation of Deferred Income												
Acquisition Of Fixed Assets	Treasury	TEDP-Grant	Treasury - Grant	GOPA - Grant	Ministry - Grant	DTET-Grant	NORAD-Grant	SDP-Grant	SDD-Grant	GIZ-Grant	DAIKIN-Grant	Total
Building	5,214,836	668,290			11,760,723	9,049,400			-			26,693,249
Fountain	-	559,531										559,531
Motor Vehicles	6,464,707	-	1,382,500									7,847,207
Computers	7,222,515	-			-	-	-	-	963,475	-		8,185,990
Office Equipment	760,614	1,413,772			-	12,935	49,363	130,433	132,272	6,600		2,505,989
Teaching Equipment	11,802,278	3,306,346			50,957	113,155	-	282,026	242,600	-	243,111	16,040,473
Furniture & Fittings	3,590,374	525,386		310	-	51,826	27	17,565	53,734	-		4,239,222
Other Assets	265,860	-			-		90	53,867	44,276	-		364,093
Plant & Machinery	10,761,174	-							549,645	-		11,310,819
Library Books	999,508	934,168										1,933,676
Intangible Assets	600,241											600,241
Rehabilitation & Improvement	-											-
Building	8,882,723								988,254			9,870,977
Main Building	880,058											880,058
Furniture & Office Equipment	538,634											538,634
Plant & Machinery	15,705											15,705
Boundry Walls	43,724											43,724
Total	58,042,951	7,407,493	1,382,500	310	11,811,680	9,227,316	49,480	483,891	2,974,256	6,600	243,111	91,629,588

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December			2020	2019
			Rs.	Rs.
26	Employees Cost			
	Salaries and Wages		113,388,926	107,123,808
	Cost of Living allowance		16,120,245	16,812,427
	Interim Allowance		-	814,495
	E.P.F. Contributions		25,526,935	23,966,686
	E.T.F. Contributions		6,342,690	5,991,672
	VC's Entertainment Allowance		263,692	216,459
	Entertainment Allowances		673,119	527,303
	Gratuity Payment		-	29,178
	Other Allowances		574,000	1,302,175
	Overtime		2,292,213	6,211,490
	Holiday Payment		177,089	382,962
	Allowances - Governing Council		745,000	258,000
	Allowances - Transport		191,300	250,846
	Allowances - Staff Transport		3,148,280	2,000,000
	Allowances - Other Meeting		122,000	148,500
	Academic Allowance		51,389,097	56,160,185
	Research Allowance		11,208,542	12,015,448
	Special Allowance		-	1,211,667
	Additional Allowance		20,494,491	19,182,084
	Monthly Compensatory Allowance		30,029,495	25,328,968
	Adjustment Allowance		-	831,076
			282,687,114	280,765,429
27	Travelling Expenses			
	Domestic			
	Travelling Expenses		16,957	66,856
	Foreign			
	subsistence allowance		-	22,000
	Incidental		-	254,609
	Warm Cloth Allowance		-	17,627
	Others		-	35,918
			16,957	397,010
28	Supply and Requisites			
	Stationery		1,698,713	2,694,920
	Office Machines Consumables		1,499,839	1,719,565
	Fuel Allocation(Vice Chancellor)		381,026	303,892
	Fuel Allocation(Director General)		249,100	239,850
	Fuel Allocation(Dean Faculty of TT)		197,280	192,120
	Fuel Allocation(Dean Faculty of FIVT)		180,805	192,120
	Fuel Allocation(Dean Faculty of ICT)		185,613	
	Fuel Allocation(Dean Faculty of IT)		185,613	
	Fuel Allocation (Pool Vehicles)		552,025	1,187,372
	Fuel Allocation (Generator)		158,080	585,376
	Fuel Allocation (Director Media)		-	61,320
	Fuel Allocation (Director Finance)		197,280	191,880
	Fuel Allocation (Director AAQ)		197,280	192,120
	Uniforms		104,000	120,000
	Medical Supplies		-	17,060
	Miscellaneous Consumables		372,081	1,001,624
			6,158,735	8,699,219

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December			2020	2019
			Rs.	Rs.
29	Repairs and Maintenance of Assets			
	Vehicles			
	WPKH 6725		67,000	54,559
	301-1501		79,218	47,170
	19-6866		300	150
	62-3743		29,305	178,986
	62-4816		800	90,012
	NA-2503		61,739	224,079
	Ko-4860		48,557	105,075
	KR1801		76,402	247,031
	KR-7781		17,466	113,475
	NB-3149		134,004	363,085
	ND-5057		43,747	27,130
	CBH3320		29,772	48,314
	Plant, Machinery and Equipment			
	Computers & Accessories		861,227	758,825
	Photocopiers, Air Conditioners & Lift		2,496,999	2,951,353
	Teaching Equipment		50,200	640
	Office Equipment		186,575	27,140
	Others		1,127,535	170,595
	Buildings and Structures			
	Faculty of Training Technology		20,000	-
	Studio		-	13,596
	Hostel		20,000	25,313
	Staff Quarters		108,825	886,643
	Others		1,138,224	601,816
			6,597,895	6,934,987
30	Services			
	Transport			
	Vehicle Hire		14,600	15,066
	Postage		92,796	163,910
	Telephones		1,626,230	1,536,730
	Internet Service		7,506,812	6,526,307
	Legal Charges		323,615	631,250
	Stamps For Receipts		230	-
	Postal & Commu.-Others		-	450
	Electricity		8,448,793	12,590,691
	Water		972,225	1,706,246
	Taxes		33,555	61,243
	Insurance & Registration Fees		640,255	607,485
	Curriculum Development		35,015	148,475
	Visiting Lecture fees		15,182,467	30,949,212
	Cooperate Social Responsibility		800	461,046
	Learning Material		76,416	163,071
	Award Ceremonies/Convocation		(27,860)	2,578,900
	Publicity (advertising)		830,580	4,625,173
	Staff Development		131,500	717,990
	Publications		-	173,600
	NewsPapers & Periodicals		230,562	321,956
	Functions & Donations		-	4,900
	Janitorial Service		7,873,198	9,206,001
	Security Service		8,767,909	11,001,276
	Meals to Participants		774,083	1,187,089
	Exhibitions		172,740	2,338,522
	Examination Charges		408,215	
	Research		123,875	782,361
	Translation		130,255	104,080
	Membership		866,491	173,017
	Software Updating		-	941,905
	Financial & Other Charges		1,194,255	798,309
	Audit Fees		382,600	969,403
	Industrial Training		4,275	27,009
	Social Marketing		-	137,838
	Miscellaneous		131,851	663,444
			56,948,338	92,313,955

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December				
			2020	2019
			Rs.	Rs.
31	Depreciation & Amortisation			
	Depreciation - Acqui.of Fixed Assets			
	Buildings		27,131,964	27,438,137
	Fountain		559,531	559,531
	Motor Vehicles		5,782,795	4,780,447
	Lease Vehicle		2,989,413	1,539,752
	Computers		8,185,989	12,742,449
	Furniture and Fittings		4,260,823	4,895,468
	Office Equipment		2,535,416	3,380,545
	Teaching Equipment		16,046,989	25,820,579
	Books		1,933,825	1,499,792
	Plant & Machinery		11,387,723	15,551,119
	Other Assets		391,337	1,516,068
			81,205,805	99,723,887
	Depreciation -Reha.of Fixed Assets			
	Buildings		9,872,717	8,603,462
	Main Building		880,058	880,058
	Furniture & Office Equipments		538,634	538,634
	Plant & Machinery		15,705	15,705
	Other Assets		-	52,892
	Boundry Walls		43,724	43,724
			11,350,838	10,134,475
	Total Depreciation for the Period		92,556,643	109,858,362
	Amortisation			
	Amortisation - Acqui.of Fixed Assets			
	Intangible Assets		600,241	381,556
	Amortisation - Reha.of Fixed Assets			
	Intangible Assets		-	1,133,333
	Total Amortisation for the period		600,241	1,514,889
	Total Depreciation & Amortisation for the period		93,156,884	111,373,251
32	Operating Expenses -SSD			
	Short Courses for Academics		130,306	291,654
	Assessor Training		179,753	1,822,641
	NVQ 5 for TVET Trainers		1,105,215	1,337,329
	Curriculum Development		1,621,960	1,625,400
	Quality Assurance Unit		279,106	552,581
	Social Marketing		303,960	3,912,840
	Postgraduates		1,054,742	1,391,340
	Obtain Recognition-IESL		55,000	376,430
	Consultancy Payments -UC		-	3,042,795
	Cell Member Fees		996,860	1,167,184
	Teacher Training Programme - Internal		300,034	4,267,339
	Teacher Training Programme - External		7,000	1,674,427
	Total Operating Expenses		6,033,936	21,461,960
			-	-

National Audit Office

My No:-VTY/B/UVT/FA/2020
2021

Your No:-

Date:- 02 April

Vice Chancellor,
University of Vocational Technology

Report of the Auditor General in accordance with section 12 of the National Audit Act No.19 of 2018 on financial statements and other legal and regulatory requirements for the year ended as on 31st December 2020 of the University of Vocational Technology.

The above report is attached herewith.

W.P.C Wickramarathna
Auditor General

Copies

1. Secretary : Ministry of Education
2. Secretary : Ministry of Finance

National Audit Office

My No:- VTY/B/UVT/FA/2020

Your No:-

Date:- 07 April 2021

Vice Chancellor,
University of Vocational Technology

Report of the Auditor General in accordance with section 12 of the National Audit Act No.19 of 2018 on financial statements and other legal and regulatory requirements for the year ended as on 31st December 2020 of the University of Vocational Technology.

1. Financial statements

1.1 Opinion

The audit of financial statements of the University of Vocational Technology for the year ended 31st December 2020 comprising the statement of financial position as at 31st December 2020 and the statement of financial performance, statement of changes in net asset change and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information was carried out under my direction in pursuance of provisions in article 154 (1) of the constitution of the Democratic Socialistic Republic of Sri Lanka read in conjunction with section 47 (2) of the University of Vocational Technology as amended with article 154 of the constitution to be read as per the audited under my direction in terms of the Universities of Vocational Technology act article 154 (6) of the constitution the report will be tabled in parliament in due course.

In my opinion, the financial statements give a true and fair view of the financial position of the University of Vocational Technology as at 31st December 2020 and its financial performance and cash flow for the year then ended in accordance with the Sri Lanka public sector accounting standards.

1.2 The basis for opinion

I have conducted the audit in accordance with the Sri Lanka Audit standards.

1.3 Other points included in the University's Annual Report- 2020

Other information which is included in the Annual Report 2020 of the University of Vocational Technology, which included after the date of this audit report, but the financial statements and information are not included in my audit report on that. Therefore Management is responsible for this other information. My opinion on financial statements does not cover any other information and I do not express any opinion which is a guarantee of that.

My responsibility is to read financial publication and identifying other information which are available and consider whether other information is quantitatively compatible with financial publications or audit.

When consider about the universities' annual report 2020, if found the conclusion is to be quantitatively erroneous when reading the, those matters should be communicated to the governing parties. If there are further misconducts, In accordance with Article 154 (6) of the Constitution, they will be included in the table of Parliament in due course.

1.4 Responsibilities of the parties who are managing and controlling the financial statements

It is the responsibility of the management to prepare and present these financial statements in accordance with the accounting standards of the Sri Lankan public sector and to determine the internal controls required to prepare financial statements which are free from material misstatement whether due to fraud or errors.

Management is responsible for determining the university's ability to sustain itself in the preparation of financial statements, and management also maintains accounting and disclosure matters related to the continued existence of the university, unless the management intends to liquidate the university or discontinue operations.

Responsibility for the financial reporting process of the university rests with the governing parties. The university shall maintain proper books and records on its income, expenditure, assets and liabilities so as to be able to prepare annual and periodical financial statements in accordance with sub section of the National Audit Act No. 19 of 2018.

1.5 Responsibilities of the Auditor in relation to the auditing of financial statements.

As a matter of fact, my aim is to provide a fair proof that there are no quantitative misrepresentation caused by financial statements frauds and errors, and to issue an auditor's report that includes my opinion. Fair certification is a high level of certification, but auditing in accordance with Sri Lanka Audit Standards does not always guarantee that it will be adequately disclosed by disclosure, and fraudulent and erroneous individual or collective pressures may result in quantitative disclosures based on these financial statements. It is expected to have an impact on the economic decision made by users.

I conducted the audit in accordance with the Sri Lanka Audit Standards with professional judgment and professional skepticism. Appropriate audit procedures were designed and implemented from time to time to identify and assess the risk of quantitative misrepresentations in financial statements due to fraud or errors in formulating the basis for the published audit opinion. The effects of fraud are far greater than the effects of quantitatively accurate statements made by error, such as by deliberate misrepresentation by deliberate misdirection or by evasion of internal control.

An understanding of internal controls was gained in order to design appropriate audit circuits from time to time, though not with the intention of expressing an opinion on the internal control efficiency.

Assessed the fairness of the accounting policies and accounting estimates used and the relevance of the relevant disclosures made by management

Based on the audit evidence obtained as to whether there is a quantitative uncertainty about the continued existence of the university due to events and circumstances, the relevance of the institution to the use of the basis of continuity for accounting was determined. Should be done and if that disclosure is not sufficient then my opinion should be modified however continued existence may end on future events or circumstances.

The structure and content of the financial statements were evaluated and the transactions and events on which they were based were evaluated to be appropriate and reasonable in the financial statement.

Important audit findings identified during my audit informed the governing parties of major internal governance weaknesses and other issues.

2. Reports on other legal and regulatory requirements.

2.1 The national audit act no.19 of 2018 contains special provisions regarding the following requirements.

2.1.1 I obtained all the information and explanations required for the audit in accordance with the requirements of section 12 (A) of the National Audit Act no.19 of 2018, and according to my examination it shows that the university had maintained proper financial records.

2.1.2 According to the requirement mentioned in section 6 (I) D (III) of the national audit act no.19 of 2018, the financial statements submitted by the universities are correspond to the year of issue.

2.1.3 According to the requirement mentioned in section 6 (I) D (IV) of the national audit act no.19 of 2018, the recommendations made by me during the last year are included in the financial statements.

2.2 None of my attention was drawn to the following statements in the action taken and the evidence obtained are limited to quantitative facts.

2.2.1 In accordance with the requirement of section 12 (D) of the National Audit act No. 19 of 2018 a member of the board of governors of the university may be involved in any agreement directly or indirectly outside the normal business situation.

2.2.2 Failure to comply with any applicable written law or other general or special directives issued by the board of governors of the university other than the

following observation as required by section 12(F) of the National Audit act No.19 of 2018.

- 2.2.3 That the powers of the university have been inconsistent with the functions and functions as required by section 12(G) of the National Audit Act No. 19 of 2018.
- 2.2.4 That the university has not procured and utilized the resources in an efficient and effective manner in accordance with the relevant rules and regulations in a timely manner as required by section 12(H) of the National Audit Act No.19 of 2018

3. Other matters

- Rs 927.34 million has been approved for the construction of a workshop, hostels and canteen for the University as per the decision of the Cabinet of Ministers no. 16/2673/720/030 dated on 3rd January 2017. Although Rs. 281.36 million had been allocated, only Rs. 22.5 million had been spent on consultancy fees and no action had been taken to start the project by the end of the year under review.
- The contract for the renovation of the University faculty building was assign to a private institution for a sum of Rs. 14 506 548 on 10th September 2016, but by informing that it will be completed within 60 days and sum of Rs 2 901 285 was take as an advance, Although the work was not completed until the end of the year under review. The action taken in this regard was not explained to the audit.
- An assistant Lecturer who had taken study leave to go abroad to pursue a postgraduate degree was considered to have left the service with effect from 01st January 2013 due to non - reporting after 30th June 2012. Accordingly, the necessary action had not been taken by the end of the year under review to recover the bond value of Rs. 1,553,825 due from him.
- Two officers who were not included in the approved staff were hired on contract basis in the years 2019 and 2020 even without the approval of the Department of Management Services. Same way an allowance of Rs. 6 944 804 was paid to them till the end of the year under review.

W.P.C.Wickramarathna
Auditor General

Answers to the Auditor General's Report for the year ending 31st December 2020 dated 07.04.2021 bearing Audit Query Nos. VTY / B / UVT / FA / 2020

Number	Audit Inquiry	Answer
03	Other Facts	
	<p>As per the decision of the Cabinet of Ministers no.16/2673/720/030 dated on 3rd of January 2017, Rs 927.34 million has been approved for the construction of a workshop, hostels and canteen for the university. Although Rs. 281.36 million had been allocated, only Rs. 22.5 million had been spent on consultancy fees and no action had been taken to start the project by the end of the year under review.</p>	<p>The construction of a university workshop, hostel and restaurant is a Cabinet decision. All procurement is done by the Ministry. During this period, the Ministry and the Secretary to the Ministry had on several occasions changed and the procurement process was hampered due to the Corona pandemic. Relevant approval has been received so far and it was proposed to make this in the 2021-2023 medium term budget framework as per the Cabinet Memorandum. (Annexure No. 01) Also, no funds had been allocated for this project during the year under review (2020).</p>
	<p>The contract for the renovation of the university faculty building was assign to a private institution for a sum of Rs. 14 506 548 on 10th September 2016, but by informing that it will be completed within 60 days and sum of Rs 2 901 285 was take as an advance, Although the work was not completed until the end of the year under review. The action taken in this regard was not explained to the audit.</p>	<p>The University faculty building renovation institute has asked for a 403-day extension of the project due to the corona pandemic. But after analyzing those facts, reduced it to 231 days and have estimated the total loss liquidated for the remaining delay and have made arrangements to recover that amount when the next payment is made. The remaining work is being carried out by the relevant contractors and the project is expected to be completed before the end of the second quarter of this year.</p>

	<p>An assistant Lecturer who had taken study leave to go abroad to pursue a postgraduate degree was considered to have left the service with effect from 01st January 2013 due to non-reporting after 30th June 2012. Accordingly, the necessary action had not been taken by the end of the year under review to recover the bond value of Rs. 1,553,825 due from him.</p>	<p>As per the instructions given in the letter dated 12/8/2020 of the Attorney General's Department, the complaint for recovery of money and all the relevant documents were handed over to Mrs. Sumedha Jayaweera Bandara, Attorney-at-Law on 27/8/2020 for filing a case. The Attorney General's Department stated that a separate case should be filed to recover the value of the equipment owed to him by the university, and that in doing so, the person should present evidence that the equipment was taken away, and that it would be disadvantageous to recover this loss in respect of the legal costs incurred. He was sued to recover only the value of the bond as pointed out at the time of consultation.</p>
	<p>Two officers who were not included in the approved staff were hired on contract basis in the years 2019 and 2020 even without the approval of the Department of Management Services. Sameway an allowance of Rs. 6 944 804 was paid to them till the end of the year under review.</p>	<p>The services of academic lecturers and professional lecturers are essential for the degree courses relevant to the technical disciplines offered by this University. Due to the limited number of lecturers working in the University, the services of individuals who can contribute to the qualitative and quantitative development of degree courses should be sought. Therefore, action was taken to obtain the services of these consultants on contract basis until recruitment of persons with competency skills for the vacant posts of Lecturers considering the need for service.</p>

Prepared by
R.A.N.D.Rupasingha
Internal Audit

Checked by
Nilmini Diyabedamage
Director General

Signed by
Senior Professor Ranjith Premalal De Silva
Vice Chancellor

Date